



**MINUTES OF THE 68<sup>th</sup> MANAGEMENT BOARD MEETING  
held on 27 November 2013**

Approved by the Chairman of the Management Board on 26 March 2014

*SIGNED*

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Dr Karsten Sach  
Chair, EEA Management

**Record of proceedings:**

The Chair Dr. Karsten Sach opened the meeting by welcoming new Board members and presenting apologies on behalf of those members unable to attend.

The tabled documents were acknowledged during the course of the meeting (list included after the agenda in Annex 1).

Final agenda:	Annex 1
Attendance list:	Annex 2
Action list:	Annex 3
Decision list:	Annex 4

**TEMS 1-2 FOR DECISION**

**Item 1 Adoption of draft agenda**

The Board adopted the agenda (Doc. EEA/MB/68/01rev.1) without changes.

An update on Copernicus was requested by the MB member from France, and provided under the Executive Director's update.

**Item 2 Adoption of the 67<sup>th</sup> Management Board minutes, 26 June 2013**

The Board adopted the minutes of the 67<sup>th</sup> Management Board meeting held on 26 June 2013 without changes. The final version (Doc. EEA/MB/68/02- final) of the minutes is available on Forum.

The members also took note of the tabled MB rolling action list.

**ITEMS 3-7 FOR INFORMATION**

**Item 3 Draft minutes of the 61<sup>st</sup> Bureau meeting, 8 October 2013**

The members took note of the draft minutes from the May Bureau meeting that had been sent to them for information.

#### **Item 4 Update by the Chair (oral)**

Under this item the Chair informed of the following:

- Executive Director probationary period successfully completed;
- 68<sup>th</sup> MB meeting and seminar in March 2014 to take place in Zagreb, following invitation from the Croatian government and MB member;
- 69<sup>th</sup> MB meeting and joint seminar EEA-Dimesa in June 2014 to take place in Luxembourg, following invitation from Eurostat;
- new Staff Implementing Rules (SIR). In view of the new Staff Regulations that would enter into force on 1 January 2014, the MB will be asked to approve a first set of SIR as soon as they become available and following consultation with the Commission Services. The first set of rules was expected to be launched for approval by MB written procedure before the end of December;
- Successful completion of the MB written procedure for the revision clause of Art. 2.13 (decisions delegated to the Bureau).

In addition, the Chair announced that he would not be seeking re-election at the end of his term on 1 September 2014. He would launch the election process for a new Chairperson of the EEA Management Board in spring 2014, to allow for the election to take place at the Board meeting before his term ends (June 2014). He took this opportunity to encourage his peers to consider standing for election.

At the request of the Board, the MB Secretariat would circulate an overview of the MB Chairs to date, including nationality and terms.

#### **Item 5 Update by the Scientific Committee Vice-Chair (oral)**

Under this item, the Scientific Committee (SC) Chair reported on the joint EEA-SC seminar held on 2 October, which focused on the MAWP 2014-2018 in view of developing a work programme for the SC. She also informed the Board that the SC would go back to holding three meetings per year, starting in 2014. In addition, she reported that the draft SC Work Programme (SC WP) 2014-2018 had been shared with the Bureau and would be circulated to Board members after the meeting. The SC would aim at adopting its work programme at the SC meeting in February 2014.

With regard to the topic for the next joint EEA-SC seminar, the SC Chair said it would be on Environment, Health and Wellbeing. She also informed the MB on planned outputs from this seminar.

The MB Chair welcomed the draft [SC WP](#). With regard to the outputs of the seminar on Environment, Health and Wellbeing, he advised to consult with the Board prior to any publication of the findings, stressing the need for caution after the controversy created by the biofuels opinion. In addition, he informed that the Bureau and Scientific Committee would hold a joint session on 11 February 2014 from 15.30-18.00.

In closing, the MB Chair invited Board members to send their feedback on the draft SC WP before Christmas. He also invited the MB to communicate if a statement arising from the result of the SC seminar on Environment, Health and Wellbeing was a desired output.

#### **Item 6 Update by the Executive Director**

Taking the progress report as read (see Doc. EEA/MB/68/06), the Executive Director gave feedback on:

- meetings with Commissioners Hedegaard and Potočnik;
- meetings with Director Generals Falkenberg, Delbeke and Radermacher;

- the development of a new stakeholders management system;
- the EEA reorganisation to adapt the EEA [chart](#) to the MAWP;
- visit of the European Parliament (EP) ENVI Committee.

