



**Title:** Sustainability measurement and assessment

**Reference:** EEA/IAS/21/006

The EEA wishes to enter into a contract with a service provider to support the further development of approaches to sustainability measurement and assessment. The service provider will be required to contribute to the further development of a measurement and assessment framework and provide support to its application and refinement through a process of learning by doing.

**Type of contract:**

Service contract for a maximum period of 10 (ten) months, starting from the date of signature.

**Estimated value:**

Maximum EUR 35,000 excluding VAT.

**Place of delivery or of performance:**

The services shall be provided at the contractors' premises.

**Description of the services to be procured:**

The required services include literature review, methodological development and workshop design and facilitation.

**Scheduled starting date of contract (indicative):**

01/03/2021

**Registration of interest:**

Interested candidates shall register their interest **by email** to [procurement@eea.europa.eu](mailto:procurement@eea.europa.eu) by **27/1/2021** at the latest, quoting the title and reference No of this negotiated procedure in the subject field of the message and providing the following information:

- Name (of individual or organisation/company)
- Address (of individual or organisation/company)
- Contact person
- E-mail
- Description of main area of business / expertise (max. 500 words)

Your personal information above will be processed solely for the purpose of this negotiated procedure in accordance with the rules set in Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the EU institutions, bodies, offices and agencies and on the free movement of such data (OJEU L 295/39 of 21.11.2018). For further detailed information, please refer to the privacy statement available on the EEA website at the following address: <https://www.eea.europa.eu/about-us/tenders/index>.

**Description of the tendering procedure:**

Based on the pre-assessment of the information provided, the EEA will draw up a list of the most suitable candidates and will forward to all or some of them (at least three candidates) by e-mail an invitation to submit a tender in accordance with the tender specifications by a set deadline. The tenders submitted will be evaluated in accordance with the criteria specified in the tender specifications. During the negotiation phase after the submission of the tenders, selected candidates may be requested to adapt their tender to the requirements set in the tender specifications in order to find the solution offering the best value for money.

***Candidates shall note that registration of interest to participate in the above-mentioned procedure entails no obligation on the part of the EEA to send an invitation to candidates or to award them a contract. Please note that no replies will be sent to unselected candidates.***