



51<sup>st</sup> Management Board  
Doc. EEA/MB/51/02  
18 June 2008

**MINUTES OF THE 50<sup>th</sup> MANAGEMENT BOARD MEETING  
held on 2 April 2008**

Approved by the Chairman of the Management Board on 18 June 2008

*Signed*

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Lars-Erik Liljelund  
Chairman EEA Management Board

**Record of proceedings:**

The Chairman Lars-Erik Liljelund opened the meeting by welcoming the new Board members and extending apologies on behalf of those members unable to be present. The tabled documents were acknowledged during the course of the meeting (list included in Annex 1).

Final agenda: Annex 1  
List of attendees: Annex 2  
Action list: Annex 3  
Decision list: Annex 4

**Item 1 Adoption of draft agenda**

The Board approved the agenda (Doc. EEA/MB/50/01rev1 in Annex 1) by introducing two changes: moving item 14 on the Observations of the auditors – for decision and taking item 15 on Effectiveness evaluation for information.

**Item 2 Adoption of the 49<sup>th</sup> Management Board minutes, 21 November 2007**

The Board adopted the minutes of the 49<sup>th</sup> MB meeting held on 21 November 2007. The final version (Doc. EEA/MB/50/02-final) is available on CIRCA. The members took note of the tabled MB rolling action list.

**ITEMS 3-6 FOR INFORMATION**

**Item 3 Draft minutes of the 44<sup>th</sup> Bureau meeting, 5 March 2008**

The Board took note of the draft minutes from the March Bureau meeting.

#### **Item 4 Update by the Chairman (oral)**

The Chairman informed the MB members about the proposal to hold the next MB meeting in June back-to-back with the annual DIMESA meeting that was currently planned for 17 June. More information on this would follow shortly.

In addition, the Chairman invited the Board members to put forward proposals for the topic of the next MB Seminar on 25 November 2008. The Bureau would consider the proposals in May and discuss them further with the Board in June.

Furthermore the Chairman announced that after 2008 he would no longer have the possibility to continue as Chairman of the Management Board due to other commitments. After the meeting he would send out a letter inviting MB members to put forward nominations to the Chairperson post with a view of holding the election in June 2008. The new Chairperson would then take up duties coinciding with the start of the new EEA Strategy in January 2009.

At this point of the meeting, the President of the European Parliament (EP), Mr. Hans-Gert Pöttering, made an address to the members of the EEA Management Board. He praised the ongoing support of the member countries to the Agency's work, and emphasised the fact that EEA was one of the few EU institutions with country representation going beyond EU Member States, which was a positive signal to other Agencies and a good example of broader European cooperation. Michael Scollous, an EP nominee since the establishment of the Agency, reflected on the evolution of the relationship between the EP and EEA, and underlined that the cooperation had reached a new level of formalisation last year with the appointment of a special EP focal point MEP (Mme Ries) to communicate with EEA. He also said it was the first time there was a visit from the President of the European Parliament to EEA Management Board meeting.

#### **Item 5 Update by the Executive Director**

The Executive Director briefly outlined the progress of the Agency's work in various thematic areas since the beginning of the year. While the full progress report for the first quarter 2008 would be included in the mailing for the Bureau, she highlighted the following issues:

- EEA has provided a case study to the Potsdam initiative, officially called 'BON' (Biodiversity Observation Network). The upcoming COP9 meeting in May should provide impetus and clarify the way forward
- Continuing work in a number of thematic areas – GHG, marine, biodiversity, renewables, water, etc. – providing a comprehensive European perspective
- Planned activities on environmental and ecosystem accounts should be linked to the statistical services in the respective countries
- The TERM report was launched successful in early March
- Consultation on SOER2010 has already been launched – the outcome would be presented for MB guidance at the June meeting.

Reflecting on the cooperation within the 'Group of Four' (G4), the Board members asked to be regularly informed about the outcome of the joint meetings. It was agreed that once finalised the action list would be sent for MB information and outcome from these meetings regularly shared with the Board. The Commission's representative clarified that the G4 had agreed on a rotating secretariat and this was currently with Eurostat. Referring to the work on data centres, he said that at the last G4 meeting EEA had agreed to develop a model for all data centres that would be discussed at the next meeting.

