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Contract notice
(Directive 2004/18/EC)

Section I : Contracting authority

I.1) Name, addresses and contact point(s):

Official name: [EEA Procurement Services](#)

National ID: *(if known)*

Postal address: [Kongens Nytorv 6](#)

Town: [Copenhagen](#)

Postal code: [1050](#)

Country: [Denmark \(DK\)](#)

Contact point(s):

Telephone: [+45 33367276](#)

For the attention of: [Carla Cazzella](#)

E-mail: procurement@eea.europa.eu

Fax: [+45 33367273](#)

Internet address(es): *(if applicable)*

General address of the contracting authority/entity: *(URL)* <http://www.eea.europa.eu>

Address of the buyer profile: *(URL)*

Electronic access to information: *(URL)* <http://www.eea.europa.eu/about-us/tenders>

Electronic submission of tenders and requests to participate: *(URL)*

Further information can be obtained from

- The above mentioned contact point(s) Other (please complete Annex A.I)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from

- The above mentioned contact point(s) Other (please complete Annex A.II)

Tenders or requests to participate must be sent to

- The above mentioned contact point(s) Other (please complete Annex A.III)

I.2) Type of the contracting authority

- Ministry or any other national or federal authority, including their regional or local sub-divisions
- National or federal agency/office
- Regional or local authority
- Regional or local agency/office
- Body governed by public law
- European institution/agency or international organisation
- Other: *(please specify)*

I.3) Main activity

- General public services
- Defence

- Public order and safety
- Environment
- Economic and financial affairs
- Health
- Housing and community amenities
- Social protection
- Recreation, culture and religion
- Education
- Other: *(please specify)*

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities:

yes no

information on those contracting authorities can be provided in Annex A

Section II : Object of the contract

II.1) Description :

II.1.1) Title attributed to the contract by the contracting authority :

Copernicus Initial Operations 2011-2013 - Land Monitoring Service Coordination and production of CORINE Land Cover for non-EU countries: Turkey

II.1.2) Type of contract and location of works, place of delivery or of performance :

choose one category only – works, supplies or services – which corresponds most to the specific object of your contract or purchase(s)

- | | | |
|---|---|--|
| <input type="radio"/> Works | <input type="radio"/> Supplies | <input checked="" type="radio"/> Services |
| <input type="checkbox"/> Execution | <input type="checkbox"/> Purchase | Service category No: 27 |
| <input type="checkbox"/> Design and execution | <input type="checkbox"/> Lease | Please see Annex C1 for service categories |
| <input type="checkbox"/> Realisation, by whatever means of work, corresponding to the requirements specified by the contracting authorities | <input type="checkbox"/> Rental | |
| | <input type="checkbox"/> Hire purchase | |
| | <input type="checkbox"/> A combination of these | |

Main site or location of works, place of delivery or of performance :

At the contractor's premises with meetings at the EEA premises in Copenhagen (Denmark). Additional meetings may be organised either at the EEA premises or at the European Commission (EC) in Brussels (Belgium).

NUTS code:

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS):

- The notice involves a public contract
- The notice involves the establishment of a framework agreement
- The notice involves the setting up of a dynamic purchasing system (DPS)

II.1.4) Information on framework agreement : (if applicable)

- Framework agreement with several operators Framework agreement with a single operator

Number :

or

(if applicable) maximum number : of participants to the framework agreement envisaged

Duration of the framework agreement

Duration in years : or in months : 12

Justification for a framework agreement, the duration of which exceeds four years :

Estimated total value of purchases for the entire duration of the framework agreement (if applicable, give figures only)

Estimated value excluding VAT : 1250000.00 Currency : EUR

or

Range: between : : and : : Currency :

Frequency and value of the contracts to be awarded : (if known)

II.1.5) Short description of the contract or purchase(s) :

CORINE Land Cover (CLC) is the primary Land Cover/Land Use (LC/LU) database of the European Environment Agency (EEA), a homogeneous LC/LU database available covering all member states. CLC2012 is the fourth such inventory in a time series, following CLC1990, CLC2000, and CLC2006. CLC is mainly used for reporting, indicator development and modelling.

This contract addresses the coordination and production of CLC for non-EU countries: Turkey.

The purpose of this open call for tenders is to establish a framework service contract with an economic operator who can provide services to update the previous inventory (CLC2006) to the reference year 2012 by producing a land cover change map (CLC_Change2006-2012) and the CLC2012 status map.