In addition, the Executive Director invited the Head of Programme (HoP) SEIS Support (SES) to give an update on the status of Inspire and Copernicus.

With regard to Inspire, the HoP SES informed that the Inspire and Eionet communities had been brought together for the first time. He also reported that the implementing rules for the Inspire Directive had been agreed, the countries involved were now investing considerable time in implementing these rules. In addition, he informed that the EEA would in 2014 support the European Commission with the interim evaluation of the Inspire Directive, as well as continuing to intensify the interaction with the two communities.

Concerning Copernicus and the status of its regulation, the HoP SES informed on meetings taking place that same week in the European Parliament, in view of preparing the voting for the Copernicus Regulation expected to take place in spring 2014. At the time of the MB, there was a compromise proposal which had taken on board feedback from the Board regarding the importance of the user forum, the role of the EEA coordinating the in-situ monitoring, and the role the EEA might play with regard to service coordination. In addition, he said that the financing of Copernicus had been included in the Multiannual Financial Framework, In 2015 there would be need for a new Delegation agreement, with the understanding that the EEA would be reclassified as a new task Agency in 2016. This would result in an increase of 5 posts in the establishment plan.

As to the feedback on the visit and relations with the European Parliament, the Chair recapped on previous discussions on the discharge process. In order to be prepared for the next exercise, he requested an overview of measures adopted by the MB and how they had been implemented. The overview would be presented to the Bureau in February.

The Board took note of the report.

## **ITEMS 7-16 FOR DECISION / GUIDANCE**

### **Item 7 Approval of the EEA Multiannual Work Programme (MAWP) 2014-2018**

The Board members approved the EEA Multiannual Work Programme (MAWP) 2014-2018.

With regard to the question on the evaluation of the 7<sup>th</sup> Environment Action Plan (7<sup>th</sup> EAP) and SOER2015, the Executive Director clarified that these tasks would be clearly specified in future work programmes, but not in 2014.

In closing, the Chair and MB congratulated Agency staff for their work in developing the priorities for the MAWP 2014-2018. The forewords of the MB Chair, SC Chair and Executive Director would be circulated for information as soon as available.

### **Item 8 Approval of the EEA Work Programme (AMP) 2014**

In introducing this item, the Executive Director said that the AMP 2014 reflected the priorities set out in the MAWP 2014-2018, stressing the fact that those priorities outlined in the AMP would be delivered in 2014.

The Board members approved the EEA Work Programme (AMP) 2014.

In closing this item, the Chair and Board members congratulated EEA staff for their work in developing the priorities of the AMP 2014.

### **Item 9 Approval of the EEA Budget 2014**

The Management Board approved the EEA Budget for 2014.

## **Item 10 ETC Topic review 2012-2013 – CLOSED SESSION**

The following deliberations were held in closed session without broadcast.

The Chair of the ETC Evaluation Committee reported on the work carried out by the committee evaluating the bids received for the ETC/WMGE. Further to that, the MB endorsed the proposal made by the Evaluation Committee (see confidential document EEA/MB/68/10, Annex 1) and designated the ETC in the area of Waste and materials in a green economy to become operational on 1 July 2014. The ETC/WMGE will be awarded to the consortium led by the Flemish Institute for Technological Research (VITO NV). The Board decision was taken by unanimity with three abstentions.

Concerning the Terms of Reference (ToRs) for the ETC on the land, urban and soil cluster, the MB further reflected on the paper circulated confidentially (see Doc.EEA/MB/68/10add.1) and decided to send additional written comments by 6 December 2013. In addition, the Board decided to approve the ToRs for this ETC by MB written procedure before the end of December.

Further to that, the Board members took note of the information about the ETC overall funding and budget (see Doc. EEA/MB/68/10add.2).

In closing, the Chair praised the work done by the ETC/SCP, led by the Danish Topic Centre on Waste which would be operational for another 6 months, following the decision taken by the Management Board in June 2013.

