

**LIST OF DECISIONS AND GUIDANCE  
109<sup>TH</sup> BUREAU MEETING, 19 MARCH 2025**

Agenda item	Outcome	Comments
Opening of the meeting	The Chair welcomed participants.	
<b>FOR ADOPTION</b>		
1 Agenda of the 109 <sup>th</sup> Bureau meeting	The meeting agenda was adopted.	MB Chair introduced the agenda. A short item on MBAC on ETC design has been added based on the request of MBAC Chair.
2 Overview of audits and approval of Internal Audit Capability (IAC) 2024 activity report.	The Bureau approved the annual activity report 2024 of the EEA's Internal Audit Capability (IAC), and took note of audits since the last update to the Bureau	EEA Internal control coordinator informed about previous and ongoing audits and of the EEA Annual activity report for 2024. IAS audit on IT strategy was closed. Audits on HR management and ethics – EEA is implementing Action plan addressing the outcomes of the audits. ETC audit is ongoing, EEA received advanced report. MBAC on ETC design will be kept informed.
<b>FOR DISCUSSION</b>		
3 Follow-up to the previous Bureau meeting	The Bureau ensured that the Bureau, the MB and the EEA follow up on points agreed at the previous Bureau and MB meeting.	All actions January BU were followed up while preparing the discussions at the March Management Board.
<b>FOR BUREAU ORIENTATION IN PREPARATION OF THE 104<sup>TH</sup> MANAGEMENT BOARD</b>		
4 104 <sup>th</sup> MB meeting agenda	The Bureau took note of the MB meeting agenda without adjustments.	
5 Preparation of MB discussion on Digitalisation & Enlargement	The Bureau prepared the discussion on EEA-Eionet Strategy 2021-2030 implementation in 2026-2030 period with focus on Digitalisation and Enlargement.	<p>The Bureau discussed the approach to Digitalisation and Enlargement in the context of the EEA-Eionet Strategy implementation for 2026-2030. BU members welcomed a proposal from the EEA, recognizing the strategic nature of the discussion and providing views on how the MB could best support the EEA in terms of resources needed for implementation and the level of MB input/endorsement.</p> <p>The BU agreed to include an intervention from the representative of DG ENV in the Digitalisation discussion.</p> <p>Regarding Enlargement, the BU welcomed papers from the EEA and DG ENV framing the discussion.</p>
6 Preparation of MB decision on Call for European Scientific Advisory Board on Climate Change	The Bureau recommended MB to endorse the proposed designation process of the Advisory Board and proposed decision on the establishment of an evaluation committee.	The EEA informed members about changes to the draft call for ESABCC introduced following the January BU guidance. The call will be open for three months to provide sufficient time for interested candidates to apply, while seeking to encourage good gender, age, and geographical balance.

Agenda item	Outcome	Comments
		<p>The BU discussed the composition of the evaluation committee and invited the MB to consider gender balance while establishing the committee.</p> <p>The BU also discussed a proposal to include the agreed designation process in the next revision of the MB and Bureau Rules of Procedure.</p>
7	Preparation of MB decision on streaming of MB meetings to NFPs and Scientific Committee members	<p>Bureau recommended MB to agree on streaming of MB meetings to NFPs and Scientific Committee members</p> <p>The decision has been revised to follow BU input focusing on clarification of the alignment with MB Rules of Procedures; revision clause, and clarification on passive access to the meetings by NFPs and SC. BU discussed the participation of WB NFPs and agreed to propose that participation to the MB be limited to the NFP of the current WB observer country.</p>
8	EEA Key Performance Indicators update	<p>The Bureau agreed on the list of KPIs as defined in the 1<sup>st</sup> phase of EEA KPIs revision.</p> <p>Several bilateral meetings between the EEA and DG ENV, as well as email communications between the MB Chair and DG ENV regarding KPIs, took place to conclude the first phase, ensuring a robust set of indicators for the next EEA-Eionet evaluation. The second phase, focusing on efficiency indicators, will be initiated in July 2025 with expected finalization in June 2026. The work in the second phase will focus on the development of KPIs that demonstrate impact and added value, including a specific reflection on how to assess the policy uptake of the EEA's work.</p>
9	EEA-Eionet evaluation – Action plan for Management Board update	<p>The Bureau agreed on the Action plan, its format and regular reporting through EEA update.</p> <p>BU welcomed the Action plan and stressed the need for regular update on its implementation. MB Chair and Swiss BU representative volunteered to further work with the EEA on the implementation of the Action Plan.</p>
<b>FOR INFORMATION</b>		
10	Feedback from Bureau members	<p>The Chair of the MBAC on ETC Design informed members about the outcomes of the February meeting and the focus of the discussions. The next MBAC meeting is scheduled to be held back-to-back with the MB meeting on 21 March.</p> <p>The MB Chair informed members about a recent questionnaire from IAS regarding the use of audit reports and recommendations by the MB. The MB Chair will initiate a BU discussion on the broader distribution of IAS audit reports to all BU members. The handling of audit reports in the Bureau could be addressed in the context of the revision of the MB Rules of Procedure later this year.</p>



