



**LIST OF DECISIONS AND GUIDANCE**  
**93<sup>RD</sup> BUREAU MEETING, 23 MARCH 2022**

Agenda item	Outcome	Comments
Opening of the meeting	<p>The Chair welcomed participants to the first hybrid Bureau meeting in Copenhagen and on Microsoft Teams.</p> <p>The Bureau thanked Julia Werner for her valuable contributions to the work of the Bureau as her second mandate as Management Board (MB) Vice Chair and Bureau member ends.</p>	
<b>FOR ADOPTION</b>		
1 Agenda of the 93 <sup>rd</sup> Bureau meeting	The meeting agenda was adopted.	The current list of planned MB meetings foresees a tentative Joint MB/NFP/SC seminar in June 2022. The Bureau and MB dates on 15-16 June will be maintained, but the seminar will not take place, as the 2023 event will serve the same purpose.
2 Overview of audits and approval of Internal Audit Capability (IAC) 2021 annual activity report	The Bureau took note of the overview of audits and approved the annual activity report 2021 of the Internal Audit Capability (IAC).	Further to a question from a member in relation to specific measures taken by EEA to reinforce IT security in the current context of increased cybersecurity threats, EEA highlighted that EEA has increased IT security measures and investments since January to reduce the risks of cybersecurity attacks.
<b>FOR BUREAU ORIENTATION IN PREPARATION OF THE 95<sup>th</sup> MANAGEMENT BOARD</b>		
3 95 <sup>th</sup> MB meeting agenda	The Bureau took note of the agenda for the 95 <sup>th</sup> MB meeting.	The impact of the war in Ukraine will be raised in different interventions at the Management Board meeting.
4 Designation of the members of the European Scientific Advisory Board on Climate Change	<p>The Bureau recommended the MB to designate the proposed 15 members for the European Scientific Advisory Board on Climate Change, based on the proposals from the Evaluation Committee.</p> <p>The Bureau welcomed the excellent and thorough work of the Evaluation Committee to establish the list of proposed candidates.</p>	One member declared a conflict of interest and stepped out of the discussion for this point.



Agenda item	Outcome	Comments
5 Resource needs dedicated to administrative, communication, IT and networking support	<p>The Bureau prepared the MB discussion in relation to resource needs.</p> <p>The Bureau welcomed the paper as a solid basis for MB discussions.</p>	<p>The Bureau discussed what the MB can do to support EEA on this resource issue, besides supporting EEA in budget discussions at Council level in cooperation with their finance counterparts. As a response, EEA put forward two ways: the adequate resourcing of the Eionet at country level for the joint implementation of the EEA-Eionet Strategy 2021-2030, and putting forward candidates from countries for secondment.</p>
6 EEA's participation in Horizon Europe partnership proposal on chemicals risk assessment (PARC)	<p>The Bureau prepared the MB discussions on the topic and recommended the MB to approve EEA's participation in the Partnership for the Assessment of Risks from Chemicals (PARC) under the Horizon Europe programme.</p>	<p>Further questions on the topic will be addressed at the MB meeting on 24 March.</p>
7 Election of new MB Vice Chair/Bureau member	<p>The Bureau prepared the election of the new MB Vice Chair/Bureau member, further to the end of Julia Werner's second mandate.</p> <p>The Bureau recommended to prepare for a possible second round for the election, in case the 2/3 majority required by the MB rules of procedure would not be reached for one of the candidates.</p>	<p>An additional closed session will take place at the MB meeting of 24 March before lunch, during which the first voting round will take place. Should a second round be required, it will take place in the foreseen closed session in the afternoon.</p>
<b>FOR APPROVAL</b>		
8 Selection procedure of the EEA's next Executive Director	<p>The Chair thanked the member in the lead of the Bureau as preparatory group for the selection procedure of EEA's next Executive Director for consolidating MB comments to the draft vacancy notice for the position of EEA's next Executive Director, and the European Commission for considering the comments in revising the draft vacancy notice.</p> <p>The Bureau approved the revised draft vacancy notice for the position of EEA's next Executive Director.</p>	<p>The Bureau did not identify any issues of concern to be brought to the attention of the MB.</p>



Agenda item	Outcome	Comments
	<p>In line with the comments put forward by the Management Board on the draft vacancy notice, the Bureau recommended the MB to take a decision to authorise an exception in accordance with Article 12.2(a) of the Conditions of Employment of other Servants of the European Union, to make it possible for citizens of EEA member countries to apply for the position of EEA Executive Director.</p>	
<b>FOR INFORMATION</b>		
9 Feedback from Bureau members	The Bureau did not have any further feedback.	

**Documents provided for information (no discussion in the meeting unless raised by a Bureau member under AP 9 Feedback from Bureau members):**

- Provisional accounts 2021 (EEA/BU/93/10)
- Follow-up of discharge process 2020 (EEA/BU/93/11)

*The meeting closed at 18:30*

Approved by the EEA Bureau at its 93<sup>rd</sup> meeting  
Copenhagen, 23 March 2023

*Signed*

Laura Burke  
Chair, EEA Management Board

**Annexes**

- Annex 1: Final agenda of 93<sup>rd</sup> Bureau meeting, 23 March 2022
- Annex 2: Participants list, 93<sup>rd</sup> Bureau meeting, 23 March 2022
- Annex 3: Updated list of 2022 meetings



## Annex 1:

**Agenda of the 93<sup>rd</sup> Bureau meeting**  
**Wednesday, 23 March 2022, 16:30-18:30 (hybrid meeting: Microsoft Teams/Copenhagen)**

