

LIST OF DECISIONS AND GUIDANCE
108TH BUREAU MEETING, 28 JANUARY 2022

| Agenda item | Outcome | Comments |
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| Opening of the meeting | The Chair welcomed the participants | <p>MB Chair welcomed all BU members with special welcome to: Louis Meuleman (first Bureau meeting since becoming acting chair of the Scientific Committee) Martine Rohn-Brossard (non-EU BU observer)</p> <p>MB Chair informed about the smooth transition of BU to MS Teams platform, no major issues indicated by BU members.</p> <p>The EEA will launch a call for Seconded National Experts in 12 areas on 4th February with the deadline 31st of March. BU members were encouraged to share the information in their respective countries with potential candidates.</p> |
| FOR ADOPTION | | |
| 1 Agenda of the 108 th Bureau meeting | The meeting agenda was adopted. | Two additional items were added to discussion i) SOER 2025 update ii) future of the EEA-Eionet Strategy as part of the discussion under Item 6 |
| FOR DECISION | | |
| 2 Approval of 1 st phase of KPIs and 2 nd phase of KPIs, identification of 2 MB members/alternates | BU invited the EEA, MB Chair and DG ENV to further fine-tune the KPIs proposed in the 1 st phase. | <p>After the MB discussion on the outcomes of the first phase of revised KPIs, the EEA received written comments from Switzerland and DG Environment. Most of these comments were incorporated by the EEA into the document submitted to BU for approval. After the discussion BU was not yet in a position to adopt a 1st phase set of KPIs.</p> <p>BU agreed that the MB Chair will have further discussions with EEA and DG ENV to finalise the 1st phase of KPIs. Information on progress will be brought back to the BU in March 2025.</p> <p>MB Chair invited other BU members to work together to support the 2nd phase of KPIs together with MB</p> |



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| 3 Draft SPD 2026-2028 | Initial draft adopted by the Bureau. Timeline of the SPD adjusted with addition of the discussion with BU at its meeting on 1 October. | <p data-bbox="1019 275 1485 338">alternate from Luxembourg and DG ENV, and SC acting Chair.</p> <p data-bbox="1019 383 1485 864">The EEA Executive Director updated BU on the structure and content of the initial draft SPD 2026-2028, highlighting its alignment with the new EEA delivery model, which includes three work areas—environment, climate, and sustainability—and four services. The update also covered the new organisational structure and the completion of the internal process for Heads of Unit selection (with the external process still ongoing). The draft SPD 2026-2028 was updated prior to submission to the EU institutions, addressing comments received from BU.</p> <p data-bbox="1019 898 1485 1637">BU members welcomed the initial draft as a good basis to launch the consultation with stakeholders. They specifically noted the good level of detail, alignment with the new delivery model, and incorporation of comments from last year's consultation by providing more details on SC and Eionet work. BU members recommended including direct references to the 8EAP, better highlighting the current context of polycrisis and uncertainty, and emphasizing the scientifically based work of the EEA. BU suggested further work on a clearer indication of EEA responsibility for various processes under the work area sustainability, aligning the texts describing the work with ETCs (noting different levels of granularity among the three work areas), addressing cooperation with WB more prominently, and focusing more on describing the negative priorities.</p> <p data-bbox="1019 1671 1485 1921">BU members discussed stronger involvement of the BU in the finalisation of the SPD and suggested bringing the next draft of the SPD, with comments from consultation incorporated, to the BU meeting in October 2025. Several BU members (HR, CH, IT) together with MB Chair volunteered to support the EEA in</p> |