Reflecting on the list of publications in the update, the members asked for an overview of the languages in which the different publications were being produced. The Executive Director said that the Agency had increased its translation budget in order to be able to meet countries' translation requests.

In addition, the members asked for more clarification on holding the DIMESA meeting back-to-back with the Management Board in June. The Eurostat representative responded that it was an attempt to bring closer the environmental and statistical agendas and networks. The 'Beyond GDP' Conference provided the momentum for focusing more resources on environmental accounting. Thus the proposed joint meeting in June would give an opportunity for the environmental and statistical networks to meet and start cooperating closer with each other. On the June MB agenda there would be an item on the outcome of the DIMESA meeting, to which all the MB members would be invited to attend. Referring to the increased interaction and importance of the G4 discussions, it was proposed to consider the G4 cooperation as a topic for the next MB Seminar in November.

#### **Item 6 SEIS, GMES, INSPIRE and 'Group of Four' developments**

In introducing the item, the Executive Director talked about the developments on SEIS, GMES, Inspire and the latest meeting of Group of Four. She also said that the background paper contained an evaluation of the SEIS country visits that had taken place so far. These diagnostic visits showed that while some countries were well advanced with the SEIS concept, others had some way to go, but the process had been challenging for both EEA and its member countries. Moreover, she reflected on the importance of Eionet in implementing the Inspire Directive, where consensus has been achieved around building standards. The in-situ component had been secured through EEA taking on the coordinating role. In the ongoing process it was important to ensure sustainability of the in-situ services through the research framework programmes, while the overall picture should be seen in the context of the GEOSS framework. The Executive Director informed the Board that EEA was working together with DG ENV and DG Enterprise on that.

In the discussion the Board members voiced their support for the Agency's coordinating role and reflected on the following issues:

- While the countries were generally very supportive with regard to SEIS developments, there were some concerns regarding the costs of transition, which should be better addressed during the visits. Some feedback and lessons learned by the Agency could also be useful to share.
- The delivery of the in-situ component is a challenging process and there will be further challenges ahead in maintaining the in-situ work to the same level as the satellite component. In that EEA and G4 have a key role to play.
- The members recognised the advantage of keeping close links among the GMES-Eionet-Inspire structure on national level. They agreed that these elements should be integrated although for the moment there was a heightened focus on GMES.
- It would be very helpful to have one national gateway to data and the EEA could play an influential role in integrating all the systems and bringing the national statistics together.
- The representatives of federal countries urged EEA to exercise caution in working in a decentralised manner with environmental organisations at the regional level and advised a more centralised approach in such countries.

Reflecting on the recently published SEIS Communication, the Commission's representative said that it had aimed at launching the political debate on the direction of SEIS. The key for the moment was the SEIS implementation plan and the diagnostic country visits. He informed the Board that the Commission was working on a legislative proposal that should be ready by the end of the year on implementing SEIS and establishing a coherent framework on future work. The importance of avoiding duplication was again underlined.

The representative from DG Research informed the members that in the last FP7 call, drafted together with DG ENV, there was a topic on European Environmental observation systems in line with the Inspire Directive.

Wrapping up the discussion, the Executive Director underlined that EEA would respect the internal rules and organisations set in the countries and would seek MB members' support in order to organise properly the direction of future work. She emphasised that while the short-term goal was to get hold of the right participants for discussions, the long-term picture was to secure the right services and dataflows with least amount of overlap.

## **ITEMS 7-14 FOR DECISION / GUIDANCE**

### **Item 7 Executive Director's contract**

In line with the proposal of the European Commission, the Management Board approved a renewal of the contract of employment for Prof. J. McGlade as Executive Director of the EEA at grade AD 15 with effect from 1 June 2008 for a period of five years. The decision was taken by an open vote resulting in 27 out of 28 valid votes in favour of the Commission's proposal.

