

**LIST OF DECISIONS AND GUIDANCE  
80TH BUREAU MEETING, 18 JUNE 2019**

<b>Agenda item</b>	<b>Outcome</b>	<b>Comments</b>
1 Draft agenda of the 80th Bureau meeting	The Bureau adopted the agenda as drafted.	The final meeting agenda is included in <b>Annex 1</b> .
<b>2 Operational/administrative items</b>		
<i>For Bureau decision and information</i>		
2A EEA procurement plan for 2019: Update (for decision)	The Bureau adopted the update to the 2019 procurement plan (Decision EEA/BU/2019/011)	The EEA 2019 procurement plan is updated as of 24 May 2019 with an estimation of the needs for the remainder of 2019 in both core and non-core funds.
2B Meeting calendar 2019: Schedule of Bureau processes and meetings	The Bureau agreed on modifications to its meeting schedule for 2019.	All agreed modifications are included in the revised meeting calendar for 2019, included in <b>Annex 2</b> .
<b>3 Operational/administrative items</b>		
<b>For Bureau orientation in preparation of the 85th Management Board</b>		
<i>Bureau guidance to the Management Board</i>		
3A Overview of audits	The Bureau took note of the EEA audits and auditor's visits to the Agency since the 84 <sup>th</sup> MB of March 2019.	The Bureau did not identify any issues of concern to be addressed in the context of the Board.
3B Discharge: Outcome discharge 2017 and follow-up actions earlier discharges	The Bureau took note of the EEA discharge for the year 2017, granted by the European Parliament.	The Bureau did not identify any issues of concern to be addressed in the context of the Board.
<i>Bureau recommendations towards Management Board decision</i>		
3C Final accounts for 2018 (for MB opinion)	A MB opinion is required by the EEA Financial Regulation. The Bureau agreed to recommend a positive MB opinion.	Draft opinion of the Management Board on EEA final accounts are included in <b>Annex 3</b> . -The Bureau expressed appreciation of the clarity provided by the Addendum on the Overview of the EEA's budgetary and financial management for 2018 (EEA/BU/80/03.C-ADD1).
3D Meeting calendar 2020 (for MB approval)	The Bureau took note of the draft meeting calendar for 2020 and recommends MB approval.	Proposed meeting calendar for 2020 is included in <b>Annex 4</b> .
3E Eurostat Work Programme for 2020 (for MB approval)	The Bureau took note of Eurostat's draft 2020 statistical work programme in the field of environment and recommends MB approval.	MB (conditional) approval of draft Eurostat Work Programme for 2020 is included in <b>Annex 5</b> . -The EEA participates in several Eurostat working groups.




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**4 Strategic items**
**For Bureau guidance in preparation of the 85th Management Board and seminar**


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*Bureau recommendations towards Management Board decision*


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4A	EEA publication plan for 2019: Revision	The Bureau suggested: - that care is taken in future when carrying over to Q5 yearly data-based reports in order to avoid publishing outdated data; - that in future, the EEA Publication Plan include information on the communication approach taken for each publication. The EEA will look into how best to provide this information.
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*Bureau guidance to the Management Board*


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4B	Management Board seminar on 19 June 2019: Final preparations	The Bureau took note of the preparations for the Management Board seminar on the EEA/Eionet Strategy;	Context: The Seminar will take place with the MB and Eionet representatives. EEA management and the EEA/Eionet Strategy core team will participate as observers. A facilitator, Peter Woodward will guide the discussions during the day.
4C	Brexit	The Bureau took note of the continuing uncertainty surrounding the Brexit negotiations and requests an update on this issue when available.	Context: The Brexit withdrawal date is currently set for 31 October 2019. The EEA is prepared for the possible scenarios and has addressed the various concerns and issues.
4D	Cooperation with the West Balkan countries	- The Bureau recommended MB approval of the proposal to develop and sign memoranda of understanding with the six Western Balkan countries; - The Bureau recommended MB approval of West Balkan observer status at Management Board meetings and noted the need to clarify roles and resources required to help strengthen data and reporting.	Context: EEA/Eionet cooperation with the six West Balkan countries is provided for in Article 15(3) of the EEA/Eionet Regulation. - The Commission highlighted the EU priorities regarding the region, in particular in relation to its policy on EU enlargement. - The EEA has extensively mapped the cooperation activities taking place in the region and will follow up with DG ENV, DG CLIMA and DG NEAR to ensure complementarity.

