



12 September 2011

**Clarification No 6 for open call for tenders:****Framework service contract(s) for the provision of GMES Initial Operations 2011-2013  
Land Monitoring Services: High Resolution land cover characteristics of 5 main land  
cover types (6 lots)****Reference number: EEA/SES/11/004****Question 1:**

A question was received as to the application of weighting factors in the formula to be applied for awarding points with respect to the price evaluation of tenders (section 11.3.2.3 of the tender specifications, page 37).

**Answer 1:**

*The weighting factors in the formula will be maintained. Fine tuning of prices between production phases taking into account the weighting factors may lead to the application of Article 139 of the implementing rules of the general Financial Regulation applicable to the general budget of the European Communities (Commission Regulation (EC, Euratom) No 2342/2002 of 23.12.2002, OJ L 357/1 of 31.12.2002), which provides that the contracting authority may reject a tender if it appears to be abnormally low. In such a case, the contracting authority shall request in writing details of the constituent elements of the tender which it considers relevant and shall verify those constituent elements.*

**Question 2:**

Does the supporting documentation such as Annexes (1, 2, 3 etc...), proofs of registration, etc... have to be originals or will scanned copies suffice and the submission of originals can be done at the request of the contracting authority?

**Answer 2:**

*Annex 1 (tender submission form), Annex 2 (declaration on exclusion criteria), Annex 3 (Legal entity form), Annex 4 (financial identification form) and Annex 5 (price quotation) shall be duly filled in, signed, dated and submitted in original. Supporting documents such as inscription in a trade register or VAT register may be submitted as scanned copies.*

*With reference to the provisions contained in section 11.1.2 of the tender specifications, the tenderer to whom the contract is to be awarded, prior to the signature of the contract, will be required to provide originals of the evidence specified in the penultimate paragraph of the declaration on honour (Annex 2).*

**Question 3:**

In the case of a consortium (formal or not) do all the partners have to provide Annex 3 and Annex 4 or just the consortium leader?

**Answer 3:**

*Please refer to section 11.2.1 of the tender specifications (page 31 of 38) where it is clearly stated that each service provider (including [...] any member of a consortium or a group of service providers) is required to submit a legal entity form (see annex 3) duly filled out and signed, accompanied by a copy of inscription in trade register and/or a copy of inscription in VAT register, where applicable.*

*The financial identification form (annex 4) shall be provided by the member acting as coordinator/leader of the consortium or group of service providers only.*

**Question 4:**

A question was received as to the meaning of the words "WF = weighting factor for the relevant production phase" mentioned under section 11.3.2.3 of the tender specifications (page 37 of 38).

**Answer 4:**

*Please refer to the last column of the tables shown under sections 11.3.2.1 for lots 1 to 5 and 11.3.2.2 for lot 6 respectively (pages 35/36 of 38). The weighting factors are only applied for evaluation purposes with a view to reflect the estimated volume of work inherent in each production phase.*