



Title: **Library supplies and services to the European Environment Agency (EEA)**
 Lot 1: Supply of books and e-books and related services
 Lot 2: Supply of newspapers and periodicals and related services

Reference: **Negotiated procedure EEA/COM/17/001**

Description of the services to be procured:

The library services of the European Environment Agency (EEA) provide information to its staff members (approximately 200 persons). The library services offer books, electronic texts, newspapers, journals and access to information databases for its users. The library is not open to the general public.

The scope of requested publications ranges from environmental sciences to organisational topics to general interest titles.

The EEA seeks service provider(s) who will provide the following services:

- Lot 1: Supply of books and e-books and related services
- Lot 2: Supply of newspapers and periodicals and related services

Supply of books and e-books and related services (Lot 1)

The EEA library currently contains around 10.000 print book titles, 95% of them in English. It covers a variety of publications ranging from academic books on multiple environmental topics to IT books and books on leadership/management issues. The annual purchase of books has been around 40.

Academic books include monographs from established international publishers as well as publications from international organisations, such as the United Nations Environment Programme (UNEP), the International Energy Agency (IEA), International Organization for Standardization (ISO), etc.

Environmental topics covered are for example: air pollution, climate change and energy, biodiversity and ecosystem functioning, land-use and spatial planning, environmental scenarios, inland waters and marine issues, environmental health effects, resource use, sustainable consumption and production, environmental economics as well as EU environmental law and policies.

The EEA library plans to begin purchasing e-books from 2017 with a view to building up a permanent collection in order to fulfil information needs of EEA staff. Until now the EEA library has not used e-books on a wider scale but relied on paper books. With changing user behaviour and proven technical solutions the EEA expects a gradual increase in e-book purchases over the next 4 years. The volume is estimated to be approximately 100-150 e-books per year.

The main topic areas of the e-books will lie in environmental sciences, social science and economics, management and human resources as well as computer science and web development (in English). Therefore it is important that e-books from leading scientific publishing houses are available in the platform.

Supply of newspapers and periodicals and related services (Lot 2)

At present, the EEA subscribes to approximately 15 newspapers and periodicals. Both print and on-line subscriptions are purchased, sometimes in combination.

The EEA library subscribes to major European newspapers, EU environmental newsletters, international magazines and scientific periodicals.

Type of contract:

Framework supply contract(s) for a duration of 48 months as from the date of signature.

Estimated value:

EUR 100 000 excluding VAT; estimated value for Lot 1 is EUR 80 000 and for Lot 2 is EUR 20 000.

Place of delivery or of performance:

At the EEA's premises in Kongens Nytorv 6, 1050 Copenhagen K, Denmark.

Scheduled starting date of contract (indicative):

May 2017

Registration of interest:

Interested candidates shall register their interest **by email to: procurement@eea.europa.eu by 28 February 2017** at the latest, quoting the title and reference No of this negotiated procedure in the subject field of the message and providing the following information:

- Name (of individual or organisation/company)
- Address (of individual or organisation/company)
- Contact person
- E-mail
- Description of main area of business / expertise (max. 500 words)

Your personal information above will be processed solely for the purpose of this negotiated procedure in accordance with the rules set in Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by Community institutions and bodies and on the free movement of such data (OJEU L 8/1 of 12.1.2001). For further detailed information please refer to the privacy statement available on the EEA website at the following address: <http://www.eea.europa.eu/about-us/tenders/index>.

Description of the tendering procedure:

On the basis of the pre-assessment of the information provided, the EEA will draw up a list of the most suitable candidates and will forward to all or some of them (at least five candidates) by e-mail an invitation to submit a tender in accordance with the tender specifications by a set deadline. The tenders submitted will be evaluated in accordance with the criteria specified in the tender specifications. During the negotiation phase after the submission of the tenders, selected candidates may be requested to adapt their tender to the requirements set in the tender specifications in order to find the solution offering the best value for money.

Candidates shall note that registration of interest to participate in the above-mentioned procedure entails no obligation on the part of the EEA to send an invitation to candidates or to award them a contract. Please note that no replies will be sent to unselected candidates.