## **Item 11 SOER 2015**

The Head of Programme (HoP) for Integrated Environmental Assessments (IAS) introduced the proposals for MB consideration with regard to the EEA roles in supporting the monitoring and evaluation of the 7<sup>th</sup> Environment Action Programme (7<sup>th</sup> EAP) beyond SOER 2015:

- to move the SOER 2020 to a publication in 2018;
- to use the annual indicator report series 2016-19 as the vehicle for supporting the monitoring and evaluation of the 7<sup>th</sup> EAP;
- to use the indicator report series 2016-19 to monitor the 7<sup>th</sup> EAP and supplement the 2018 indicator report with a mini-Synthesis report labelled 'SOER update' in 2018.

Following discussions with the Bureau, the EEA preference would be the third option. That said, the Bureau discussion also highlighted the need for a further consideration of the timing of a SOER update and relations between that update in 2018 and SOER 2020.

In addition, the HoP IAS reported on the progress made towards the development of SOER 2015 and planned workshops, as well as on the input to the SOER 2015 Synthesis and plans for the MB seminar in March 2014. Guidance from the Board was sought in terms of developing the focus of the seminar.

In the discussion that followed, the Board gave guidance on the different components of the SOER report, with particular emphasis to the design of the MB seminar, the impact and timing of the report's communication strategy (e.g. early sneak previews), as well as advising on possibilities for reviewing different sections of the report (e.g. Part C). Consideration was also given to the Global Megatrends and the inclusion of the European environment dimension in such megatrends.

The EEA would take the feedback received into the design of the Board seminar, which would be presented to the Bureau in February 2014. In addition, the EEA would circulate the list of themes following the receipt of feedback from the European Commission.

With regard to the mini-Synthesis report 'SOER update' in 2018, the MB agreed with the proposed course of action.

Concerning the review of part C, the Chair invited the EEA to take the proposal into further consideration.

### **Item 12 EEA indicator review**

The Head of Programme (HoP) for Integrated Environmental Assessments (IAS) gave an overview of the work undertaken to refresh the core set of indicators; the process had been consulted with the networks and the Commission, with a special request arising from the National Focal Points (NFPs) that the refresh of the core set of indicators would be approved by the EEA Management Board.

The exercise had shown that there is a group of well established indicators with well established data flows with respect to the acquis, and another group related to resource efficiency, the road map 2011 and the 7<sup>th</sup> EAP priority 5 (improving the knowledge base), where there is a growing gap between policy demand and the information supply. In the context of these realities he proposed a reflection at the MB seminar with Dimesa in June 2014, and partly at the MB seminar on SOER 2015 in March. He considered it worth revisiting how to address this gap strategically. Furthermore, the HoP IAS requested that indicators would be a standing item in the agenda, in order to further discuss how to handle these issues.

The Board members reflected on the different indicators, supporting a good debate at the joint meeting with Dimesa in June 2014, as proposed by the HoP IAS.

In closing, the MB took note of the update and approved the refresh of the core set of indicators. In addition, the Chair invited the EEA to provide clear input to the Bureau in advance of the discussions with Dimesa.

The Chair thanked the EEA for its engagement on the indicator review, reporting that the NFPs had been satisfied with the transparent approach.

### **Item 13 Approval of the Eurostat Work Programme 2014**

The MB decided to approve the Eurostat Work Programme (WP) 2014 through a short written procedure, as soon as the final draft has been made available, and following the opinion of the European Commission.

With the understanding that the final draft of the Eurostat Work Programme 2014 would not deviate in substance from the draft circulated in advance of the Board meeting, the Chair invited the MB to send feedback to the MB Secretariat before the end of the year.

### **Item 14 Election Vice-Chair**

The MB re-elected Elisabeth Freytag-Rigler (MB Austria) as Vice-Chair/Bureau member for a three-year mandate as stipulated in the MB Rules of Procedure.

### **Item 15 Observer from non-EU MS in the Bureau**

On behalf of the Board member from Switzerland, his alternate provided feedback on the two-year role as Observer from non-EU Member State (MS) in the Bureau, encouraging colleagues from non-EU MS to stand for the post in the next two years.

Switzerland's Observer role in the Bureau would end at the Bureau meeting in February 2014. Should no other country from non-EU MS come forward for the post of Observer, the prospect would be lost and the Bureau would consequently take a view on whether to fill the vacancy for the fifth Vice-Chair/Bureau member (see MB [RoP](#) and minutes of the [59<sup>th</sup> MB](#) and [53<sup>rd</sup> Bureau](#)).