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4E Single Programming Documents (SPD): Process and timelines for SPD 2021-2023 and finalisation of SPD 2020-2022	<p><i>SPD 2020-2022:</i></p> <p>The Bureau took note of:</p> <ul style="list-style-type: none"> <li>- the progress in the consultation to date on SPD 2020-2022; and</li> <li>- the response to the opinions of the European Parliament ENVI Committee and the EEA Scientific Committee.</li> </ul>	<ul style="list-style-type: none"> <li>- The European Commission opinion is expected in late August/early September.</li> <li>- Supporting deliverables will be included in the final version of the SPD 2020-2022 to be presented for MB approval.</li> </ul>
	<p><i>SPD 2021-2023:</i></p> <ul style="list-style-type: none"> <li>- The Bureau took note of the uncertainties affecting the preparation of the EEA Single Programming Document 2021-2023; and</li> <li>- The Bureau agreed to the proposal to submit a considerably slimmed down draft SPD 2021-2023 for consultation in January 2020.</li> </ul>	<p>Uncertainties affecting the delivery of SPD 2021-2023 include:</p> <ul style="list-style-type: none"> <li>-The outcome of current discussions on the new EEA/Eionet strategy which will be presented to the Board in June 2020;</li> <li>-The possible proposal of the 8th EAP, which if approved, would be finalised in the spring of 2020 and adopted during the German presidency in the second half of 2020;</li> <li>-The new Multiannual Financial Framework, which will come into force from 2021.</li> </ul>
	<ul style="list-style-type: none"> <li>- The Board will take stock of progress on both SPDs at its 87<sup>th</sup> meeting in March 2020.</li> </ul>	

## 5 For information

Feedback from Bureau members      No feedback was received.

*The meeting closed at 18h00.*

Approved by the EEA Bureau at its 80th meeting  
in Copenhagen, 18 June 2019

*[Signed]*

Laura Burke  
Chair, EEA Management Board

## Annexes

- Annex 1: Final agenda of 80th Bureau meeting, 18 June 2019
- Annex 2: Meeting dates 2019: Agreed changes to the schedule of Bureau meetings
- Annex 3: Draft opinion of the Management Board on EEA final accounts
- Annex 4: Proposed meeting calendar for 2020
- Annex 5: MB (conditional) approval of draft Eurostat Work Programme for 2020
- Annex 6: Participants list, 80th Bureau meeting, 18 June 2019



## Annex 1: Agenda of the 80th Bureau meeting, Tuesday, 18 June 2019, 16.00–19.00, EEA premises

AGENDA ITEM	DOCUMENTS
<b>1. ADOPTION OF AGENDA</b>	
Agenda of the 80th Bureau meeting	EEA/BU/80/01
<b>2. OPERATIONAL/ADMINISTRATIVE ITEMS For Bureau decision and information</b>	
A. EEA procurement plan for 2019: Update (for decision)	EEA/BU/80/02.A
B. Meeting calendar 2019: Schedule of Bureau processes and meetings	EEA/BU/80/02.B
<b>3. OPERATIONAL/ADMINISTRATIVE ITEMS For Bureau orientation in preparation of the 85th Management Board</b>	
<i>BUREAU GUIDANCE TO THE MANAGEMENT BOARD</i>	
A. Overview of audits	EEA/BU/80/03.A
B. Discharge: Outcome discharge 2017 and follow-up actions earlier discharges	EEA/BU/80/03.B
<i>BUREAU RECOMMENDATIONS TOWARDS MB DECISION</i>	
C. Final accounts for 2018 (for MB opinion)	EEA/BU/80/03.C
D. Meeting calendar 2020 (for MB approval)	EEA/BU/80/03.D
E. Eurostat Work Programme for 2020 (for MB approval)	EEA/BU/80/03.E
<b>4. STRATEGIC ITEMS For Bureau guidance in preparation of the 85th Management Board and seminar</b>	
<i>BUREAU RECOMMENDATIONS TOWARDS MB DECISION</i>	
A. EEA publication plan for 2019: Revision	[MB document: EEA/MB/85/04.A]
<i>BUREAU GUIDANCE TO THE MANAGEMENT BOARD</i>	
B. Management Board seminar on 19 June 2019: Final preparations	[Verbal update]
C. Brexit	[Verbal update]
D. Cooperation with the West Balkan countries	[MB document: EEA/MB/85/04.D]
E. Single Programming Documents (SPD): Process and timelines for SPD 2021-2023 and finalisation of SPD 2020-2022	[MB document: EEA/MB/85/04.F]
<b>5. FOR INFORMATION</b>	
Feedback from Bureau members	[Verbal update]


**Annex 2: Meeting dates 2019: Agreed changes to the schedule of Bureau meetings**

**MEETING DATES IN 2019  
MANAGEMENT BOARD, BUREAU, SCIENTIFIC COMMITTEE AND NFP/EIONET**

APPROVED BY THE BUREAU (18/06/2019)

