

5th European Environmental Evaluators Network Forum

Evaluation for better regulation in environment and climate policies – Lessons from research and practice

15-16 September 2016, European Environment Agency (EEA), Copenhagen, Denmark

Practical information guide

The Forum will be held at the European Environment Agency (EEA) from Thursday 15 September at 9.00 to Friday 16 September at 15.00. Full meeting agenda is available on the [EEEN Forum website](#).

Registration

Registration for the event is free of charge and upon invitation only: accepted speakers, discussion leaders and participants have been notified about their acceptance by email and asked to re-confirm their attendance by 15 August 2016. **Please note: We are now at capacity for the conference room and cannot accept new registrations.**

The onsite registration will be open from 9.00 on Thursday 15 September and from 8.30 on Friday 16 September. Please sign the attendance list at the registration desk on both days. You will receive a booklet with the agenda and list of participants and your name badge when registering on Thursday. Please wear the badge visibly when in the building and bring it to the networking dinner on Thursday as well – it will serve as your entrance ticket (as long as you have pre-registered for the dinner).

Venue

The Forum will take place in the premises of the **European Environment Agency**. The Agency is centrally located at Kongens Nytorv (King's New Square), the largest public square of Copenhagen.



European Environment Agency

Kongens Nytorv 6
1050 Copenhagen K
Denmark

Phone (reception): +45 33 36 71 00



Environmental Evaluators Network
Reseau des Evalueurs Environnementaux



**European
Environment
Agency**

How to get to the Agency

From the airport

Kongens Nytorv, where the EEA is located, is connected to Copenhagen airport (in Danish: Københavns Lufthavn, Kastrup) by a direct metro line. The metro station in the airport is located at the very end of Terminal 3. Once exiting baggage claim walk straight ahead, up the escalators, or take the elevator up to level 1 by following the metro signs. The travel time to Kongens Nytorv is approximately 15 minutes. The Metro operates at 4-6 minutes' intervals during the day and evening hours, and every 15 minutes during the night.

Metro map

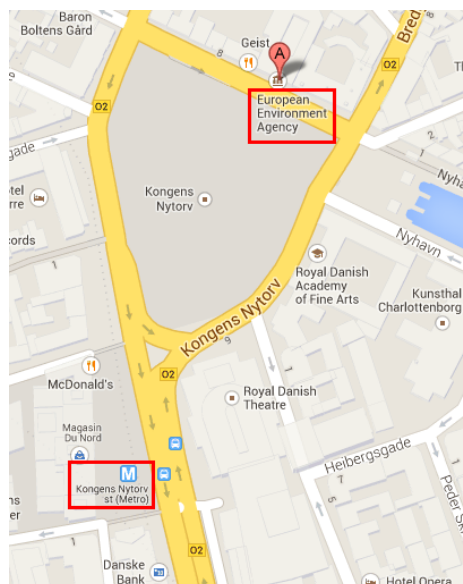


Metro tickets are available at the metro station and at the ticket sales counter in Terminal 3. You need a **3-zone ticket to Kongens Nytorv** (ticket price is 36 DKK ~ 4.83 EUR). Please note that the ticket machines do not accept notes, only coins or cards such as the VISA, Mastercard, etc. The ticket is valid for 60 minutes after purchase and does not need to be validated when getting on the metro. For information about single tickets and city passes (valid for 24 or 72 hours), please refer to the [Copenhagen Metro website](https://www.metrosystemet.dk/en).

For a detailed trip plan you can use [Rejseplanen](#) or [Google Maps](#).

From the metro station to the EEA:

When you get off at Kongens Nytorv metro station, walk from the station to the EEA premises – a two-minute walk.



From the train station

If arriving by train to the Central station (in Danish: Københavns Hovedbanegård, København H), take the 1A bus (direction Hellerup st.) to Kongens Nytorv. You will need a 2-zone bus ticket and can buy it at the ticket machine at the Central station or on the bus from the driver (ticket price 24 DKK ~ 3.23 EUR).

Internet access

WiFi is available at the venue and you will get the access credentials on arrival.

Technical equipment (for speakers)

All meeting rooms are equipped with PCs with the latest Windows package. Speakers are welcome to use PowerPoint or other presentations, preferably in 16:9 format. There are no laser pointers or slide advancers, if you wish to use one, please bring it with you.

Meals at the event

The EEA will host coffee breaks on both days and offer the networking dinner on Thursday 15 September to all meeting participants that have signed up for the dinner through the registration form – if in doubt, please refer to the confirmation email you received after you registered. As for lunches, a warm buffet lunch is available onsite in the EEA's canteen for 95 DKK or 13 EUR. Payment by cash, debit or credit card is accepted.