The MB decided to return to this discussion at the MB meeting in March 2014.

In closing, the Chair expressed his gratitude to Bruno Oberle (MB Switzerland) for taking up this task.

#### **Item 16 Approval participation EEA Executive Director in external Boards**

The Board members approved the participation of the EEA Executive Director in UNEP TEEB Advisory Board, and GAC on measuring sustainability (for more information see [here](#))

Further to that, they agreed to have a broader discussion on the development of an EEA policy for the management and prevention of conflict of interests, taking into account measures taken in the context of the discharge process, the requirements of the new Staff Regulations, new EEA Financial Regulation, the Common approach for EU Agencies, as well as requirements from institutions such as the European Parliament, and European Ombudsman. The development of this policy would take place in 2014.

#### **ITEMS 17-23 – FOR INFORMATION**

##### **Item 17 Overview of audits**

The MB took note of the update on recent audits (Doc. EEA/MB/68/17).

In addition, the Chair congratulated the EEA for its efforts during 2013 resulting in the closure of pending actions from the CoA and IAS.

##### **Item 18 Eionet review**

The MB took note of the ongoing review of the Eionet.

##### **Item 19 Priorities of the Greek Presidency**

Maria Peppas (MB Greece) gave an overview of the priorities of the Greek Presidency ([here](#))

##### **Item 20 Timetable of major MB-related processes**

The Board took note of the update,

##### **Item 21 EEA meeting dates**

The MB members took note of the meeting dates for 2014.

##### **Item 22 EEA Publication Plan 2013. Update**

The Board took note of the update of the EEA Publication Plan 2013, as set out in document EEA/MB/68/22.

##### **Item 23 Feedback from MB members**

Under this item, the Chair paid farewell to the representative of the European Commission, Robin Miège (DG ENV) thanking him for his contributions over the years, and describing Mr Miège as a “true European”.

Robin Miège said he had seen the evolution of the EEA and its gain of visibility over the years, adding he appreciated the quality of work, expertise and commitment of EEA staff. He thanked his colleagues in the MB for their contributions to the discussions and their commitment to improving the environment.

*The meeting closed at 17.10*

## Annex 1 Final Agenda of the 68<sup>th</sup> Management Board meeting

### FOR DECISION

1. Adoption of draft agenda
2. Adoption of the 67<sup>th</sup> Management Board minutes, 26 June 2013

### FOR INFORMATION

3. Draft minutes of the 61<sup>st</sup> Bureau meeting, 8 October 2013
4. Update by the MB Chair
5. Update by the SC Chair
6. Update by the Executive Director

### FOR DECISION / GUIDANCE

7. Approval of the EEA Multiannual Work Programme (MAWP) 2014-2018
8. Approval of the EEA Work Programme (AWP) 2014
9. Approval of the EEA Budget 2014
10. ETC topic review 2012-2013
11. SOER 2015
12. EEA indicator review
13. Approval of the Eurostat Work Programme 2014
14. Election Vice-Chair
15. Observer from non-EU MS in the Bureau
16. Approval participation EEA Executive Director in external Boards

### FOR INFORMATION

17. Overview of audits
18. Eionet review
19. Priorities of the Greek Presidency
20. Timetable of major MB-related processes
21. EEA meeting dates 2014
22. EEA publication plan 2013. Update
23. Feedback from members of the Management Board

[Tabled documents](#)



### 68 MANAGEMENT BOARD - Attendance list

*Copenhagen, 27 November 2013*

#### MEMBER COUNTRIES

<b>COUNTRY</b>		<b>NAME</b>	<b>ORGANISATION</b>	<b>SIGNATURE</b>
<b>CHAIRMAN</b>		Karsten SACH	Chairman of the EEA Management Board	<b>SIGNED</b>
<b>AUSTRIA</b>	<i>Member:</i>	Elisabeth FREYTAG-RIGLER	Bundesministerium für Land-und Forstwirtschaft, Umwelt und Wasserwirtschaft	<b>SIGNED</b>
	<i>Alternate:</i>	Georg REBERNIG	Umweltbundesamt	
	<i>Expert:</i>			
<b>BELGIUM</b>	<i>Member:</i>	Philippe D'HONDT	Flemish Environment Agency	<b>SIGNED</b>
	<i>Alternate:</i>	Francis BRANCART	European Policy and International Agreements	
	<i>Expert:</i>			