*The meeting closed at 18:00*

Approved by the EEA Bureau at its 109<sup>th</sup> meeting  
19 March 2025, in Luxembourg

*[Signed]*

André Weidenhaupt  
Chair, EEA Management Board

**Annexes**

- Annex 1: Final agenda of 109<sup>th</sup> Bureau meeting, 19 March 2025
- Annex 2: Participants list, 109<sup>th</sup> Bureau meeting, 19 March 2025



**Agenda of the 109th Bureau meeting**  
**Wednesday, 19 March 2025, 16:00-18:00, Luxembourg**

<b>AGENDA ITEM</b>	<b>DOCUMENTS</b>
<b>FOR ADOPTION</b>	
1. Agenda of the 109 <sup>th</sup> Bureau meeting	EEA/BU/109/01
2. Overview of audits and approval of Internal Audit Capability (IAC) 2024 activity report.	EEA/BU/109/02

<b>FOR DISCUSSION</b>	
3. Follow-up to the previous Bureau meeting	Verbal update

<b>FOR BUREAU ORIENTATION IN PREPARATION OF THE 104<sup>th</sup> MANAGEMENT BOARD</b>	
4. 104 <sup>th</sup> MB meeting agenda	EEA/MB/104/01
5. Preparation of MB discussion on Digitalisation & Enlargement	EEA/MB/104/06A and 06B
6. Preparation of MB decision on Call for European Scientific Advisory Board on Climate Change	EEA/MB/104/05A
7. Preparation of MB decision on streaming of MB meetings to NFPs and Scientific Committee members	EEA/MB/104/05B
8. EEA Key Performance Indicators update	EEA/BU/109/08
9. EEA-Eionet evaluation – Action plan for Management Board update	EEA/BU/109/09

<b>FOR INFORMATION</b>	
10. Feedback from Bureau members	Verbal update


**Participants list, 109<sup>th</sup> Bureau meeting, 19 March 2025 16:00-18:00 CET, Luxembourg**

Name	Represented country/ organisation	Role	Presence
André Weidenhaupt	Luxembourg	Chair	Present
Aljoša Duplić	Croatia	Vice-Chair	Present
Elisabeth Freytag-Rigler	Austria	Vice-Chair	Present
Julia Werner	Germany	Vice-Chair	Present
Laura Höijer	Finland	Vice-Chair	Present
Stefano Laporta	Italy	Vice-Chair	Online
Patrick Child	European Commission (DG ENV)		Present
Yvon Slingenberg	European Commission (DG CLIMA)		Present
Josiane Masson	European Commission (DG ENV)		Present
Jürgen Salay	European Commission (DG CLIMA)		Present
Lena Neij	Member designated by the European Parliament		Present
Louis Meuleman	Acting Chair of the Scientific Committee		Present
Martine Rohn-Brossard	Observer from non-EU member state (Switzerland)		Present
Leena Ylä-Mononen	EEA		Present
Martin Adams	EEA		Present
Eva Jensen	EEA		Present
Riyong Kim	EEA		Present
Karl Hamilton	EEA		Present
Katja Rosenbohm	EEA		Present
Søren Nielsen	EEA		Present
Anne-Marie Buttolo	EEA		Present
Milan Chrenko	EEA/MB Secretariat		Present