II.1.6) Common procurement vocabulary (CPV) :

| | Main vocabulary | Supplementary vocabulary (if applicable) |
|----------------------|-----------------|--|
| Main object | 72300000 | |
| Additional object(s) | 79330000 | |
| | 90700000 | |

II.1.7) Information about Government Procurement Agreement (GPA) :

The contract is covered by the Government Procurement Agreement (GPA) : yes no

II.1.8) Lots: (for information about lots, use Annex B as many times as there are lots)

This contract is divided into lots: yes no

(if yes) Tenders may be submitted for

one lot only

one or more lots

all lots

II.1.9) Information about variants:

Variants will be accepted : yes no

II.2) Quantity or scope of the contract :

II.2.1) Total quantity or scope : (including all lots, renewals and options, if applicable)

The estimated maximum budget is EUR 1.250.000 covering all services and tasks specified in section 6 of the Tender Specifications (TS), distributed as follows (the breakdown is merely indicative):

- CLC_Change2006-2012 production (tasks under sections 6.2 to 6.4 TS) = EUR 1.000.000;
- A budget of EUR 250.000 is foreseen for implementation of a separate service contract to be awarded in the 3rd quarter 2014, covering tasks specified in section 6.5 TS.

(if applicable, give figures only)

Estimated value excluding VAT : 1250000.00 Currency : EUR

or

Range: between : : and : : Currency :

II.2.2) Information about options : (if applicable)

Options : yes no

(if yes) Description of these options :

(if known) Provisional timetable for recourse to these options :
in months : or in days : (from the award of the contract)

II.2.3) Information about renewals : *(if applicable)*

This contract is subject to renewal: yes no

Number of possible renewals: *(if known)* or Range: between : and:

(if known) In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: or in days: (from the award of the contract)

II.3) Duration of the contract or time limit for completion:

Duration in months : 12 or in days: (from the award of the contract)

or

Starting: (dd/mm/yyyy)

Completion: (dd/mm/yyyy)

Section III : Legal, economic, financial and technical information

III.1) Conditions relating to the contract:

III.1.1) Deposits and guarantees required: *(if applicable)*

As specified in the draft framework contract attached as Annex 6 to the tender specifications.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:

As specified in the draft framework contract attached as Annex 6 to the tender specifications.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded: *(if applicable)*

Tenders may be submitted by consortia of economic operators. If a consortium is awarded the contract, it may be required to adopt a given legal form before the contract is signed if this change is necessary for proper performance of the contract. This can take the form of an entity with or without legal personality but offering sufficient protection to the EEA's contractual interests (depending on the member country concerned, this may be for instance, incorporation or partnership or a temporary association). Consortia must identify one of their members as coordinator who will interface with the EEA. Each member of a consortium must fulfil the conditions for participation specified under section III.2.1 below.

III.1.4) Other particular conditions: *(if applicable)*

The performance of the contract is subject to particular conditions : yes no

(if yes) Description of particular conditions:

III.2) Conditions for participation:

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if the requirements are met:

Exclusion criteria - To be eligible for participation in this contract award procedure, tenderers must not be in any situation referred to in Articles 106 and 107 of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council of 25.10.2012 on the financial rules applicable to the general budget of the Union and repealing Council Regulation (EC, Euratom) No 1605/2002, OJ L 298/1 of 26.10.2012. To that effect, tenderers are requested to submit a declaration on their honour (annex 2 to the tender specifications) in accordance with Article 143 of Commission Delegated Regulation (EU) No 1268/2012 of 29.10.2012 on the rules of application of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council on the financial rules applicable to the general budget of the Union (OJ L 362/1 of 31.12.2012). Under the same provision, the tenderer to whom the contract is to be awarded will be required to produce evidence confirming the prior declaration (see section 11.1.2 of the tender specifications).

Legal capacity - Tenderers are required to prove that they are authorised to perform the contract under national law, as evidenced by inclusion in a trade or professional register and/or entry in the VAT register. To that effect, tenderers are required to submit a legal entity form (see Annex 3 to the tender specifications) duly filled out and signed, accompanied by a copy of inscription in the trade register and/or a copy of inscription in the VAT register, where applicable. In addition, tenderers must indicate in which country they have their headquarters,

registered office or residence, and provide the necessary supporting documents in accordance with their national law (see annex 1 to the tender specifications).