<b>COUNTRY</b>		<b>NAME</b>	<b>ORGANISATION</b>	<b>SIGNATURE</b>
<b>BULGARIA</b>	<i>Member:</i>	Vanya GRIGOROVA	Bulgarian Environment Agency	<b>SIGNED</b>
	<i>Alternate:</i>	Philip PENCHEV	Bulgarian Environment Agency	
	<i>Expert:</i>			
<b>CROATIA</b>	<i>Member:</i>	Neven VOĆA	Croatian Environment Agency	<b>SIGNED</b>
	<i>Alternate:</i>	Savka KUČAR DRAGIČEVIĆ	Croatian Environment Agency	
<b>CYPRUS</b>	<i>Member:</i>			
	<i>Alternate:</i>	Charalambos HAJIPAKKOS	Ministry of Agriculture, Natural Resources and Environment	<b>APOLOGIES</b>
	<i>Expert:</i>			
<b>CZECH REPUBLIC</b>	<i>Member:</i>	Michal PASTVINSKÝ	Ministry of the Environment	<b>APOLOGIES</b>
	<i>Alternate:</i>	Klára WAJDOVÁ	Ministry of Environment	<b>APOLOGIES</b>
	<i>Other:</i>	Kristuna VOJTISKOVA	Ministry of Environment	<b>SIGNED</b>
<b>DENMARK</b>	<i>Member:</i>	Mikkel AARØ-HANSEN	Danish Ministry of the Environment	<b>SIGNED</b>
	<i>Alternate:</i>	Henrik Hedemann OLSEN	Danish Nature Agency	
	<i>Expert:</i>	Hannibal RASMUSSEN	Climate change adaptation, water sector and groundwater	<b>SIGNED</b>
<b>ESTONIA</b>	<i>Member:</i>	Allan GROMOV	Ministry of Environment	<b>SIGNED</b>
	<i>Alternate:</i>			
	<i>Expert:</i>			

<b>COUNTRY</b>		<b>NAME</b>	<b>ORGANISATION</b>	<b>SIGNATURE</b>
<b>FINLAND</b>	<i>Member:</i>	Laura HÖIJER	Ministry of Environment	<b>SIGNED</b>
	<i>Alternate:</i>	Pekka HARJU-AUTTI	Ministry of Environment	
	<i>Expert:</i>			
<b>FRANCE</b>	<i>Member:</i>	Bruno VERLON	Ministère de l'Ecologie et du Développement Durable	<b>SIGNED</b>
	<i>Alternate:</i>	Guillaume COUNIO	Sous-Directeur Régulation Européenne	
	<i>Expert:</i>			
<b>GERMANY</b>	<i>Member:</i>			<b>SIGNED</b>
	<i>Alternate:</i>	Julia WERNER	Bundesministerium für Umwelt, Naturschutz & Reaktorsicherheit	
	<i>Expert:</i>			
<b>GREECE</b>	<i>Member:</i>	Maria Peppas	Ministry of Environment Energy and Climate Change	<b>SIGNED</b>
	<i>Alternate:</i>	Nicholas Mantzaris	Ministry of Environment Energy and Climate Change	
	<i>Expert:</i>			
<b>HUNGARY</b>	<i>Member:</i>	Istvan TEPLAN	National Institute for Environment	<b>SIGNED</b>
	<i>Alternate:</i>	Krisztina PRÉM	Ministry of Rural Development	
	<i>Expert:</i>			