### **Item 8 Draft EEA Strategy 2009-2013**

The Executive Director presented the first draft of the Strategy that was developed on the basis of input received at the MB Seminar held in November 2007. The Management Board welcomed the first draft and the comments made by the Bureau and the Scientific Committee as presented in the background paper. The Board welcomed the objectives of the Strategy, which were the connecting elements between the proposed 15 themes, and the fact that the work of the Agency was being placed in a wide international context. The members underlined the importance of highlighting the G4 cooperation more explicitly and the role of SEIS. It was mentioned that the Strategy would benefit in terms of outcomes, which would help to focus the Agency's activities on one hand, and on the other – get to understand the context of the EEA work. The other MB observations covered a number of thematic areas, education and communication activities, as well as further work of more cross-cutting nature.

Summarising the MB comments made, the Executive Director reflected on the following five areas in respect to the EEA Strategy 2009-2013:

- **EEA role:** Being a networking organisation, EEA would continue its coordinating and capacity-building role to encourage and support partners
- **Relation to the Regulation:** All the various elements of the EEA Establishing Regulation would be included in the Strategy
- **Timetable of the process:** The next draft shall reflect the Bureau, SC and MB comments made and be available for the Bureau on 6 May.

Subsequently it would be presented for endorsement at the MB meeting on 18 June, after which a wider consultation process would be launched.

- **How to prioritise:** The Strategy should provide the framework for securing good environmental outputs over the next 5 years and therefore could embed a wide range of issues that would be taken through the AMPs
- **How EEA would do the job:** This comes back to strong cooperation with all NFP/Eionet partners.

#### **Item 9 EEA input to the CEC Annual Policy Strategy 2009 & PDB 2009/13**

The Executive Director informed the Board about the Commission proposal to the Budgetary Authority (Council and the European Parliament) to increase the Agency's subsidy by €2.4 million from the Community Budget for 2009 and the consequent proposed increase of 10 additional (temporary agent) staff posts. This proposal was accepted by DG Budget in early March and would now be put forward to the Budgetary Authority for adoption by the end of 2008 according to the standard annual procedure. The Executive Director also reflected on the fact that the preparation of the Agency's preliminary draft budget for the following year has moved significantly forward in time. It was highlighted that the proposed increase to the budget could be managed with the current resources and administration, however it needed to be put together in package with the Multiannual Staff Policy Plan for the next 3 years.

The Executive Director then presented the EEA Multiannual Staff Policy Plan 2009-2011 (annex 2 to Doc. EEA/MB/50/09) introducing a change on the length of the contract period for Contract Agents not exceeding a total of six years (as opposed to four as indicated at the bottom of page 7), which was in line with the current practice in the European Commission.

Thereafter, the Management Board endorsed the EEA Multiannual Staff Policy Plan 2009-2011 including the change proposed by the Executive Director.

#### **Item 10 Accounts 2007 and discharge process 2006**

The Board took note of the accounts 2007 and discharge process 2006.

The Executive Director informed the Board of the further reduction of carryovers of payment credits from 2007 to 2008 amounts. The auditors' report on Sound Financial Management had indicated a number of areas, where EEA set a benchmark for other Agencies.

#### **Item 11 Evaluation process 2008 for ETC on Biological Diversity and ETC on Sustainable Consumption and Production**

The Management Board delegated to the Executive Director the appointment of members of the opening and evaluation committees for ETC on Biological Diversity and on Sustainable Consumption and Production. In order to avoid any vested interest, the Board members were asked to indicate their potential conflict of interest in the consortia bidding for the two ETCs. This would be the basis for appointing the MB representatives to the evaluation committees once the opening of proposals had taken place.

Additionally, the Board members advised a representative of the NFP/Eionet should be included in the evaluation process.

**Item 12 New areas of expertise on the EEA Scientific Committee.  
Process for selection of new SC members 2008**

In introducing the proposed areas for the new call for SC experts, the Chairman of the Scientific Committee said that they were drawn up on the basis of the priorities in the upcoming EEA Strategy and the expertise staying on the committee beyond 2008. Thus the SC members have come up with 14 areas that were being proposed to MB for prioritisation to fill the 9 vacancies.