III.2.2) Economic and financial ability:

Information and formalities necessary for evaluating if the requirements are met:

Minimum level(s) of standards possibly required: *(if applicable)*

Evidence of economic and financial capacity shall be furnished by one (or more) of the following documents:

- appropriate statements from banks or evidence of professional risk indemnity insurance;
- the presentation of balance sheets or extracts from balance sheets for at least the last two years for which account have been closed, where publication of the balance sheet is required under the company law of the country in which the economic operator is established;
- a statement of overall turnover and turnover concerning the services covered by the contract during the last two financial years.

If, for some exceptional reason, which the EEA considers justified, a tenderer is unable to provide the references requested above, he may prove his economic and financial capacity by any other means which the EEA considers appropriate.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the EEA that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if the requirements are met:

Minimum level(s) of standards possibly required: *(if applicable)*

Tenderers should show their degree of technical and professional capacity to carry out the requested tasks by providing information on the criteria described below. If several service providers or subcontractors are involved in the tender, the selection criteria for the technical and professional capacity will be assessed in relation to the combined capacities of the service providers and/or subcontractors, as a whole, to the extent that service providers or subcontractors put their resources at the disposal of the tenderer for performance of the contract.

Tenderers shall provide the following documentation:

- Human resources:

- (i) CVs detailing the educational and professional qualifications of the firm's managerial staff as well as those of the staff designated to provide the services indicating the required professional experience as follows (minimum 7 CVs in total to be provided):

Managerial staff: Minimum 1 CV (contract manager) documenting a minimum of 5 years' relevant experience and including language skills;

Persons responsible for providing the services:

(i) Minimum 3 CVs for senior experts providing clear references and examples of similar type of work and documenting a minimum of 5 years' relevant experience and including language skills (good working knowledge of English is required);

(ii) Minimum 3 CVs for junior experts providing clear references and examples to similar type of work, and documenting a minimum of 3 years' relevant experience and including language skills (good working knowledge of English is required).

• Past contracts:

Tenderers shall provide details of major contracts awarded to them relevant to the services required by the EEA, in particular in relation to LC/LU services, indicating the value, dates, brief description of the services provided and recipients of the services (public or private), under the following two categories: (1) contracts currently undertaken; and (2) contracts that have been undertaken over the last three years.

• List of IT equipment and software:

Tenderers shall provide a list of any IT equipment and software to be employed for performing the services.

• Quality control/customer service:

Tenderers shall provide the information outline below. In the event of a joint offer submitted by a consortium, each member of the consortium shall provide the requested information:

i. Details of any quality assurance accreditation that they hold. If no accreditation held, tenderers shall provide an outline of any quality assurance policy specifying the status of implementation (e.g. measures employed to ensure the quality of services such as web-services, delivered products, derived data and source code), and details of any quality assurance accreditations for which they have applied.

ii. A description of their terms and conditions with regard to customer service (e.g. their interaction with EEA and ability to respond quickly to request for services and/or modification thereof).

• Environmental policy:

Tenderers shall provide a description of their environmental policy specifying the status of implementation. In the event of a joint offer submitted by a consortium, each member of the consortium shall provide the requested description.

III.2.4) Information about reserved contracts: (if applicable)

The contract is restricted to sheltered workshops

The execution of the contract is restricted to the framework of sheltered employment programmes

III.3) Conditions specific to services contracts:

III.3.1) Information about a particular profession:

Execution of the service is reserved to a particular profession: yes no
(if yes) Reference to the relevant law, regulation or administrative provision :

III.3.2) Staff responsible for the execution of the service:

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: yes no

Section IV : Procedure

IV.1) Type of procedure:

IV.1.1) Type of procedure:

- Open
- Restricted
- Accelerated restricted Justification for the choice of accelerated procedure:

- Negotiated Some candidates have already been selected (if appropriate under certain types of negotiated procedures) : yes no
(if yes, provide names and addresses of economic operators already selected under Section VI.3 Additional information)

- Accelerated negotiated Justification for the choice of accelerated procedure:

- Competitive dialogue

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate: *(restricted and negotiated procedures, competitive dialogue)*

Envisaged number of operators:
or
Envisaged minimum number: and *(if applicable)* maximum number
Objective criteria for choosing the limited number of candidates:

IV.1.3) Reduction of the number of operators during the negotiation or dialogue: *(negotiated procedure, competitive dialogue)*