AGENDA ITEM	DOCUMENTS
<b>FOR ADOPTION</b>	
1. Agenda of the 93 <sup>rd</sup> Bureau meeting	EEA/BU/93/01
2. Overview of audits and approval of Internal Audit Capability (IAC) 2021 annual activity report	EEA/BU/93/02

<b>FOR BUREAU ORIENTATION IN PREPARATION OF THE 95<sup>th</sup> MANAGEMENT BOARD</b>	
3. 95 <sup>th</sup> MB meeting agenda	EEA/MB/95/01
4. Designation of the members of the European Scientific Advisory Board on Climate Change*	EEA/MB/95/04
5. Resource needs dedicated to administrative, communication, IT and networking support	EEA/MB/95/09
6. EEA's participation in Horizon Europe partnership proposal on chemicals risk assessment (PARC)	EEA/MB/95/10A
7. Election of new MB Vice Chair/Bureau member*	EEA/MB/95/12

<b>FOR APPROVAL</b>	
8. Selection procedure of the EEA's next Executive Director*	EEA/MB/95/08

<b>FOR INFORMATION</b>	
9. Feedback from Bureau members	[Verbal update]

**Documents provided for information (no discussion in the meeting unless raised by a Bureau member under AP 10 Feedback from Bureau members):**

- Provisional accounts 2021 (EEA/BU/93/10)
- Follow-up of discharge process 2020 (EEA/BU/93/11)

*\*Documents for agenda points 4 and 7 are confidential MB documents sent to MB members via separate email. The document for agenda point 8 is a confidential Bureau document sent to Bureau members via separate email.*



**Annex 2: Participants list, 93<sup>rd</sup> Bureau meeting, Wednesday, 23 March 2022, 16:30–18:30  
CET, hybrid meeting: Microsoft Teams/Copenhagen**

<b>Name</b>	<b>Represented country/organisation</b>	<b>Role</b>	<b>Attendance</b>
Laura Burke	Ireland	Chair	<i>Present</i>
Diane Simiu	France	Vice-Chair	<i>Present</i>
Julia Werner	Germany	Vice-Chair	<i>Present</i>
André Weidenhaupt	Luxembourg	Vice-Chair	<i>Present</i>
Michal Pastvinsky	Czech Republic	Vice-Chair	<i>Present</i>
Alessandro Bratti	Italy	Vice-Chair	<i>Present</i>
Gilles Gantelet	European Commission (DG ENV)		<i>Apologies</i>
Yvon Slingenberg	European Commission (DG CLIMA)		<i>Present</i>
Josiane Masson	European Commission (DG ENV)		<i>Present</i>
Jürgen Salay	European Commission (DG CLIMA)		<i>Present</i>
Lena Neij	European Parliament representative		<i>Present</i>
Per Mickwitz	Chair of the Scientific Committee		<i>Present</i>
Bergþóra Njála Guðmundsdóttir	Observer from non-EU member state (Iceland)		<i>Present</i>
Hans Bruyninckx	EEA		<i>Present</i>
Søren Nielsen	EEA		<i>Present</i>
Katja Rosenbohm	EEA		<i>Present</i>
Jock Martin	EEA		<i>Present</i>
Martin Adams	EEA		<i>Present</i>
Eva Jensen	EEA		<i>Present</i>
Riyong Kim	EEA		<i>Present</i>
Luc Bas	EEA		<i>Present</i>
Francois Dejean	EEA		<i>Present</i>
Jasmiina Laurmaa	EEA/ MB Secretariat		<i>Present</i>



### Annex 3: Updated list of 2022 meetings

#### DRAFT MEETING DATES IN 2022 MANAGEMENT BOARD, BUREAU, SCIENTIFIC COMMITTEE AND NFP/EIONET

VERSION OF 23.03.2022

<b>Meeting</b>	<b>Proposed date</b>
<b>Bureau (virtual)</b>	<b>Thursday 27 January 2022 (14:00-16:30)</b>
81 <sup>st</sup> Scientific Committee	Tuesday-Wednesday, 22-23 February 2022
NFP/Eionet meeting	Tuesday-Thursday 1-3 March 2022
<b>Bureau</b>	<b>Wednesday, 23 March 2022</b>
<b>95<sup>th</sup> Management Board</b>	<b>Thursday, 24 March 2022</b>
<b>Bureau (virtual)</b>	<b>Wednesday, 11 May 2022 (10:00-12:00)</b>
82 <sup>nd</sup> Scientific Committee	Tuesday-Wednesday, 17-18 May 2022
NFP/Eionet meeting	Monday-Tuesday, 13-14 June 2022
<b>Bureau</b>	<b>Wednesday, 15 June 2022</b>
<b>96<sup>th</sup> Management Board</b>	<b>Thursday, 16 June 2022</b>
<b>Bureau (virtual)</b>	<b>Thursday, 6 October 2022 (14:00–16:30)</b>
NFP/Eionet meeting	Tuesday-Thursday, 11–13 October 2022
83 <sup>rd</sup> Scientific Committee	Tuesday-Wednesday, 25-26 October 2022
<b>Bureau</b>	<b>Wednesday, 7 December 2022*</b>
<b>97<sup>th</sup> Management Board</b>	<b>Thursday, 8 December 2022*</b>

*\*At the time of the proposal, the ENV Council dates were not known. Should the proposed dates coincide with ENV Council dates, alternative dates are 1 December 2022 for the 97<sup>th</sup> Management Board meeting and 30 November 2022 for the Bureau meeting.*