



LIST OF DECISIONS AND GUIDANCE
113TH BUREAU MEETING, 3 NOVEMBER 2025

Agenda item	Outcome	Comments
Opening of the meeting	The Chair welcomed participants.	Participants did not declare any interests which could be considered to be prejudicial to their independence with respect to any of the points on the agenda.
FOR ADOPTION		
1 Agenda of the 113 th Bureau meeting	<p>The meeting agenda was adopted.</p> <p>Following a proposal from the Chair, the Bureau agreed to change the date of the January 2026 Bureau meeting to Wednesday 28 January at 10:00-16:00 to be able to hold it in person.</p>	The meeting calendar 2026 with the updated January Bureau meeting date is available in annex.
FOR DISCUSSION		
2 Finalisation of draft EEA-Eionet Strategy 2021-2030 for MB adoption in December	<p>The Chair thanked the Management Board members who contributed to the MB consultation on the renovation of the EEA-Eionet Strategy 2021-2030.</p> <p>The Bureau welcomed the draft renovated Strategy and the process which led to it.</p> <p>The Bureau took note of how the EEA took on board the MB comments received as part of the consultation and provided guidance on outstanding elements with a view of finalising the renovated draft Strategy for MB adoption at the December meeting.</p>	<p>The EEA will finalise the draft renovated Strategy based on Bureau comments, for adoption by the MB at the December meeting. Some of the detail on how to operationalise the Strategy may be brought to the Single Programming Document instead.</p> <p>Comments from the Bureau:</p> <ul style="list-style-type: none"> - Ensure that we do not include diagrams which present information that is likely to evolve during the remainder of the Strategy period - Clarify what artificial intelligence would be used for - Add a reference that relevant knowledge may come from broader range of stakeholders - Highlight that data is both for publications and policy - Support to keep the current length of the text as it is - Clarify enablers (delivery model, digitalisation, learning and development) <p>Two members expressed the wish to send minor additional comments, which the EEA will consider taking on board for the final draft renovated Strategy to be adopted by the MB. The text will also go through language editing and layout.</p>



Agenda item	Outcome	Comments
FOR INFORMATION		
3 Outstanding elements ahead of MB adoption of Single Programming Document 2026-2028	The Bureau took note of the smooth finalisation of the Single Programming Document (SPD) 2026-2028.	The EEA will finalise the SPD 2026-2028 for MB adoption at the December meeting, pending final budget adjustments and policy elements.
4 Status update on Topic Centres first phase	The Bureau took note of the status update of the first phase of the new Topic Centres with the twelve volunteering countries and the remaining steps before the MB decision in December on the outcome of the first phase and the next steps.	<p>The EEA confirmed that as part of the identification process of Topic Centres, some new organisations have been identified along with existing ones, which was the expected result.</p> <p>The EEA thanked the Eionet representatives that have taken part in the process. Their feedback has been generally positive, and the MB will receive more information on this ahead of the December meeting. The MB will also receive the list of organisations identified for potential designation as Topic Centres.</p> <p>A few members highlighted the importance of clarity on the next steps. The EEA confirmed that clarity and business continuity are at the core of the process.</p> <p>A member expressed some concerns that, due to their location in regions with higher costs, parts of the current European Topic Centres may not be economically competitive in the new landscape. The EEA stated that costs would be an element of the process, but experience would also be highly valued. The EEA encouraged countries to reflect how to best take advantage of the new more agile model.</p>
5 December Management Board draft meeting agenda	The Bureau welcomed the agendas of the December Bureau and Management Board meetings.	At the request from a member, the Bureau will discuss the design of future MB meetings at the January Bureau meeting, in particular how to bring up the strategic and interactive elements.
6 Feedback from Bureau members	<p>Following the question from a member, the Bureau took note of the progress made on Moldova reaching cooperating country status.</p> <p>The Bureau also took note of the update by the Chair, in their capacity of Chair of the evaluation committee to identify suitable candidates for the European Scientific Advisory Board on Climate Change (ESABCC), on the final stages of the selection procedure before the MB decision on the designation of new members at the December meeting.</p>	<p>At their March 2025 meeting, the MB agreed with the principle to grant cooperating status to Moldova, conditional to additional financial resources to the EEA. The EEA and the European Commission are finalising the contractual and financial aspects required before the MB can take the final decision to grant cooperating status to Moldova.</p> <p>The Chair and the other member of the evaluation committee expressed their satisfaction with the process and quality of the interviews so far, which they anticipate to a good proposal for the designation of members of the ESABCC at the MB meeting in December.</p>



Agenda item	Outcome	Comments
CLOSED SESSION		
7 Review of Key Performance Indicators for Executive Director appraisals	<p>The Bureau recommended the Management Board to take a decision to maintain the same Key Performance Indicators (KPIs) for Executive Director appraisals for reporting year 2025.</p> <p>The Bureau provided guidance to the Chair and MB Secretariat on what to include in a proposal to the MB in December to review the KPIs for reporting year 2026 and onwards. They supported the proposal from the Chair to align the ED KPIs to the new set of the Agency's KPIs which was adopted in March 2025, and to have a few additional KPIs which would be more directly linked to individual performance.</p>	<p>Bureau members were invited to provide further input to the MB Secretariat by Friday 14 November.</p> <p>The MB will take a decision on ED KPIs for reporting year 2025, and possibly for 2026 and beyond at the December 2025 meeting. In case a decision for reporting year 2026 cannot be reached in December 2025, the MB may delegate the decision to the Bureau for their meeting in January 2026.</p>

