



30 July 2014

Clarification No 2

Reference: Open call for tenders No EEA/OSE/14/004

Title: Framework service contracts for the provision of IT consultancy services to the EEA and the European Commission (DG ENV and DG CLIMA) — 6 lots

Question 1

On page 16 of the tender specifications you specify the following (award criteria 1, Lot 6):

Tenderers shall provide a short description (about 2 A4 pages per scenario) of how the required services and tasks would be provided for the 5 (five) scenarios below:

Could you please clarify the following:

1. If for a single scenario we exceed the 2 pages and it becomes 2.5 or 3 pages will this impact the evaluation of the scenario?
2. Can additional information (only if necessary) in the form of Annexes be provided and are these likely to be included in the evaluation process?

Answer 1

1. With reference to section 11.3.1 of the tender specifications (page 16 of 20) Award Criteria Lot 6, it is stated 'about two pages' and the purpose of the indication of pages is to establish whether tenderers are able to keep the tender concise and well structured.

However, all pages as a whole will be part of the evaluation process if the offer submitted were found to comply with the applicable exclusion and selection criteria.

In addition, the tenderer shall bear in mind the environmental considerations highlighted in section 13 of the tender specifications (page 20 of 20).

2. With reference to section 11.3.1 of the tender specifications (page 12 of 20) it is stated that 'the mere repetition of mandatory requirements set out in the tender specifications, without going into details or without giving any added value, will only result in a low score'. However, if tenderers have essential points of the tender specifications that need additional information it will be part of the evaluation process.