

**LIST OF DECISIONS AND GUIDANCE  
115<sup>TH</sup> BUREAU MEETING, 28 JANUARY 2026**

Agenda item	Outcome	Comments
Opening of the meeting	The Chair welcomed participants.	Participants did not declare any interests which could be considered to be prejudicial to their independence with respect to any of the points on the agenda.
<b>FOR ADOPTION</b>		
1 Agenda of the 115 <sup>th</sup> Bureau meeting	The meeting agenda was adopted with an additional closed session to discuss a confidential and highly sensitive item.	
<b>FOR DISCUSSION</b>		
2 Follow-up to the previous Bureau and Management Board meetings (3-4 December 2025)	<p>The Bureau took note of follow-up items to the December Bureau and Management Board (MB) meetings, including the plans to celebrate the formal endorsement of Moldova as cooperating country in the March MB meeting, as well as Switzerland's 20 years as member of the EEA.</p> <p>The Bureau also took note of the laid out version of the EEA-Eionet Strategy 2021-2030, which they received ahead of the meeting.</p>	<p>The MB Chair invited Vice-Chairs to step forward for the vacant role of reporting officer for the appraisal of the Executive Director for reporting year 2026.</p> <p>Printed versions of the renovated EEA-Eionet Strategy will be available to the MB during the March meeting.</p> <p>The Executive Director mentioned that the new call for expressions of interest for new Topic Centre organisations is ongoing with a deadline on 31 March, which will lead to a Management Board written procedure on the designation of new organisations in May.</p> <p>In December, Ukraine expressed their interest for becoming an EEA cooperating country. The EEA continues to discuss pending issues with the European Commission, before Ukraine can be granted cooperating country status. The MB will be regularly informed about the process.</p>
<b>FOR DECISION</b>		
3 Initial Single Programming Document 2027-2029 for the EU institutions and EEA stakeholder consultation	<p>The Bureau adopted the initial draft Single Programming Document (SPD) 2027-2029.</p> <p>The Bureau discussed how they could have a more meaningful exchange towards the finalisation of the SPD in October.</p>	<p>The initial draft SPD 2027-2029 will be shared with EU institutions by 31 January and will serve as the basis for the stakeholder consultation in the coming months.</p> <p>Meeting participants suggested that the EEA would:</p> <ul style="list-style-type: none"> <li>- Target strategically important issues even more in the document that will guide the SPD discussion foreseen in the October Bureau meeting.</li> </ul>



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4	Draft budget submission 2027	The Bureau took note of the draft budget submission 2027.
	The Bureau noted that the EEA did not request additional support staff this time although the issue of pressure on support staff persists.	<ul style="list-style-type: none"> <li>- Flag what requires Bureau discussion, including elements for prioritisation and de-prioritisation.</li> <li>- Reflect on potential synergies before suggesting negative priorities.</li> <li>- Make a clearer distinction between key elements and detail.</li> <li>- Further highlight in the SPD on how the Agency deals with and applies scientific knowledge in its work</li> </ul> <p>The Executive Director stressed that the Bureau should be aware that there are risks associated to accepting the lack of support staff, including the execution of payments in a timely manner, which in turn has an impact on the Agency's KPI results.</p>
<b>FOR GUIDANCE</b>		
5	Plans for MB/Bureau in 2026 and overview of proposed topics for meetings during the year (including discussion on strategic items and interactivity in MB meetings)	<p>The Bureau discussed the overview of MB and Bureau activities foreseen for 2026, including anticipated discussion topics, decisions, and timelines for the Single Programming Document 2027-2029 and Consolidated Annual Activity Report 2025.</p> <p>The Bureau highlighted the following additional needs and topics for 2026: reflections on the selection procedure for members of the European Scientific Advisory Board on Climate Change (May Bureau), a targeted background document to support the prioritisation discussion on the SPD (October Bureau), get back to a more in depth discussion on the identification of risks in the Bureau, and discuss the methodology of the next EEA-Eionet evaluation (end 2026). They also highlighted the importance of regular updates on the next Multi-annual Financial Framework.</p>
		<p>The MB Chair invited Vice-Chairs whose mandates are coming to an end during 2026 to reflect whether they would like to run for re-election for a second mandate.</p> <p>A member enquired about the existence of further EEA enlargement activities beyond those with Moldova and Ukraine. The EEA will update the MB in case of activities with further countries.</p> <p>A member asked about the need to strengthen current practices related to Presidencies of the Council of the EU. The Executive Director suggested to partner up with forthcoming Presidencies leading up to the next Europe's Environment period. The timing of the Danish EU Presidency coinciding with the launch of Europe's Environment 2025 confirmed the importance of the strategic timing of the report. The timing of the next one will be discussed in the June MB meeting.</p> <p>In the context of the EEA's Eco-management and audit scheme (EMAS) certification, the MB Chair suggested to ask the MB which countries offset their missions and travels. The observer from DG CLIMA highlighted that the priority should be to reduce emissions as much as possible.</p>
6	Review of Management Board and Bureau rules of procedure	<p>The Bureau had an initial discussion on the review of the Management Board and Bureau rules of procedure and took note of elements put forward by the MB Chair and MB Secretariat for the revision.</p> <p>The Bureau agreed that the review should aim for clarity and pragmatism,</p>



