

CLARIFICATION No 1

Reference: EEA/SES/13/005-CEI

Title: Call for expression of interest (CEI) to provide assistance to the EEA in the production of the new Corine Land Cover (CLC) inventory, including the support to the harmonisation of national monitoring for integration at pan-European level

Question 1

Is there a guidance on calculating daily rates for a contract, or shall a lump sum be fixed for each contract (task)?

Answer 1

Please note that the tendering procedure referred to above is a procedure involving a call for expression of interest with the aim to pre-select candidates to be invited to submit tenders in response to future restricted invitations to tender. At this point in time the EEA invites experts to submit an application. On the basis of the list of candidates meeting the criteria outlined in section 9 in the terms of reference (ToR), the EEA will invite candidates to submit a tender for a given contract in accordance with the provisions of the relevant tender specifications.

Question 2

How does the cost statement of contracts work? Is it important and necessary for the contractor to keep a record of spent mandays that is also reported, or shall the contractor complete the task and submit results, without detailed report on number of man days?

Answer 2

Please refer to Answer 1 above. The contractor's reporting obligations will be detailed in the service contract to be signed with the EEA and the successful tenderer.

Question 3

Is it possible to apply as a contractor in a twofold manner, being both employee of a legal entity and being an individual expert at the same time?

Answer 3

It is not permitted to apply twice for the same procedure and it is therefore impossible to be entered into the same CEI-list twice (e.g. to apply both as a natural person and a legal person or as a single applicant and as part of a consortium).

Question 4

Who will hold intellectual property rights of the results? EEA or the authors?

Answer 4

Please refer to Answer 1 above. The service contract to be signed between the EEA and the successful tenderer for a given tendering procedure will specify with whom the intellectual rights on the results shall be vested.

Question 5

How does EEA decide on which expert is invited for each contract (subtask)?

Answer 5

Please refer to section 3 of the ToR, where it is stated in paragraph 3:

'Each time the EEA intends to conclude a contract relating to one or more of the tasks described in section 5 of the ToR, a selection, based on objective and non-discriminatory criteria, of all or some of the candidates on the list will be made, followed by an invitation to the selected candidates to submit a tender in accordance with the tender documents for a particular contract. Should the EEA have to set a maximum number of candidates who will be invited to submit a tender for a given contract, the number is 20 (twenty).'

Question 6

Is there any negative consequence of an invited expert NOT submitting a tender for a contract?

Answer 6

No