**2019 meeting calendar (June-December)**

<b>Meeting</b>	<b>Approved by the Bureau on 08/05/2019 (*)</b> (Changes in bold)
NFP/Eionet meeting	Monday–Tuesday, 17–18 June
80th Bureau	Tuesday, 18 June (16.00-19.00)
MB Seminar, incl. evening event for EEA's 25th Anniversary	Wednesday, 19 June
85th Management Board	Thursday, 20 June (10.00-17.00)
NFP/Eionet meeting	Wednesday–Thursday, 23–24 October
74th Scientific Committee and seminar	Tuesday–Wednesday, 29-30 October
81st Bureau	<b>Thursday, 31 October</b> <i>(Tentative date for video-conference, in case required)</i>
82nd Bureau	<b>Tuesday, 3 December, Brussels (10.30-13.00)</b>
86th Management Board	<b>Tuesday, 3 December, 14.00-18.00 until Wednesday, 4 December, 9.00-12.30, Brussels</b>
SOER 2020 Integrated Assessment Report launch	Wednesday, 4 December, Brussels (14.00-18.00) <i>(SOER 2020 launch replaces the MB seminar)</i>

Note

(\*) Meetings of the Management Board and Bureau are organised as physical meetings in Copenhagen scheduled from 09.00 until 17.00, unless mentioned otherwise in the calendar



**Annex 3: Draft MB opinion on EEA final accounts for 2018**

DRAFT DECISION EEA/MB/2019/013

**DRAFT OPINION OF THE MANAGEMENT BOARD ON THE ANNUAL ACCOUNTS 2018**

THE MANAGEMENT BOARD OF THE EUROPEAN ENVIRONMENT AGENCY

**HAVING REGARD** to the EEA Financial Regulation, in particular Article 99(2);

WHEREAS

On receiving the Court of Auditors' observations on the provisional accounts of the European Environment Agency the Executive Director shall draw up the final accounts of the European Environment Agency, under his/her own responsibility, and send them to the Management Board, which shall give an opinion on these accounts.

HAS DECIDED

*Sole Article*

The Management Board is assured and confident that the accounts for the year 2018 form a correct basis for requesting the discharge of the Executive Director by the European Parliament.

Approved by the EEA Management Board at its 85th meeting  
in Copenhagen, 20 June 2019

Laura Burke  
Chair, EEA Management Board



#### Annex 4: Proposed meeting calendar for 2020

### MEETING DATES IN 2020 MANAGEMENT BOARD, BUREAU, SCIENTIFIC COMMITTEE AND NFP/EIONET

#### PROPOSAL FROM THE MANAGEMENT BOARD CHAIR <sup>(1)</sup>

Meeting	Proposed by the MB Chair (*)
NFP/Eionet meeting	Tuesday-Wednesday, 4–5 February 2020
75th Scientific Committee and seminar	Tuesday, 24 March 2020
Joint MB-SC seminar (5th SOER 2020 Stakeholder Interaction Process event)	Wednesday, 25 March 2020 (9.00–16.00)
Bureau	Wednesday, 25 March 2020 (16.30–19.00)
87th Management Board	Thursday, 26 March 2020
NFP/Eionet meeting	Tuesday-Wednesday, 26–27 May 2020
76th Scientific Committee and seminar	Wednesday-Thursday, 3–4 June 2020
Bureau	Wednesday, 10 June 2020 (13.00–19.00)
88th Management Board	Thursday, 11 June 2020
NFP/Eionet meeting	Tuesday-Wednesday, 6–7 October 2020
77th Scientific Committee and seminar	Wednesday-Thursday, 28–29 October 2020
Bureau	Wednesday, 18 November 2020 (13.00–19.00)
89th Management Board	Thursday, 19 November 2020

#### Notes

(\*) *Meetings of the Management Board and Bureau are organised as physical meetings in Copenhagen scheduled from 09.00 until 17.00, unless mentioned otherwise in the calendar.*

*In addition to the formal Bureau meetings in Copenhagen, the following tentative dates are proposed for Bureau video-conference meetings, which would only take place if discussions of the Bureau are required in between the meetings in Copenhagen: Wednesday 22 January 2020, Wednesday 6 May 2020 and Wednesday 30 September 2020.*

<sup>1</sup> The tentative Board and Bureau meeting dates are proposed by the Chair of the Management Board. The tentative dates for Scientific Committee meetings and seminars, and NFP/Eionet meetings are included for the purpose of informing the Board.