<b>COUNTRY</b>		<b>NAME</b>	<b>ORGANISATION</b>	<b>SIGNATURE</b>
<b>ICELAND</b>	<i>Member:</i>	Hermann SVEINBJÖRNSSON	Ministry of Environment	<b>SIGNED</b>
	<i>Alternate:</i>	Gunnar Steinn JONSSON	The Environmental Agency	
	<i>Expert:</i>			
<b>IRELAND</b>	<i>Member:</i>	David WALSH	Department of the Environment, Heritage and Local Government	<b>SIGNED</b>
	<i>Alternate:</i>	Laura BURKE	Environmental Protection Agency	
	<i>Expert:</i>			
<b>ITALY</b>	<i>Member:</i>	Giovanni BRUNELLI	Ministero dell'Ambiente	<b>SIGNED</b>
	<i>Alternate:</i>	Valeria RIZZO	Ministero dell'Ambiente	
	<i>Expert:</i>			
<b>LATVIA</b>	<i>Member:</i>	Alda OZOLA	Ministry of the Environmental Protection and Regional Development of the Republic of Latvia	<b>SIGNED</b>
	<i>Alternate:</i>	Inita STIKUTE	Latvian Environment, Geology and Meteorology Centre	
	<i>Expert:</i>			
<b>LIECHTENSTEIN</b>	<i>Member:</i>	Helmut KINDLE	Director National Office of Environment	<b>APOLOGIES</b>
	<i>Alternate:</i>			
	<i>Expert:</i>			

<b>COUNTRY</b>		<b>NAME</b>	<b>ORGANISATION</b>	<b>SIGNATURE</b>
<b>LITHUANIA</b>	<i>Member:</i>	Aldona MARGERIENE	Environmental Protection Agency	<b>SIGNED</b>
	<i>Alternate:</i>	Vytautas NARUŠEVIČIUS	Environmental Protection Agency Activity Planning and Public Information Division	
	<i>Expert:</i>			
<b>LUXEMBOURG</b>	<i>Member:</i>	Eric DE BRABANTER	Ministère du Développement durable et des Infrastructures	<b>APOLOGIES</b>
	<i>Alternate:</i>	Pierre PRUM	Ministère du Développement durable et des Infrastructures	<b>SIGNED</b>
	<i>Expert:</i>			
<b>MALTA</b>	<i>Member:</i>	Vincent CASSAR	Malta Environment and Planning Authority	<b>APOLOGIES</b>
	<i>Alternate:</i>	Suzanne GAUCI	Malta Environment and Planning Authority	<b>SIGNED</b>
	<i>Expert:</i>			
<b>NETHERLANDS</b>	<i>Member:</i>	Koen de SNOO	Ministry of Infrastructure and Environment	<b>SIGNED</b>
	<i>Alternate:</i>	Adriaan OUDEMAN	Ministry of Housing, Physical Planning and Environment	
	<i>Expert:</i>			
<b>NORWAY</b>	<i>Member:</i>	Kari HOLDEN	Data, Climate and Pollution Agency	<b>SIGNED</b>
	<i>Alternate:</i>	Øystein NESJE	Ministry of Environment	<b>SIGNED</b>
	<i>Expert:</i>			

<b>COUNTRY</b>		<b>NAME</b>	<b>ORGANISATION</b>	<b>SIGNATURE</b>
<b>POLAND</b>	<i>Member:</i>	Andrzej JAGUSIEWICZ	Chief Inspectorate for Environmental Protection	<b>SIGNED</b>
	<i>Alternate:</i>	Lucyna DYGAS-CIOLKOWSKA	Chief Inspectorate for Environmental Protection	
	<i>Expert:</i>			
<b>PORTUGAL</b>	<i>Member:</i>	Nuno LACASTA	Ministério do Ambiente, do Ordenamento do Território e do Desenvolvimento Regional	<b>APOLOGIES</b>
	<i>Alternate:</i>	Ana Teresa Perez	Portuguese Environment Agency	<b>APOLOGIES</b>
	<i>Expert:</i>	Luis MORBEY	Portuguese Environment Agency	<b>SIGNED</b>
<b>ROMANIA</b>	<i>Member:</i>	Mihail FÂCĂ	National Environmental Protection Agency	<b>APOLOGIES</b>
	<i>Alternate:</i>	Gabriela VASILIU-ISAC	NFP	<b>SIGNED</b>
	<i>Expert:</i>			
<b>SLOVAK REPUBLIC</b>	<i>Member:</i>	Martin VAVŘINEK	Slovak Environmental Agency	<b>SIGNED</b>
	<i>Alternate:</i>	Katarína KOSKOVÁ	NFP	
	<i>Expert:</i>			
<b>SLOVENIA</b>	<i>Member:</i>	Joško KNEZ	Environmental Agency	<b>APOLOGIES</b>
	<i>Alternate:</i>	Gregor SLUGA	Environmental Agency	<b>SIGNED</b>
	<i>Expert:</i>			