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated : yes no

IV.2) Award criteria

IV.2.1) Award criteria *(please tick the relevant box(es))*

- Lowest price
- or
- The most economically advantageous tender in terms of
 - the criteria stated below *(the award criteria should be given with their weighting or in descending order of importance where weighting is not possible for demonstrable reasons)*
 - the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

| Criteria | Weighting | Criteria | Weighting |
|----------|-----------|----------|-----------|
| 1. | | 6. | |
| 2. | | 7. | |
| 3. | | 8. | |
| 4. | | 9. | |

| Criteria | Weighting | Criteria | Weighting |
|----------|-----------|----------|-----------|
| 5. | | 10. | |

IV.2.2) Information about electronic auction

An electronic auction will be used yes no

(if yes, if appropriate) Additional information about electronic auction:

IV.3) Administrative information:

IV.3.1) File reference number attributed by the contracting authority: (if applicable)

[EEA/MDI/14/002](#)

IV.3.2) Previous publication(s) concerning the same contract:

yes no

(if yes)

Prior information notice Notice on a buyer profile

Notice number in the OJEU: of: (dd/mm/yyyy)

Other previous publications (if applicable)

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document: (in the case of a competitive dialogue)

Time limit for receipt of requests for documents or for accessing documents

Date: Time:

Payable documents yes no

(if yes, give figures only) Price: Currency:

Terms and method of payment:

IV.3.4) Time limit for receipt of tenders or requests to participate:

Date: [02/06/2014](#) Time: [16:00](#)

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates: (if known, in the case of restricted and negotiated procedures, and competitive dialogue)

Date:

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

Any EU official language

Official EU language(s):

Other:

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

until: :

or

Duration in months : 6 or in days : (from the date stated for receipt of tender)

IV.3.8) Conditions for opening of tenders:

Date : 09/06/2014 (dd/mm/yyyy) Time 10:00

(if applicable) Place:

Persons authorised to be present at the opening of tenders (if applicable) :

yes no

(if yes) Additional information about authorised persons and opening procedure:

Representatives of tenderers (1 per tenderer) are allowed to participate in the opening session. They are requested to inform EEA's procurement services in advance and at the latest by 5.6.2014 (16:00) by e-mail to procurement@eea.europa.eu or by fax number +45 33367199.

Section VI: Complementary information

VI.1) Information about recurrence: *(if applicable)*

This is a recurrent procurement : yes no

(if yes) Estimated timing for further notices to be published:

VI.2) Information about European Union funds:

The contract is related to a project and/or programme financed by European Union funds : yes no
(if yes) Reference to project(s) and/or programme(s):

[Copernicus land monitoring service, previously known as GMES \(global monitoring for environment and security\), Regulation \(EU\) No 911/2010 of 22.9.2010 \(OJ L 276 of 20.10.2010, p. 1\).](#)

VI.3) Additional information: *(if applicable)*

All tender documents and any additional information are available for consultation and download from EEA's external website at the following address: <http://www.eea.europa.eu/about-us/tenders>

VI.4) Procedures for appeal:

VI.4.1) Body responsible for appeal procedures:

Official name: [General Court](#)

Postal address: [rue du Fort Niedergrünwald](#)

Town: [Luxembourg](#)

Postal code: [2925](#)

Country: [Luxembourg \(LU\)](#)

Telephone: [+352 4303-1](#)

E-mail: generalcourt.registry@curia.europa.eu

Fax: [+352 4300-2100](#)

Internet address: *(URL)* <http://curia.europa.eu>

Body responsible for mediation procedures *(if applicable)*

Official name: [European Ombudsman](#)

Postal address: [1 avenue du Président Robert Schuman](#)

Town: [Strasbourg](#)

Postal code: [67001](#)

Country: [France \(FR\)](#)

Telephone: [+33 388172313](#)

E-mail: eo@ombudsman.europa.eu

Fax: [+33 388179062](#)

Internet address: *(URL)* <http://www.ombudsman.europa.eu>

VI.4.2) Lodging of appeals: *(please fill in heading VI.4.2 or if need be, heading VI.4.3)*

Within 2 months of the notification to the plaintiff (date of receipt), or, in the absence thereof, the day on which the person concerned had knowledge of the relevant information, an appeal may be lodged with the General Court. A complaint to the European Ombudsman has no impact on the above deadline for lodging an appeal.