**Annex 5: MB (conditional) approval of draft Eurostat Work Programme for 2020**

DRAFT DECISION EEA/MB/2019/014

**DECISION OF THE EEA MANAGEMENT BOARD  
ON THE EUROSTAT STATISTICAL WORK PROGRAMME 2020**

THE MANAGEMENT BOARD OF THE EUROPEAN ENVIRONMENT AGENCY

**HAVING REGARD** to Regulation (EC) No 401/2009 of the European Parliament and of the Council of 23 April 2009 on the European Environment Agency (hereinafter referred to as 'EEA') and the European Environment Information and Observation Network (hereinafter referred to as 'Eionet') (codified version)<sup>(2)</sup>, and in particular Article 15(1) and Annex B(2) thereof;

**HAVING REGARD** to the Rules of Procedure of the Management Board and the Bureau of the European Environment Agency as adopted by the Management Board on 25 November 2015 (MB decision number 016/EEA/MB(74)-GOV/2015), in particular Article 2(7) thereof;

**HAVING REGARD** to the letter from Eurostat (acting) Director Christine Wirtz to the EEA Executive Director and the Chair of the Management Board on the '*Draft Eurostat statistical work programme 2020 in the field of environment*', of 24 May 2019;

**HAVING REGARD** to the Agency's assessment of the work programme provided to the Management Board in preparation of its 85th meeting of 20 June 2019;

**WHEREAS**

- (1) The statistical programme in the field of environment shall be agreed between the Executive Director and the Director-General of Eurostat, and shall be submitted for approval to the EEA Management Board;
- (2) The Executive Director informed the Management Board of the Agency's positive assessment of the draft Eurostat statistical work programme 2020 in the field of environment;
- (3) The Management Board agreed with the Executive Director's assessment.

**HAS DECIDED***Article 1 – Conditional approval*

1. The Management Board decided on the conditional approval of the Eurostat statistical programme for 2020 in the field of the environment.

*Article 2 – Review of revised Eurostat statistical work programme*

1. The EEA shall review the revised Eurostat Work Programme 2020, submitted to it by Director-General of Eurostat by December 2019.

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<sup>2</sup> OJ L 126 of 21.5.2009, p. 13.



2. The EEA shall inform the Agency's Management Board of the review outcome, at the occasion of the Management Board meeting in December 2019. The Agency shall advise the Management Board accordingly on the need, if any, for further action as per the formal requirement in the EEA/Eionet Regulation is.

#### Article 3 – Final approval

1. The approval in this decision shall be final in case the EEA assesses that no further action as per the formal requirement in the EEA/Eionet Regulation is required ('positive review outcome'), following the review in accordance with Article 2.
2. In case the EEA review, in accordance with Article 2, indicates that further action as per the formal requirement in the EEA/Eionet Regulation is required; the decision in Article 1 shall be void, and the Management Board shall take a decision on the final approval revised Eurostat statistical work programme for 2020, at its December meeting in 2019.

#### Article 4

This decision shall enter into force on the date of its signature.

Approved by the EEA Management Board at its 85th meeting  
in Copenhagen, 20 June 2019

Laura Burke  
Chair, EEA Management Board

**Annex 6: Participants list, 80th Bureau meeting, Tuesday, 18 June 2019, 16.00–19.00, Copenhagen**

<b>PARTICIPANTS</b>	<b>COUNTRY/AFFILIATION</b>	<b>ORGANISATION</b>	<b>ATTENDANCE</b>
Laura BURKE	Ireland	Environmental Protection Agency (EPA)	<i>Signed</i>
Michal PASTVINSKY	Czech Republic	Ministry of Environment	<i>Signed</i>
André WEIDENHAUPT	Luxembourg	Ministère du Développement durable et des Infrastructures	<i>Signed</i>
Julia WERNER	Germany	Federal Ministry for the Environment, Nature Conservation and Nuclear Safety	<i>Signed</i>
Alda OZOLA	Latvia	Ministry of Environment Protection and Regional Development	<i>Signed</i>
Alessandro BRATTI	Italy	ISPRA	<i>Signed</i>
Marc CHARDONNENS	Switzerland	FOEN	<i>Signed</i>
Lena NEIJ	European Parliament	Professor, International Institute for Industrial Environmental Economics (IIIEE), Sweden	<i>Signed</i>
Gilles GANTELET	European Commission	DG ENV, Director A – Policy, Coordination and Resources	<i>Signed</i>
<b>GUESTS/OBSERVERS</b>	<b>COUNTRY/AFFILIATION</b>	<b>ORGANISATION</b>	<b>ATTENDANCE</b>
Per MICKWITZ	Sweden	EEA Scientific Committee	<i>Signed</i>
Artur RUNGE-METZGER	European Commission	DG CLIMA	<i>Signed</i>
Josiane MASSON	European Commission	DG ENV	<i>Signed</i>