Networking dinner

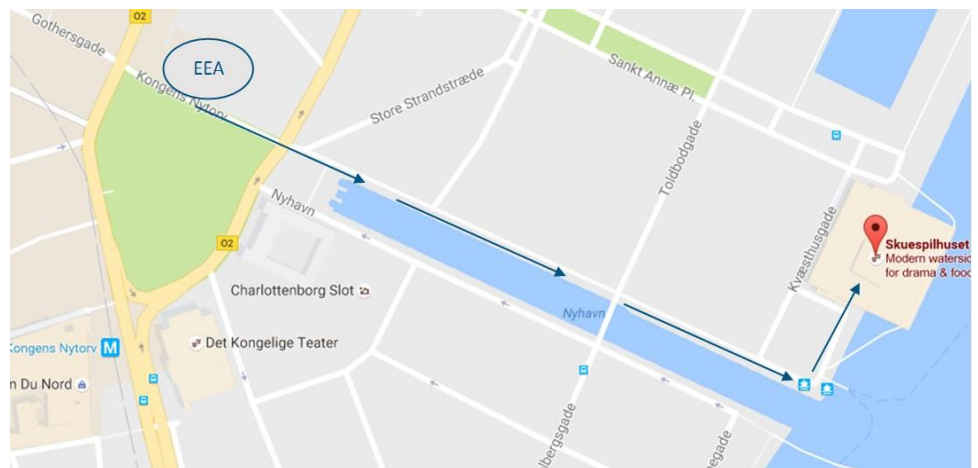
Thursday evening (15 September)

A networking dinner will take place at the **Royal Danish Playhouse** (in Danish: Skuespilhuset), within a 10-minute walk from the EEA, with an arrival by 18.45 for dinner to be served at 19.15. Please note: participation in the dinner is only possible if you signed up through the registration form. Remember to bring your event badge. Those who have registered special dietary requirements will be catered for. Dinner dress code: smart casual.



Royal Danish Playhouse

Skt. Annæ Plads 36
1250 Copenhagen K
Denmark



In case of urgent queries regarding the dinner, please call Ms Penelope Attard: +45 2391 2277.

Accommodation

We have listed a number of hotels close to the Agency. However, no group bookings have been made and you are free to choose any hotel/hostel or bed & breakfast for your stay.

Hotels **within a five-minute walk** from the EEA:

- Phoenix Copenhagen Hotel (****) Green Key¹ (Bredgade 37, DK-1260 Copenhagen K, Tel.: +45 33 95 95 00, <http://www.phoenixcopenhagen.dk>)
- Copenhagen Admiral Hotel (****) Green Key (Toldbodgade 24-28, DK-1253 Copenhagen K, Tel.: +45 33 74 14 14, www.admiralhotel.dk)
- 71 Nyhavn Hotel (****) Green Key (Nyhavn 71, DK-1051 Copenhagen K, Tel.: +45 33 43 62 00, <http://www.71nyhavnhotel.dk>)
- Copenhagen Strand Hotel (***) Green Key (Havnegade 37, DK-1058 Copenhagen K, Tel.: +45 33 48 99 00, <http://www.copenhagenstrand.dk>)
- Maritime Hotel (***) (Peder Skrams Gade 19, DK-1054 Copenhagen K, Tel.: +45 33 13 48 82, www.hotel-maritime.dk)
- Wakeup Copenhagen (***) Green Key (Borgergade 9, 1300 København K, Tel. : +45 44 80 00 90, www.wakeupcopenhagen.dk)
- Generator Hostel Adelgade (Adelgade 5, 1304 København K, Tel. +45 78 77 54 00, <https://generatorhostels.com/en/destinations/copenhagen>)

Hotels **more than a five-minute walk** from the EEA:

- Copenhagen Island Hotel (****) Green Key (Kalvebod Brygge 53, DK-1560 Copenhagen V, Tel.: +45 45 97 05 00, www.copenhagenisland.dk)
- Grand Hotel (****) Green Key (Vesterbrogade 9, DK-1620 Copenhagen V, Tel.: +45 33 27 69 00, <http://www.grandhotel.dk>)
- The Square (***) Green Key (Rådhuspladsen 14, DK-1550 Copenhagen V, Tel.: +45 33 38 12 00, <http://www.thesquare.dk>)
- Wakeup Copenhagen (***) Green Key (Carsten Niebuhrs Gade 11, DK- 1577 Copenhagen, Tel.: +45 80 00 00 10, www.wakeupcopenhagen.dk)
- CabInn City (***) (Mitchellsgade 14, DK-1568 Copenhagen, Tel.: +45 33 46 16 16, <https://www.cabinn.com/en>)
- CabInn Copenhagen Express (**) (Danasvej 32-34, DK-1910 Frederiksberg C, Tel.: +45 33 21 04 00, <https://www.cabinn.com/en>)
- CabInn Scandinavia (**) (Vodroffsvej 55, DK-1900 Frederiksberg C, Tel.: +45 35 36 11 11, <https://www.cabinn.com/en>)

Assistance

Questions about the meeting can be directed to:

Zuzana Verčinská, Project Manager – Events and networking, Tel.: +45 33 43 59 13, Mobile (onsite): +45 51 33 22 04,

E-mail: eeen@eea.europa.eu or

Johannes Schilling, Project Manager - Strategic planning, governance and institutions, Tel.: +45 33 36 72 35, E-mail:

eeen@eea.europa.eu

¹ The Green Key award is the leading standard for excellence in the field of environmental responsibility and sustainable operation within the tourism industry.