

**Title:** Support to the EEA role under HBM4EU – science-policy interface for chemicals

**Reference:** Negotiated procedure EEA/HSR/R0/19/001

The European Environment Agency (EEA) is a partner in the European Human Biomonitoring Initiative ([HBM4EU](#)). HBM4EU is a Horizon 2020 project that is using human biomonitoring to understand human exposure to chemicals and resulting health impacts in Europe. The initiative is coordinating human biomonitoring efforts across 28 partner countries, in order to generate coherent data on [HBM4EU Priority Substances](#).

**Description of the services to be procured:**

Part of the EEA role under the initiative is to ensure that project results meet the knowledge needs of EU policy makers, and to disseminate results to policy makers through targeted communication products. The aim of this contract is to support the EEA in two specific tasks:

1. Producing a report mapping relevant regulatory processes for [HBM4EU Priority Substances and Substance Groups](#) and identifying upcoming knowledge needs. The contractor is asked to map the legislative status of the HBM4EU priority substance groups and to identify relevant ongoing and planned regulatory processes led by EU agencies, Directorate Generals (DGs) of the European Commission and the secretariats of multi-lateral agreements on chemicals. This will entail web-based research, as well as interviews with relevant bodies. EEA will support the contractor by providing institutional contacts.
2. Producing succinct policy briefs on eight [HBM4EU Priority Substances and Substance Groups](#), including [aniline](#), [cadmium](#), [chromium VI](#), [flame retardants](#), [polycyclic aromatic hydrocarbons](#), [phthalates and Hexamoll® DINCH](#), [emerging chemicals](#) and [mixtures](#). These policy briefs will be targeted at regulatory actors, and will summarise the progress made under HBM4EU in reviewing and producing evidence on each substance group. The policy brief should be concise and digestible, a maximum of 10 pages.

Both these tasks will draw extensively on materials already produced under HBM4EU. A main source will be the scoping documents for each HBM4EU Priority Substance Group, which identify relevant policies for each substance group and are available for download from the project webpage. In addition, task 2 will also draw on substance specific progress reports, to be supplied to the contractor. Task 2 does not require additional research, but should be based on documents supplied to the contractor.

The purpose of this contract is to identify and select a provider that has:

- Knowledge of EU and international chemicals policies and regulatory processes, including both risk assessment and risk management processes; and
- Experience in translating scientific evidence into a more condensed format for policy makers, in a manner that communicates key messages at the same time as capturing any uncertainties.

**Type of contract:**

Service contract for a duration of five months from date of contract signature.

**Estimated value:**

The estimated maximum budget is EUR 110 000.00 (one hundred and ten thousand euro) covering all services and tasks specified in sections above.

**Place of delivery or of performance:**

At the contractors premises.

**Scheduled starting date of contract (indicative):**

August 2019

**Registration of interest:**

Interested candidates shall register their interest **by email to: [procurement@eea.europa.eu](mailto:procurement@eea.europa.eu) by 26 June 2019** at the latest, quoting the title and reference No of this negotiated procedure in the subject field of the message and providing the following information:

- Name (of individual or organisation/company)
- Address (of individual or organisation/company)
- Contact person
- E-mail
- Description of main area of business / expertise (max. 500 words)

Your personal information above will be processed solely for the purpose of this negotiated procedure in accordance with the rules set in Regulation (EU) No 2018/1725 on the protection of natural persons with regard to the processing of personal data by Union institutions, bodies, offices and agencies and on the free movement of such data (OJ L 295 of 21.11.2018). For further detailed information please refer to the privacy statement available on the EEA website at the following address: <http://www.eea.europa.eu/about-us/tenders/index>.

**Description of the tendering procedure:**

On the basis of the pre-assessment of the information provided, the EEA will draw up a list of the most suitable candidates and will forward to all or some of them (at least five candidates) by e-mail an invitation to submit a tender in accordance with the tender specifications by a set deadline. The tenders submitted will be evaluated in accordance with the criteria specified in the tender specifications. During the negotiation phase after the submission of the tenders, selected candidates may be requested to adapt their tender to the requirements set in the tender specifications in order to find the solution offering the best value for money.

Candidates shall note that registration of interest to participate in the above-mentioned procedure entails no obligation on the part of the EEA to send an invitation to candidates or to award them a contract. Please note that no replies will be sent to unselected candidates.