Considering the fact that experts' secondary and tertiary areas of expertise were important for their work on the committee, the Management Board agreed to publish all the 14 areas of expertise as proposed by the Scientific Committee in the 2008 call for experts with a view to appointing 9 new members on the Scientific Committee in November 2008.

Regarding the evaluation criteria to be applied the Board members stressed once again that the scientific excellence should be the leading criterion, while gender and geographical balance should also be taken into consideration. The members asked to be presented with a short list of the proposed experts together with their CVs, and to consider interviewing a small number of short-listed candidates. It was agreed that the proposal of new SC members would first go to the Bureau in October before being presented for MB decision on 26 November.

**Item 13 Annual Report 2007 and Annual Activity Report 2007 process**

The Management Board took note of the fact that the Annual report and the Annual activity report for 2007 would be produced as separate documents in line with the practice followed in previous years. For first time however, the environmental statement required under EEA's EMAS registration would be published as part of the EEA Annual report.

In order to meet the deadline for producing the two documents, the Board delegated to the Bureau the review and adoption of the Annual report and Annual activity report for 2007.

**Item 14 Observations of the auditors**

The Board took note of the state of play of the audits of the European Court of Auditors in relation to financial year 2007. In addition, the Executive Director presented for MB approval the Strategic Audit Plan 2008/2010 for EEA as requested by the Internal Audit Service. The internal audit activity in the coming years would cover a number of processes linked to internal control, risk management and governance. With that the Management Board endorsed the IAS Strategic Audit Plan 2008/2010 for the Agency.

**ITEMS 15-17 – FOR INFORMATION**

**Item 15 Effectiveness evaluation – status report**

G. Rebenig, co-chair of the steering committee together with M. Scoullou, reported on the progress achieved in the effectiveness evaluation contract. Referring to the fact that the level of responses from the MB and MEPs was rather low, they encouraged the members still willing to contribute to send in their inputs. The MB member from Germany asked that journalists should be invited as participants in the external focus group meeting. The draft final report would be presented to the MB on 18 June.

In addition, the members took note of the upcoming meta-evaluation of all the Agencies to be carried out under the leadership of DG Budget by 2009. In order to avoid duplication of efforts, the Agency has taken contact with DG Budget to present the findings of the EEA project at the meeting of Agencies' evaluation contact officials in May.

**Item 16 EEA Publication plan 2008**

The Board members took note of the EEA Publication plan for this year, which was closely aligned to the projects in the management plan.

**Item 17 Feedback from members of the Management Board**

The representative from the Czech Republic inquired about the possibility to change the formal procedure for confirming the appointment of representatives to the EEA Management Board via the Permanent Representations in Brussels, which in his opinion was very heavy procedure. The Chairman responded that the Agency was simply following the Commission's regulations on that matter.

The representative from Poland announced that the Polish authorities were proceeding in reforming the environmental inspectorate and creating a united inspection for the country as a whole; in that respect he asked the MB members for the opportunity to learn from similar experience in other countries.

*The meeting closed at 17:00.*

## **ANNEX 1 to MB minutes**

**Final agenda of the 50<sup>th</sup> Management Board meeting, 2 April 2008**  
**Doc. EEA/MB/50/01rev1**

### **FOR DECISION**

1. Adoption of draft agenda
2. Adoption of the 49<sup>th</sup> Management Board minutes, 21 November 2007

### **FOR INFORMATION**

3. Draft minutes of the 44<sup>th</sup> Bureau meeting, 5 March 2008
4. Update by the Chairman
5. Update by the Executive Director
6. SEIS, GMES, INSPIRE and 'Group of Four' developments

### **FOR DECISION / GUIDANCE**

7. Executive Director's contract
8. Draft EEA Strategy 2009-2013
9. EEA input to the CEC Annual Policy Strategy 2009 & PDB 2009/13
10. Accounts 2007 and discharge process 2006
11. Evaluation process 2008 for ETC on Biological Diversity and ETC on Sustainable Consumption and Production
12. New areas of expertise on the EEA Scientific Committee. Process for selection of new SC members 2008
13. Annual Report 2007 and Annual Activity Report 2007: Timetable and update
14. Observations of the auditors