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| 4 Draft budget 2026 | BU took note of the EEA Draft budget for 2026 | preparing the SPD draft for the October BU discussion. The EEA Head of Resources Department informed about the process towards the establishment of the budget. The draft budget was submitted to institutions (COM, EP, Council) by the legal deadline of January 27, 2025. The budget includes indexation of salaries, new legislative tasks for the EEA, budget needs for service level agreements (Copernicus), as well as a request for additional administrative staff, which currently does not match the growth of expert staff. In the context of upcoming discussions on the next MFF, the MB Chair invited BU members to talk to their national counterparts at finance ministries to address the need to secure EEA-Eionet financing. |
| FOR IDISCUSSION | | |
| 5 EEA-Eionet evaluation – Action plan for MB | The Bureau discussed and provided strategic guidance on the overview of the proposed actions extracted from the MB response to the EEA and Eionet evaluation 2017–2021. BU asked the EEA to inform MB/BU on the progress with the Action Plan on a regular basis. | BU members welcomed the proposed Action Plan, noting its comprehensiveness and the need to highlight that there are other actors beyond the EEA and Eionet responsible for some of the actions. DG ENV specifically highlighted actions related to the SOER cycle and its link to the EIR, as well as their efforts to further coordinate the cooperation of the EEA with other COM services (incl. JRC) and their readiness to support the EEA in discussions on the next MFF. DG ENV submitted additional written comments after the meeting. After the BU guidance, the EEA will regularly submit information for the MB on the implementation of the Action Plan. BU will revisit the Action Plan at its next meeting in March, discussing the timeline for implementation and BU members' involvement in supporting its implementation. |



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| 6 Overview of topics for 2025 BU/MB discussions and priority items – Enlargement and Digitalisation | <p>Bureau provided guidance on March MB agenda and guidance on topics for the rest of 2025 as well as took note of SPD and CAAR timelines.</p> <p>BU decided on moving the BU meeting from 17 to 16 June due to the Environment Council (17 June).</p> | <p>The EEA ED informed BU about the proposed topics for the 2025 BU/MB meetings. BU members welcomed the proposal and discussed in more detail the approach to two strategic MB discussions in March—on digitalisation and enlargement, both in the context of the EEA-Eionet Strategy implementation in 2026-2030 period.</p> <p>Based on BU guidance, the digitalisation topic will be structured to make MB aware of digitalisation and related issues, allowing for further discussion as needed. BU suggested addressing related topics of Earth observations, policy needs, and Copernicus at the MB meeting on October 1.</p> <p>The enlargement topic will address closer cooperation with WB countries and potential cooperation with Ukraine and Moldova. WB countries are at various stages of accession to the EU, and it is recognised that cooperation with the EEA and Eionet contributes to better information and awareness of WB environmental issues in the region and the EU. BU agreed to initiate a strategic discussion on closer cooperation with WB countries. BU also proposed that MB consider the possibility of closer cooperation with Ukraine and Moldova, should an official request be made to MB.</p> <p>The Head of the Department of Sustainability provided a brief update on the status of the SOER 2025 and the upcoming stakeholders consultation with the deadline of 28 February 2025. BU welcomed the process and briefly discussed the need for a robust communication plan and outreach after the launch.</p> <p>BU agreed to change the date of the June BU meeting due to a conflicting date with the ENV Council, which was scheduled after the approval of BU/MB meeting dates. The June BU meeting will now be organised on June 16 (13.00-15.00).</p> |



| Agenda item | Outcome | Comments |
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| FOR INFORMATION | | |
| 7 MBAC ETC Design update | The Bureau took a note of the work of MBAC | The MBAC Chair (BU member from FI) provided a brief update on the MBAC's work plan towards a proposal for ETC design to be presented to the MB in June 2025. The issue of Conflict of Interest was thoroughly discussed, leading to adjustments in the composition of the MBAC. The next meetings are scheduled for 28 February and 21 March (back-to-back with the MB meeting). The MB and BU will be regularly informed about the discussions through short updates by MBAC Chair. |
| 8 Interactions with DG REFORM | The Bureau took a note of discussion with DG Reform on possible support to Member states | The EEA ED informed about the discussions with DG REFORM on possible engagement with EEA-Eionet support as an implementing partner for its Technical Support Instrument (TSI) projects. From the EEA's perspective, Eionet could become a platform through which different environment-related projects could be managed, scaled up, good practices shared, and feedback loops developed. The EEA has been in intensive dialogues with DG REFORM and will further explore possibilities for cooperation, in close coordination with DG ENV. |
| 9 Opening up MB meetings to Eionet and Scientific Committee | The Bureau discussed a proposal for streaming of MB meeting to the Scientific Committee and National Focal Points as a follow up of the discussion at the 2024 Seminar. BU asked EEA to prepare decision on this for March MB meeting with a proposal to begin streaming as of June 2025 MB meeting. | BU discussed various aspects of possibility of online streaming of the MB meetings to NFPs and the Scientific Committee. The BU agreed the option to evaluate the approach at the end of 2026. |
| 10 Preparations for the Call for designation of members of the European Scientific Advisory Board on Climate Change | In preparation for the 2026 designation of members of the European Scientific Advisory Board on Climate Change, the Bureau took note of the information presented by EEA and recommended the EEA to draft a decision for the March 2025 Management Board meeting. | The EEA ED introduced the plan for the launch of the call for ESCABCC members. BU welcomed the proposal and recommended submitting it for MB decision at its March 2025 meeting. BU members suggested that the ESCABCC secretariat pays attention to definition of transparent selection criteria, the renewal of the mandate of present members, and consider broader MB and SC representation in the Selection Committee. |