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	<p>with a balance between rules and efficiency: the revision should limit the need for interpretation to the extent possible and the language used should be simple and practical.</p> <p>The Bureau recommended the MB to consider whether a code of conduct, in line with what some other EU Agencies have, should be developed after the revision of the rules of procedure, to cover aspects related to transparency and the prevention and management of potential conflicts of interest.</p>	<p>Participants suggested the following points for consideration:</p> <ul style="list-style-type: none"> <li>- Careful review: ask whether each provision is really needed to achieve the intended purpose</li> <li>- Observers: The SC Chair could be mentioned as a standing observer in the MB and Bureau meetings, as well as the observer from non-EU Member States in the Bureau.</li> <li>- Invite further reflection on the selection of organisations that could potentially be invited to observe MB meetings</li> <li>- Deletion of review clause: the MB could review the RoP when the need arises in any case.</li> </ul> <p>The MB Chair and the MB Secretariat will bring a proposal for MB discussion for the March meeting, in collaboration with the EEA's legal assurance unit and the Internal Control Coordinator.</p>
<b>FOR INFORMATION</b>		
7	State of play of review of EEA Key Performance Indicators	<p>The Bureau took note of the next steps regarding the review of the EEA's Key Performance Indicators.</p> <p>In the March MB meeting, the EEA will start applying the KPIs which the MB adopted in the first phase, and the MB will discuss the second phase KPIs mainly related to impact. The MB Chair highlighted the importance of concluding the review of KPIs.</p>
8	Feedback from Bureau members	Bureau members did not raise any additional items.
<b>CLOSED SESSION</b>		
9	Confidential item	<p>The Bureau discussed a confidential topic and agreed to inform the MB about it in due course using the appropriate channels.</p> <p>Considering the highly sensitive nature of the topic, the MB Chair invited all those involved to exercise caution and treat all information and documents with the highest level of discretion to ensure confidentiality.</p>

*The meeting closed at 15:35*

Approved by the EEA Bureau at its 115<sup>th</sup> meeting  
28 January 2026

*[Signed]*

André Weidenhaupt  
Chair, EEA Management Board

#### Annexes

Annex 1: Final agenda of 115<sup>th</sup> Bureau meeting, 28 January 2026

Annex 2: Participants list, 115<sup>th</sup> Bureau meeting, 28 January 2026

**Agenda of the 115<sup>th</sup> Bureau meeting**  
**Wednesday, 28 January 2026, 10:00-16:00, Copenhagen**

<b>AGENDA ITEM</b>	<b>DOCUMENTS</b>
<b>FOR ADOPTION</b>	
1. Agenda of the 115 <sup>th</sup> Bureau meeting	EEA/BU/115/01

<b>FOR DISCUSSION</b>	
2. Follow-up to the previous Bureau and Management Board meetings (3-4 December 2025)	Verbal update

<b>FOR DECISION</b>	
3. Initial Single Programming Document 2027-2029 for the EU institutions and EEA stakeholder consultation	EEA/BU/115/03
4. Draft budget submission 2027	EEA/BU/115/04

<b>FOR GUIDANCE</b>	
5. Plans for MB/Bureau in 2026 and overview of proposed topics for meetings during the year (including discussion on strategic items and interactivity in MB meetings)	EEA/BU/115/05
6. Review of Management Board and Bureau rules of procedure	EEA/BU/115/06

<b>FOR INFORMATION</b>	
7. State of play of review of EEA Key Performance Indicators	Verbal update
8. Feedback from Bureau members	Verbal update

<b>CLOSED SESSION</b>	
9. Confidential item	Verbal update


**Participants list, 115<sup>th</sup> Bureau meeting, 28 January 2026 10:00-16:00 CET, Copenhagen**

Name	Represented country/ organisation	Role	Presence
André Weidenhaupt	Luxembourg	Chair	Present
Elisabeth Freytag-Rigler	Austria	Vice-Chair	Present
Aljoša Duplić	Croatia	Vice-Chair	Present
Laura Höijer	Finland	Vice-Chair	Present
Julia Werner	Germany	Vice-Chair	Present
Stefano Laporta	Italy	Vice-Chair	Present
Valérie Drezet-Humez	European Commission (DG ENV)		Present
Lena Neij	Member designated by the European Parliament		Present
Leena Ylä-Mononen	EEA	Executive Director	Present
Louis Meuleman	Chair of the Scientific Committee		Present
Martine Rohn-Brossard	Switzerland	Observer from non-EU member state	Present
Yvon Slingenberg	European Commission (DG CLIMA)	Standing observer	Present
Gabriella Manganelli	European Commission (DG ENV)	Invited observer	Present
Jürgen Salay	European Commission (DG CLIMA)	Invited observer	Present
Eva Jensen	EEA		Present
Katja Rosenbohm	EEA		Present
Søren Nielsen	EEA		Present
Milan Chrenko	EEA		Present
Anne-Marie Buttolo	EEA		Present
Jasmiina Laurmaa	EEA/MB Secretariat		Present