

Title: Support to establishing the process of knowledge transfer and building knowledge systems in the area of forward-looking information and services (FLIS) between EIONET and EEA

Reference: Negotiated procedure EEA/IEA/15/001

The European Environment Agency (EEA) envisages awarding a contract to a service provider for the provision of support to the EEA in managing boundaries between experts and policy making at different geographical scales and in the foresight area.

Type of contract:

Service contract with a duration of 7 months as from the date of its signature.

Estimated value:

EUR 24.000 excluding VAT.

Place of delivery or of performance:

At the contractor's premises.

Description of the services to be procured:

The aim of the contract is to support building connections between EIONET and EEA in establishing the co-created knowledge system for FLIS. The successful contractor shall also facilitate co-publishing process between EIONET and EEA resulting in the co-owned published products (through Forward-looking information platform).

The contract includes the following tasks:

1. Put the EEA FLIS knowledge system development in the context of the concept of boundary work, define the role of the EEA as intermediary organisation and identify added value of the whole FLIS knowledge system and its components, including platform.

2. Improve understanding of salience, credibility and legitimacy of FLIS platform and network

Identify what is understood as salience, credibility and legitimacy of FLIS EIONET NRC FLIS network, what are the main barriers and provide examples of possible ways to improve them and some trade-offs.

Contribute to:

- Definition of the salience¹ of the FLIS platform and its added value for country and EU-level of policy making.
- Identification of ways to improve the credibility of co-created and co-published FLIS products (respectful to stakeholders divergent values, integrating opposing views, scientifically adequate) in the FLIS system
- Identification of ways to improve legitimacy (identify FLIS network and platform as an acknowledged partner in knowledge development, respectful to stakeholder divergent values)

¹ salience=relevance of the activities and assessments

3. Define the process of NRC FLIS involvement in achieving the main goals of FLIS knowledge system development strategy

Define the process of communication, stakeholder involvement (NRC FLIS and others if identified) etc. (criteria, rules, standards and procedures) for achieving the main goals of FLIS knowledge system development strategy (ref. FLIS Strategy 2013/14), elaborate one example of co-created and co-published product and contribute to the preparation of the background document for defining the co-creation and co-publishing process as a support to the Launch of FLIS platform in autumn 2015.

4. Support defining the process of NRC FLIS involvement in achieving the main goals of FLIS knowledge system development strategy

Contribute to the definition of the process of communication, stakeholder involvement (NRC FLIS and others if identified) etc. (criteria, rules, standards and procedures) for achieving main goals of FLIS knowledge system development strategy (ref. FLIS Strategy 2013/14-attached), contribute to the elaboration of one example of co-created and co-published product

5. Provide background documents for the launch of the Forward-looking information platform

Links to basic background documents:

FLIS knowledge base: <http://www.eea.europa.eu/publications/knowledge-base-for-forward-looking>

Scheduled starting date of contract (indicative):

01.04.2015

Registration of interest:

Interested candidates shall register their interest by email to procurement@eea.europa.eu by **16.02.2015** at the latest, quoting the title and reference No of this negotiated procedure in the subject field of the message and providing the following information:

- Name (of individual or organisation/company)
- Address (of individual or organisation/company)
- Contact person
- E-mail
- Description of main area of business / expertise (max. 500 words)

Your personal information above will be processed solely for the purpose of this negotiated procedure in accordance with the rules set in Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by Community institutions and bodies and on the free movement of such data (OJEU L 8/1 of 12.1.2001). For further detailed information please refer to the privacy statement available on the EEA external

website at the following address: <http://www.eea.europa.eu/about-us/tenders/privacy-statement>

Description of the tendering procedure:

On the basis of the pre-assessment of the information provided, the EEA will draw up a list of the most suitable candidates and will forward to all or some of them (at least three candidates) by e-mail an invitation to submit a tender in accordance with the tender specifications by a set deadline. The tender submitted will be evaluated in accordance with the criteria specified in the tender specifications. During the negotiation phase after the submission of the tenders, selected candidates may be required to adapt their tender to the requirements set in the tender specifications in order to find the solution offering the best value for money.

Candidates shall note that registration of interest to participate in the above-mentioned procedure entails no obligation on the part of the EEA to send an invitation to tenders to candidates or to award them a contract. Please note that no replies will be sent to unselected candidates.