

**Title:**           **Provision of waste management and waste removal services to the European Environment Agency**

**Reference:**     **Negotiated procedure EEA/ADS/21/001**

The European Environment Agency (EEA) seeks to establish a framework service contract with a service provider to ensure professional waste management and waste removal services, including management of general household waste, i.e. organic waste and paper/cardboard, correct disposal of glass, electronic, plastic, paper, cardboard and household waste. In addition, the future contractor shall be able to weigh all waste generated by the Agency's activities before its disposal, as the Agency needs to regularly monitor and report on its performance on waste management in order to comply with EMAS<sup>1</sup> requirements. The services must be provided in the most appropriate environmental-friendly way.

**Type of contract:**

Framework service contract for a total duration of up to 48 months as from the date of signature, with an initial duration of 24 months and possibility of up to one renewal of 24 months.

**Estimated value:**

EUR 60,000.00 excluding VAT, covering all services and related costs over a maximum period of 48 months.

**Place of delivery or of performance:**

At the Agency's premises, located at Kongens Nytorv 6 & 8, 1050 Copenhagen K, Denmark.

**Description of the services to be procured:**

The future contractor is expected to use its professional experience to deliver best value for money with regard to the required waste management and waste removal services (including scheduled and/or ad-hoc).

**Scheduled starting date of contract (indicative):**

16 May 2021

**Registration of interest:**

Interested candidates shall register their interest **by email** to [procurement@eea.europa.eu](mailto:procurement@eea.europa.eu) by **9 March 2021** at the latest, quoting the title and reference No of this negotiated procedure in the subject field of the message and providing the following information:

- Name (of individual or organisation/company)
- Address (of individual or organisation/company)
- Contact person
- E-mail
- Description of main area of business / expertise (max. 500 words)

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<sup>1</sup> For further information, see [Environmental management \(EMAS\) — European Environment Agency \(europa.eu\)](#).

Your personal information above will be processed solely for the purpose of this negotiated procedure in accordance with the rules set in Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the EU institutions, bodies, offices and agencies and on the free movement of such data <sup>(2)</sup>. For more information on the processing of tenderers' personal data, please refer to the privacy statement on the EEA website <https://www.eea.europa.eu/about-us/tenders>.

**Description of the tendering procedure:**

On the basis of the pre-assessment of the information provided, the EEA will draw up a list of the most suitable candidates and will forward to all or some of them (at least three candidates) by e-mail an invitation to submit a tender in accordance with the tender specifications by a set deadline. The tender submitted will be evaluated in accordance with the criteria specified in the tender specifications. During the negotiation phase after the submission of the tenders, selected candidates may be required to adapt their tender to the requirements set in the tender specifications in order to find the solution offering the best value for money.

Candidates shall note that registration of interest to participate in the above-mentioned procedure entails no obligation on the part of the EEA to send an invitation to tenders to candidates or to award them a contract. Please note that no replies will be sent to unselected candidates.

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<sup>(2)</sup> OJ L 295 of 21.11.2018 page 39.