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| 11 Feedback from Bureau members | | MB Chair informed about the logistics around the BU and MB meetings in Luxembourg in March 2025. |

The meeting closed at 16:00

Approved by the EEA Bureau at its 108th meeting
20 February 2025

[Signed]

André Weidenhaupt
Chair, EEA Management Board

Annexes

- Annex 1: Final agenda of 108th Bureau meeting, 28 January 2025
- Annex 2: Participants list, 108th Bureau meeting, 28 January 2025

**Annex 1:****Draft agenda of the 108th Bureau meeting**

Tuesday, 28 January 2025, 09:00-16:00, EEA, Copenhagen

| AGENDA ITEM | |
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| FOR ADOPTION | |
| 1. Agenda of the 108 th Bureau meeting | EEA/BU/108/01 |

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| FOR DECISION | |
| 2. Approval of 1 st phase of KPIs and initiation of the 2 nd phase of KPIs, identification of 2 MB members/alternates | EEA/BU/108/02 |
| 3. Draft SPD 2026-2028 | EEA/BU/108/03 |
| 4. Draft budget 2026 | EEA/BU/108/04 |

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| FOR DISCUSSION | |
| 5. EEA-Eionet evaluation – Action plan for MB | EEA/BU/108/05 |
| 6. Overview of topics for 2025 BU/MB discussions, including MB agenda March 2025 priority items | EEA/BU/108/06 |

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| FOR INFORMATION | |
| 7. MBAC ETC Design update | Verbal update |
| 8. Interactions with DG REFORM | Verbal update |
| 9. Opening up MB meetings to NFPs and Scientific Committee | EEA/BU/108/09 |
| 10. Preparations towards the Call for European Scientific Advisory Board on Climate Change | EEA/BU/108/10 |
| 11. Feedback from Bureau members | Verbal update |

**Annex 2:****Participants list, 108th Bureau meeting, 28 January 2025 9:00-16:00 CET, EEA, Copenhagen**

| Name | Represented country/ organisation | Role | Presence |
|-----------------------------|--|------------|----------|
| André Weidenhaupt | Luxembourg | Chair | Present |
| Aljoša Duplić | Croatia | Vice-Chair | Present |
| Elisabeth Freytag-Rigler | Austria | Vice-Chair | Online |
| Julia Werner | Germany | Vice-Chair | Present |
| Laura Höijer | Finland | Vice-Chair | Present |
| Stefano Laporta | Italy | Vice-Chair | Present |
| Patrick Child/Emil Andersen | European Commission (DG ENV) | | Online |
| Yvon Slingenberg | European Commission (DG CLIMA) | | Online |
| Josiane Masson | European Commission (DG CLIMA) | | Online |
| Jürgen Salay | European Commission (DG CLIMA) | | Online |
| Lena Neij | Member designated by the European Parliament | | Present |
| Louis Meuleman | Acting Chair of the Scientific Committee | | Present |
| Martine Rohn-Brossard | Observer from non-EU member state (Switzerland) | | Present |
| Leena Ylä-Mononen | EEA | | Present |
| Martin Adams | EEA | | Present |
| Eva Jensen | EEA | | Present |
| Riyong Kim | EEA | | Present |
| Karl Hamilton | EEA | | Present |
| Katja Rosenbohm | EEA | | Present |
| Søren Nielsen | EEA | | Present |
| Anne-Marie Buttolo | EEA | | Present |
| Milan Chrenko | EEA/ MB Secretariat | | Present |