



17 October 2007

Clarification No 1 for tender

EEA/BSS/07/007

Framework service contract for support to the implementation of ecosystem accounting

Question 1

The Invitation to Tender refers to the Tender Specifications to be listing all the documents that must be produced in order to tender, including supporting evidence of economic, financial, technical and professional capacity.

However the Tender Specifications only mention that the tender, in terms of documentation requirements should comprise a technical offer and a financial offer.

Are there any further details or obligations to be adhered to regarding the formats, structure etc., that should be applied for the tender?

Answer 1

Please refer to the following sub-sections of the [contract notice](#) III.2. Conditions for participation:

- III.2.1 – exclusion criteria and legal status
- III.2.2 – economic and financial capacity
- III.2.3 – technical and professional capacity

Which describe the type of documentation that is needed to evidence legal, economic/financial, and technical/professional capacity. This needs to be supplemented by TS Annexes 1 and 2, duly completed and signed.

Question 2

Will expertise that can be mobilised for performing tasks during the execution of the framework contract activities be limited to persons presented by CVs or otherwise listed in the technical proposal?

Answer 2

When submitting a tender, please include CVs of key staff, particularly with a view to proving technical and professional capacity. Staff composition may of course change throughout the duration of a framework contract. Should this happen, or if the contractor wishes to use staff whose CVs have not been included in the original tender, such staff can be included after prior approval of their CVs by the EEA. This will typically take place when the EEA requests offers for specific contracts. See also Articles II.1.7 and II.13 of the Draft Framework Contract.