VI.4.3) Service from which information about the lodging of appeals may be obtained:

Official name: [General Court](#)

Postal address: [rue du Fort Niedergrünwald](#)

Town: [Luxembourg](#)

Postal code: [2925](#)

Country: [Luxembourg \(LU\)](#)

Telephone: [+352 4303-1](#)

E-mail: generalcourt.registry@curia.europa.eu

Fax: [+352 4300-2100](#)

Internet address: (URL) <http://curia.europa.eu>

VI.5) Date of dispatch of this notice:

[14/04/2014](#) (dd/mm/yyyy) - ID:2014-049779

Annex A
Additional addresses and contact points

I) Addresses and contact points from which further information can be obtained

Official name: National ID: *(if known)*
Postal address:
Town: Postal code: Country:
Contact point(s): Telephone:
For the attention of:
E-mail: Fax:
Internet address: *(URL)*

II) Addresses and contact points from which specifications and additional documents can be obtained

Official name: National ID: *(if known)*
Postal address:
Town: Postal code: Country:
Contact point(s): Telephone:
For the attention of:
E-mail: Fax:
Internet address: *(URL)*

III) Addresses and contact points to which tenders/requests to participate must be sent

Official name: National ID: *(if known)*
Postal address:
Town: Postal code: Country:
Contact point(s): Telephone:
For the attention of:
E-mail: Fax:
Internet address: *(URL)*

IV) Address of the other contracting authority on behalf of which the contracting authority is purchasing

Official name National ID (if known):
Postal address:
Town Postal code
Country

----- (Use Annex A Section IV as many times as needed) -----

Annex B
Information about lots

Title attributed to the contract by the contracting authority

Lot No : **Lot title :**

1) Short description:

2) Common procurement vocabulary (CPV):

Main vocabulary:

3) Quantity or scope:

(if known, give figures only) Estimated cost excluding VAT:

Currency:

or

Range: between :

and:

Currency:

4) Indication about different date for duration of contract or starting/completion: (if applicable)

Duration in months : or in days : (from the award of the contract)

or

Starting: (dd/mm/yyyy)

Completion: (dd/mm/yyyy)

5) Additional information about lots:

Annex C1 – General procurement
Service categories referred to in Section II: Object of the contract
Directive 2004/18/EC

| Category No [1] | Subject |
|------------------------|--|
| 1 | Maintenance and repair services |
| 2 | Land transport services [2], including armoured car services, and courier services, except transport of mail |
| 3 | Air transport services of passengers and freight, except transport of mail |
| 4 | Transport of mail by land [3] and by air |
| 5 | Telecommunications services |
| 6 | Financial services: a) Insurances services b) Banking and investment services [4] |
| 7 | Computer and related services |
| 8 | Research and development services [5] |
| 9 | Accounting, auditing and bookkeeping services |
| 10 | Market research and public opinion polling services |
| 11 | Management consulting services [6] and related services |
| 12 | Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services |
| 13 | Advertising services |
| 14 | Building-cleaning services and property management services |
| 15 | Publishing and printing services on a fee or contract basis |
| 16 | Sewage and refuse disposal services; sanitation and similar services |
| Category No [7] | Subject |
| 17 | Hotel and restaurant services |
| 18 | Rail transport services |
| 19 | Water transport services |
| 20 | Supporting and auxiliary transport services |
| 21 | Legal services |
| 22 | Personnel placement and supply services [8] |
| 23 | Investigation and security services, except armoured car services |
| 24 | Education and vocational education services |
| 25 | Health and social services |
| 26 | Recreational, cultural and sporting services [9] |
| 27 | Other services |

1 Service categories within the meaning of Article 20 and Annex IIA to Directive 2004/18/EC.

2 Except for rail transport services covered by category 18.

3 Except for rail transport services covered by category 18.

4 Except financial services in connection with the issue, sale, purchase or transfer of securities or other financial instruments, and central bank services. The following are also excluded: services involving the acquisition or rental, by whatever financial means, of land, existing buildings or other immovable property or concerning rights thereon. However, financial service contracts concluded at the same time as, before or after the contract of acquisition or rental, in whatever form, shall be subject to the Directive.

- 5 Except research and development services other than those where the benefits accrue exclusively to the contracting authority for its use in the conduct of its own affairs on condition that the service provided is wholly remunerated by the contracting authority.
- 6 Except arbitration and conciliation services.
- 7 Service categories within the meaning of Article 21 and Annex IIB of Directive 2004/18/EC.
- 8 Except employment contracts.
- 9 Except contracts for the acquisition, development, production or co-production of program material by broadcasters and contracts for broadcasting time.