### **FOR INFORMATION**

15. Effectiveness evaluation – status report
16. EEA Publication plan 2008
17. Feedback from members of the Management Board

### **TABLED DOCUMENT(S)**

- Item 03** – Rolling action list from the last MB meetings
- Item 04** – Draft Agenda for the DIMESA meeting on 17 June 2008
- Item 07** – Letter from Peter Carl to Lars-Erik Liljelund on Executive Director's contract
- Item 13** – Balanced scored card (annex J to Annual report 2007)



## ANNEX 2

**50<sup>th</sup> EEA Management Board meeting – Attendance list**  
**Copenhagen, 2 April 2008, EEA Conference Room**

<b>MEMBER COUNTRIES</b>			
<b>COUNTRY</b>	<b>NAME</b>	<b>ORGANISATION</b>	<b>SIGNATURE</b>
<b>AUSTRIA</b>	<i>Member:</i> Elisabeth FREYTAG	Ministry of Environment	Apologies
	<i>Alternate:</i> Georg REBERNIG	Umweltbundesamt	Signed
<b>BELGIUM</b>	<i>Member:</i> Philippe BOURDEAU	IGEAT, ULB	Signed
	<i>Alternate:</i> Jean-Pierre HANNEQUART	Institut Bruxellois pour la gestion de l'environnement	Signed
<b>BULGARIA</b>	<i>Member:</i> Dimitar VERGIEV	Bulgarian Environment Agency	Apologies
<b>CYPRUS</b>	<i>Member:</i> Antonis ANTONIOU	Ministry of Agriculture, Natural Resources and Environment	Signed
	<i>Alternate:</i> Charalambos HAJIPAKKOS	Ministry of Agriculture, Natural Resources and Environment	
<b>CZECH REPUBLIC</b>	<i>Member:</i> Veronika HUNT ŠAFRÁNKOVÁ	Ministry of Environment	Apologies
	<i>Alternate:</i> Jan DUSIK	Ministry of Environment	Signed
	<i>Expert:</i> Šarka STRAHALOVÁ	Ministry of Environment	Signed
<b>DENMARK</b>	<i>Member:</i> Niels CHRISTENSEN	Agency for Spatial and Environmental Planning	Apologies
	<i>Alternate:</i> Helle PILSGAARD	Agency for Spatial and Environmental Planning	Signed
	<i>Expert:</i> Esben TIND	Agency for Spatial and Environmental Planning	Signed
<b>ESTONIA</b>	<i>Member:</i> Allan GROMOV	Ministry of Environment	Signed
	<i>Alternate:</i> Andres KRATOVITS	Ministry of Environment	
<b>FINLAND</b>	<i>Member:</i> Markku NURMI	Ministry of Environment	Apologies
	<i>Alternate:</i> Antero HONKASALO	Ministry of Environment	Apologies

<b>FRANCE</b>	<u>Member:</u> Guillaume SAINTENY	Ministère de l'écologie et du développement durable	Signed
	<u>Alternate:</u> Aline KUSTER-MENAGER	Ministère de l'écologie et du développement durable	
<b>GERMANY</b>	<u>Member:</u> Karsten SACH	Bundesministerium für Umwelt, Naturschutz & Reaktorsicherheit	Signed
	<u>Alternate:</u> Julia WERNER	Bundesministerium für Umwelt, Naturschutz & Reaktorsicherheit	Signed
<b>GREECE</b>	<u>Member:</u> Ioannis VOURNAS	Ministry of Environment, Physical Planning and Public Works	Apologies
	<u>Alternate:</u> Mata ARAVANTINO	Ministry of Environment, Physical Planning and Public Works	Signed
<b>HUNGARY</b>	<u>Member:</u> Erzsébet GERGELY	Ministry of Environment	Signed
<b>ICELAND</b>	<u>Member:</u> Hermann SVEINBJÖRNSSON	Ministry of Environment	Signed
	<u>Alternate:</u> Gunnar Steinn JONSSON	The Environmental Agency	
<b>IRELAND</b>	<u>Member:</u> Tom O'MAHONY	Department of the Environment, Heritage and Local Government	Apologies
	<u>Alternate:</u> Larry STAPLETON	Environmental Protection Agency	Apologies
	<u>Expert:</u> Michael LEHANE	NFP	Signed
<b>ITALY</b>	<u>Member:</u> Corrado CLINI	Ministero dell'Ambiente	Apologies
	<u>Alternate:</u> Giuliana GASPARRINI	Ministero dell'Ambiente	Signed
	<u>Expert:</u> Diego GIULIANI	Ministero dell'Ambiente	Signed
<b>LATVIA</b>	<u>Member:</u> Einars CILINSKIS	Ministry of Environmental Protection and Regional Development	Apologies
	<u>Alternate:</u> Ilze KIRSTUKA	Latvian Environment Agency	Signed
<b>LIECHTENSTEIN</b>	<u>Member:</u> Felix NÄSCHER	Ministry of Environment, Dept. Forests, Nature and Landscape	Signed
<b>LITHUANIA</b>	<u>Member:</u> Aleksandras SPRUOGIS	Ministry of Environment	Apologies
	<u>Alternate:</u> Liutauras STOSKUS	Environmental Protection Agency	Signed