The meeting closed at 11:35

Approved by the EEA Bureau at its 113th meeting
3 November 2025

Signed

André Weidenhaupt
Chair, EEA Management Board

Annexes

- Annex 1: Final agenda of 113th Bureau meeting, 3 November 2025
- Annex 2: Participants list, 113th Bureau meeting, 3 November 2025
- Annex 3: Updated list of meetings 2026



Agenda of the 113th Bureau meeting
Monday 3 November 2025, 10:00-12:00, online

AGENDA ITEM	DOCUMENTS
FOR ADOPTION	
1. Agenda of the 113 th Bureau meeting	EEA/BU/113/01

FOR DISCUSSION	
2. Finalisation of draft EEA-Eionet Strategy 2021-2030 for MB adoption in December	EEA/BU/113/02

FOR INFORMATION	
3. Placeholder: outstanding elements ahead of MB adoption of Single Programming Document 2026-2028	Verbal update
4. Placeholder: status update on Topic Centres first phase	Verbal update
5. December Management Board draft meeting agenda	EEA/BU/113/05
6. Feedback from Bureau members	Verbal update

CLOSED SESSION	
7. Review of Key Performance Indicators for Executive Director appraisals*	EEA/BU/113/07

* The document for agenda point 7 is a confidential Bureau document and will not be uploaded to Teams. Bureau members will receive it separately.


Participants list, 113th Bureau meeting, 3 November 2025 10:00-12:00 CET, online

Name	Represented country/ organisation	Role	Presence
André Weidenhaupt	Luxembourg	Chair	Present
Elisabeth Freytag-Rigler	Austria	Vice-Chair	Present
Aljoša Duplić	Croatia	Vice-Chair	Present
Laura Höijer	Finland	Vice-Chair	Present
Julia Werner	Germany	Vice-Chair	Excuses
Stefano Laporta	Italy	Vice-Chair	Present
Valerie Drézet-Humez	European Commission (DG ENV)		Present
Lena Neij	Member designated by the European Parliament		Present
Leena Ylä-Mononen	EEA	Executive Director	Present
Louis Meuleman	Chair of the Scientific Committee		Present
Martine Rohn-Brossard	Switzerland	Observer from non-EU member state	Present
Yvon Slingenberg	European Commission (DG CLIMA)	Standing observer	Present
Saverio Marcaletti	European Commission (DG ENV)	Invited observer	Present
Jürgen Salay	European Commission (DG CLIMA)	Invited observer	Present
Martin Adams	EEA		Present
Eva Jensen	EEA		Present
Riyong Kim	EEA		Present
Karl Hamilton	EEA		Present
Katja Rosenbohm	EEA		Present
Søren Nielsen	EEA		Present
Milan Chrenko	EEA		Present
Anne-Marie Buttolo	EEA		Present
Galina Georgieva	EEA	Invited observer (for item 2 only)	Present
Jock Martin	EEA	Invited observer (for item 2 only)	Present
Jasmiina Laurmaa	EEA/MB Secretariat		Present



Annex 3: Calendar of meetings 2026

MEETING DATES IN 2026 MANAGEMENT BOARD, BUREAU, SCIENTIFIC COMMITTEE AND NFP/EIONET

Version 3 November 2025

Meeting	Proposed date
Bureau (EEA, Copenhagen)	Wednesday 28 January 2026 (10:00-16:00)
NFP/Eionet meeting (online)	Wednesday 4 to Thursday 5 February 2026
SC meeting and seminar (online)	Tuesday 24 to Wednesday 25 February 2026
Bureau (EEA, Copenhagen)	Wednesday 18 March 2026 (16:00-18:30)
Management Board (EEA, Copenhagen)	Thursday 19 March 2026 (09:00-16:00)
Bureau (online)	Wednesday 6 May 2026 (10:00-12:00)
SC meeting and seminar	Tuesday 19 to Wednesday 20 May 2026
NFP/Eionet meeting	Wednesday 10 to Thursday 11 June 2026
Bureau (EEA, Copenhagen)	Wednesday 17 June 2026 (16:00-18:30)
Management Board (EEA, Copenhagen)	Thursday 18 June 2026 (09:00-16:00)
Bureau (online)	Tuesday 6 October 2026 (10:00-12:00)
NFP/Eionet meeting	Wednesday 7 to Thursday 8 October 2026
SC meeting and seminar	Tuesday 20 to Wednesday 21 October 2026
Bureau (EEA, Copenhagen)	Wednesday 9 December 2026 (16:00-18:30)
Management Board (EEA, Copenhagen)	Thursday 10 December 2026 (09:00-16:00)

Meeting times are indicated for planning purposes, Copenhagen time (CET/CEST).