<b>COUNTRY</b>		<b>NAME</b>	<b>ORGANISATION</b>	<b>SIGNATURE</b>
<b>SPAIN</b>	<i>Member:</i>	Guillermina YANGUAS MONTERO	Ministerio de Medio Ambiente	<b>APOLOGIES</b>
	<i>Alternate:</i>	Elisa RIVERA MENDOZA	Ministerio de Agricultura, Alimentacion y Medio Ambiente	<b>APOLOGIES</b>
	<i>Expert:</i>	Nieves MESTRE MORALES ALBO	Ministerio de Agricultura, Alimentacion y Medio Ambiente	<b>SIGNED</b>
<b>SWEDEN</b>	<i>Member:</i>	Maria ÅGREN	Swedish Environmental Protection Agency	<b>SIGNED</b>
	<i>Alternate:</i>	Martin ERIKSSON	Swedish Environmental Protection Agency	
	<i>Expert:</i>			
<b>SWITZERLAND</b>	<i>Member:</i>	Bruno OBERLE	Federal Office for the Environment	<b>APOLOGIES</b>
	<i>Alternate:</i>	Gérard POFFET	Federal Office for the Environment	<b>SIGNED</b>
	<i>Expert:</i>	PERRITAZ, Nicolas	NFP	<b>SIGNED</b>
<b>TURKEY</b>	<i>Member:</i>	Ercan TIRAŞ	Ministry of Environment and Forestry	<b>APOLOGIES</b>
	<i>Alternate:</i>	Abdulahap Çağatay DIKMEN	Ministry of Environment and Urbanisation	<b>APOLOGIES</b>
	<i>Expert:</i>	Fatma Nur CEBECİOĞLU	Ministry of Environment and Urbanisation	<b>SIGNED</b>
<b>UNITED KINGDOM</b>	<i>Member:</i>	Deborah PETERSON	Department for Environment, Food and Rural Affairs (DEFRA)	<b>APOLOGIES</b>
	<i>Alternate:</i>	Peter HELM	Department for Environment, Food and Rural Affairs (DEFRA)	<b>SIGNED</b>
	<i>Expert:</i>			

<b>EUROPEAN COMMISSION</b>	Robin MIÈGE	DG Environment	<b>SIGNED</b>
	Pascal LE GRAND	DG Environment	<b>SIGNED</b>
	Pedro DÍAZ MUÑOZ	Eurostat	<b>SIGNED</b>
	Kurt VANDENBERGHE	DG Research	<b>SIGNED</b>
	Elisabetta VIGNATI	JRC	<b>SIGNED</b>
<b>EUROPEAN PARLIAMENT</b>	Peter HENNICKE	Wuppertal Institut für Klima, Umwelt, Energie	<b>SIGNED</b>
	Michael SCULLOS	University of Athens	<b>SIGNED</b>
<b>EEA SCIENTIFIC COMMITTEE</b>	Sybille van den HOVE	Chair of EEA Scientific Committee	<b>SIGNED</b>
<b>EEA STAFF COMMITTEE</b>			
<b>GUEST</b>	Velina PENDOLOVSKA	DG CLIMA	<b>SIGNED</b>
	Alexandre PAQUOT	DG Clima	

<b>EEA STAFF</b>	Hans BRUYNINCKX	Executive Director	
	Sigfus BJARNASON	Head of programme - OSE	
	Jeff HUNTINGTON	Senior Adviser - GAN	
	Peder JENSEN	Head of programme - GAN	
	Jock MARTIN	Head of programme - IEA	
	Paul McALEAVEY	Head of programme - ACC	
	Søren NIELSEN	Head of programme - ADS	
	Katja ROSENBOHM	Head of programme - COM	
	David STANNERS	Head of group - EDO2	<b>APOLOGIES</b>
	Chris STEENMANS	Head of programme - SES	
	Ronan UHEL	Head of programme - NSV	
	Petra FAGERHOLM	Head of group - EDO1	<b>SIGNED</b>
	Josiane RIVIERE	International cooperation - EDO2	
	Elena OSTÁRIZ	Management Board Secretariat - EDO0	
Ulrike HOFFMANN	Secretary - EDO support	<b>SIGNED</b>	