<b>LUXEMBOURG</b>	<u>Member:</u>	Eric DE BRABANTER	Ministère de l'Environnement	Apologies
	<u>Alternate:</u>	Pierre PRUM	Ministère de l'Environnement	Apologies
<b>MALTA</b>	<u>Member:</u>	Martin SEYCHELL	Environment and Planning Authority	Signed
	<u>Alternate:</u>	Louis VELLA	Environment and Planning Authority	
<b>THE NETHERLANDS</b>	<u>Member:</u>	Jaap ENTER	Ministry of Housing, Physical Planning and Environment	Signed
	<u>Alternate:</u>	Adriaan OUDEMAN	Ministry of Housing, Physical Planning and Environment	
<b>NORWAY</b>	<u>Member:</u>	Harald RENSVIK	Ministry of Environment	Signed
	<u>Alternate:</u>	Øysten NESJE	Ministry of Environment	
<b>POLAND</b>	<u>Member:</u>	Andrez JAGUSIEWICZ	Chief Inspectorate for Environmental Protection	Signed
	<u>Alternate:</u>	Lucyna DYGAS-CIOŁKOWSKA	Chief Inspectorate for Environmental Protection	
<b>PORTUGAL</b>	<u>Member:</u>	Antonio GONÇALVES HENRIQUES	Ministério do Ambiente, do Ordenamento do Território e do Desenvolvimento Regional	Apologies
	<u>Alternate:</u>	Fernanda SANTIAGO	Ministério do Ambiente, do Ordenamento do Território e do Desenvolvimento Regional	Apologies
<b>ROMANIA</b>	<u>Member:</u>	Zoltan LEVENTE NAGY	National Environmental Protection Agency	Signed
	<u>Alternate:</u>	Mihaela PETCU	National Environmental Protection Agency	Signed
	<u>Expert:</u>	Anca TEVI	National Environmental Protection Agency	
<b>SLOVAK REPUBLIC</b>	<u>Member:</u>	Stanislav STOFKO	Slovak Environment Agency	Signed
	<u>Alternate:</u>	Vladimir BENKO	Slovak Environment Agency	
<b>SLOVENIA</b>	<u>Member:</u>	Silvo ŽLEBIR	Environmental Agency	Signed
	<u>Alternate:</u>	Jelko URBANČIČ	Environmental Agency	Signed
<b>SPAIN</b>	<u>Member:</u>	Jaime ALEJANDRE	Ministerio de Medio Ambiente	Signed
	<u>Alternate:</u>	Israel PASTOR SAINZ-PARDO	Ministerio de Medio Ambiente	
<b>SWEDEN</b>	<u>Chairman:</u>	Lars-Erik LILJELUND	Swedish Environmental Protection Agency	Signed
	<u>Member:</u>	Martin ERIKSSON	Swedish Environmental Protection Agency	Signed
<b>SWITZERLAND</b>	<u>Member:</u>	Bruno OBERLE	Federal Office for the Environment	Apologies
	<u>Alternate:</u>	Gérard POFFET	Federal Office for the Environment	Signed
	<u>Expert:</u>	Nicolas PERRITAZ	NFP	Signed

<b>TURKEY</b>	<u>Member:</u>	Hasan ZUHURI SARIKAYA	Ministry of Environment and Forestry	Apologies
	<u>Alternate:</u>	Sedat KADOĞLU	Ministry of Environment and Forestry	Apologies
	<u>Expert:</u>	Fevzi ISBLIR	Ministry of Environment and Forestry	Signed
	<u>Expert:</u>	Cagatay DIKMEN	Ministry of Environment and Forestry	Signed
<b>UNITED KINGDOM</b>	<u>Member:</u>	John CUSTANCE	Dept. for the Environment, Food and Rural Affairs	Signed
	<u>Alternate:</u>	Bill STOW	Dept. for the Environment, Food and Rural Affairs	
<b>EUROPEAN COMMISSION</b>	<u>Member:</u>	Timo MÄKELÄ	DG Environment	Signed
	<u>Alternate:</u>	(to be nominated in due course)	Joint Research Centre	
	<u>Expert:</u>	Peter WICKS	DG Environment	Apologies
	<u>Member:</u>	Manuela SOARES	DG Research	Signed
	<u>Alternate:</u>	Pieter EVERAERS	EUROSTAT – Directorate E	Apologies
	<u>Expert:</u>	Christian HEIDORN	EUROSTAT	Signed
<b>EUROPEAN PARLIAMENT</b>	<u>Member:</u>	Ludger-Anselm VERSTEYL	Prof. Versteyl Rechtsanwälte	Signed
	<u>Member:</u>	Michael SCOULLOS	University of Athens	Signed
	<u>Alternate:</u>	Ludo HOLSBEEK	Free University of Brussels	
	<u>Alternate:</u>	Tomás MARCHESCU		
<b>EEA SCIENTIFIC COMMITTEE</b>	<u>Guest:</u>	László SOMLYÓDY	SC Chairman	Signed
<b>EEA STAFF COM</b>		Jette Lind KRISTENSEN		Signed
<b>EEA STAFF</b>		Jacqueline McGLADE	Executive Director	Signed
		Gordon McINNES	Deputy Director, Head of Programme ADS	Signed
		Paul McALEAVEY	Head of Group, EDO	Signed
		Petra FAGERHOLM	PA to Executive Director	Signed
		Galina GEORGIEVA	Management Board secretariat	Signed

## ANNEX 3 DRAFT ACTION LIST

ACTIONS	Status 21 April 2008
To publish on CIRCA the final minutes of the 49 <sup>h</sup> Management Board meeting	Done
MB members to put forward proposals for the topic of the next MB Seminar to be held on 25 November	Ongoing
The Chairman to send out a letter to the Board members inviting them to propose candidates for the Chairperson post in advance of the June MB meeting	Done – letter sent to MB; deadline for responses 23 May
To provide MB with more information about the June Board meeting to be held back-to-back with the annual DIMESA meeting (17 June) and consider putting an item on the MB agenda on the outcome of the meeting	To consider
To send to the MB members the Action list from the ‘Group of Four’ meetings once finalised and keep them regularly informed about issues discussed	To do
To include in the Executive Director’s update for the Board an overview of the languages in which the different publications are being produced	To do
EEA to continue with SEIS diagnostic country visits respecting the structure and organisation in the countries and trying to bring more clarity on the cost of transition to SEIS during these visits	To do
To prepare the next draft of the EEA Strategy for the Bureau meeting on 6 May by taking into consideration the comments made by the Bureau, Scientific Committee and Management Board members	In process
To appoint the MB representatives in the ETC evaluation committees and confirm the final composition after the opening of the proposals received. To include an NFP representative in the evaluation process as well	Delegated to the Executive Director – to follow up on 28 April
To publish the 14 areas of expertise proposed by the Scientific Committee in the new call for experts with a view to appointing nine new members on the EEA Scientific Committee in November 2008	In process
To present the MB with a short list of the experts proposed to the SC together with their CVs, and to consider interviewing a small number of short-listed candidates	To do
To present the Bureau with the final drafts of the Annual Report and Annual Activity Report 2007	On the 45 <sup>th</sup> Bureau agenda
MB members who have not responded to the questionnaire in the effectiveness evaluation exercise to consider doing so in the next days	In progress – update to be provided at the next Bureau and MB meetings