### ANNEX 3 – Action List

<b>ACTIONS</b>	<b>Status 17 January 2014</b>
To publish on Forum the final minutes of the 67 <sup>th</sup> Management Board	Ongoing
MB Secretariat to circulate an overview of MB Chairs to date, including nationality and terms	Done
To circulate the draft SC Work Programme 2014-2018	Done
MB members to send feedback on SC Work Programme and on whether a statement of the result of the seminar on Environment, Health and Wellbeing is a desirable output, before Christmas	To do
To circulate the MAWP forewords of the MB Chair, SC Chair and ED when ready	Done
To circulate the list of Part B themes (SOER 2015)	Done
To include Indicators as a standing item on agendas & develop this topic for the joint meeting with Dimesa	Ongoing
MB to revisit the status of the Observer from non-EU Member State in the Bureau at the next MB	To do
To have a broader discussion in 2014 on the development of an EEA policy on the management and prevention of conflict of interests	Ongoing
To provide the Bureau in February 2014 with an overview of measures adopted and implemented in the context of the discharge process in the past couple of years	Ongoing

**DECISIONS taken at the 68<sup>th</sup> Management Board meeting, 27 November 2013, EEA**

Agenda item	Decisions	Comments
<b>Item 1.</b> Adoption of agenda	Adopted	-
<b>Item 2.</b> Adoption of the 67 <sup>th</sup> Management Board minutes, 26 June 2013	Adopted	-
<b>Item 7.</b> Approval of the EEA Multiannual Work Programme (MAWP) 2014-2018	Approved	The forewords of the MB Chair, SC Chair and Executive Director will be circulated for information when available.
<b>Item 8.</b> Approval of the EEA Annual Work Programme	Approved	-
<b>Item 9.</b> Approval EEA Budget 2014	Approved	-
<b>Item 10.</b> ETC topic review 2012-2013	<p>The MB endorsed the recommendations made by the Evaluation Committee in their report from 22 October 2013; approved the designation of the recommended consortium for an ETC on waste and materials in a green economy; concerning the ToR of the ETC on the land, urban and soil cluster, the MB decided to approved them through written procedure.</p> <p>The Board also took note of the overall funding for the ETCs.</p>	<p>Following the recommendations of the Evaluation Committee the ETC/WMGE 2014-2018 will be awarded to the consortium led by the Flemish Institute for Technological Research (VITO NV).</p> <p>The EEA will revise the ToR for the ETC on the land, urban and soil cluster, according to the feedback received on 27 November. MB can provide additional written comments by 6 December 2013. The MB written procedure for the approval of the ToRs of this ETC would be launched in December.</p>
<b>Item 11.</b> SOER 2015	The Board provided guidance on the development of the SOER 2015 report, and took note of the state of play	-

<b>Item 12.</b> EEA indicator review	The MB took note of the report, and approved the refresh of the core set of indicators	The further development of the indicator work will also be discussed at a joint MB-DIMESA seminar in June 2014.
<b>Item 13.</b> Approval Eurostat Work Programme 2014	The Eurostat Work Programme 2014 in the field of the environment will be approved through a short MB written procedure	The MB written procedure will be launched as soon as the final draft of the Eurostat Work Programme 2014 is available.
<b>Item 14.</b> Election Vice-Chair	The MB decided to re-elect Vice-Chair Elisabeth Freytag-Rigler for a three year mandate	-
<b>Item 15.</b> Observer from non-EU MS in the Bureau	The Board decided to revisit the situation at the next MB meeting on 26 March 2014	The two-year seat in the Bureau for an Observer from non-EU MS will come to an end in February 2014.
<b>Item 16.</b> Approval participation EEA Executive Director in external Boards	The MB approved the participation of the EEA Executive Director in external Boards The MB also decided to revise the procedure in light of the new Staff Regulations, new EEA Financial Regulation, and the implementation plan of the Common Approach for EU Agencies	A full description of the nature of engagements is attached to this decision. The EEA will prepare a draft procedure for Bureau and MB guidance.

Approved by the Chair of the Management Board  
on 27 November 2013

*SIGNED*

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Dr. Karsten Sach  
Chair, EEA Management Board