## ANNEX 4

### DECISIONS taken at the 50<sup>th</sup> Management Board meeting, 2 April 2008, EEA

Agenda item	Decisions	Comments
<b>Item 2.</b> Adoption of draft agenda	Adopted	Two changes from the originally proposed agenda: <ul style="list-style-type: none"><li>• Item 14 - Observations of the auditors - to be for decision</li><li>• Item 15 - Effectiveness evaluation - to be for information.</li></ul>
<b>Item 3.</b> Adoption of the 49 <sup>th</sup> MB minutes, 21 November 2007	Adopted	-
<b>Item 7.</b> Executive Director's contract	The Management Board approved a renewal of the contract of employment for Prof. J. McGlade as Executive Director of the EEA at grade AD 15 with effect from 1 June 2008 for a period of five years	The decision was taken by an open vote resulting in 27 out of 28 valid votes in favour of the Commission's proposal thus achieving and surpassing the required 2/3 majority.
<b>Item 8.</b> Draft EEA Strategy 2009-2013	The Management Board welcomed the first draft of the EEA Strategy and the comments made by the Bureau and the Scientific Committee	The next draft of the EEA Strategy 2009-2013, taking into consideration the Bureau, SC and MB comments, shall be made available for the Bureau on 6 May and presented for endorsement at the MB meeting on 18 June before launching a wider consultation process.
<b>Item 9.</b> EEA input to the CEC Annual Policy Strategy 2009 & PDB 2009/13	The Board took note of the EEA input to the CEC Annual Policy Strategy and Preliminary Draft Budget 2009/13, and approved the EEA Multiannual Staff Policy Plan 2009-2011 with the change proposed by the Executive Director	The MB members took note of the fact of the DG Budget has accepted the proposal for an increase in the Agency's subsidy from the Community Budget for 2009 with by €2.4 million and the consequent increase of 10 additional staff posts. This proposal will now be put forward to the Budgetary Authority (Council and Parliament) for adoption by the end of 2008.

<b>Item 10.</b> Accounts 2007 and discharge process 2006	The Board took note of the accounts 2007 and discharge process 2006	The members took note of the further reduction of carryovers of payment credits from 2007 to 2008 amounts.
<b>Item 11.</b> Evaluation process 2008 for ETC on Biological Diversity and ETC on Sustainable Consumption and Production	The Board delegated to the Executive Director the appointment of the members of the opening and evaluation committees (minimum three each)	The Board advised to consider including a representative of the NFP/Eionet in the evaluation process.
<b>Item 12.</b> New areas of expertise on the EEA Scientific Committee. Process for selection of new SC members 2008	The Management Board approved the new areas of expertise to be advertised in the 2008 call for experts as proposed by the Scientific Committee	The members decided to advertise all the 14 areas proposed with a view of appointing 9 experts on the Scientific Committee in November 2008. The Board decided to revisit the evaluation criteria to be applied in the selection process and consider interviewing of a small number of applicants.
<b>Item 13.</b> EEA Annual Report 2007 and Annual Activity Report 2007	The Management Board delegated to the Bureau the review and adoption of the Annual report and Annual activity report for 2007	In line with the procedure followed in previous two years, the Annual report and the Annual activity report for 2007 will be produced as separate documents as requested by the Court of Auditors.
<b>Item 14.</b> Observations of the auditors	The Management Board endorsed the IAS Strategic Audit Plan 2008/2010 for the EEA, as required by the internal audit standards	The Board also took note of the state of play of the audits of the European Court of Auditors in relation to financial year 2007.

Approved by the Chairman of the Management Board  
on 2 April 2008

*(Signed)*

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Lars-Erik Liljelund  
Chairman EEA Management Board