



18 March 2008

## Clarification No 3 for Open Call for Proposals

for the award of Framework Partnership Agreements concerning European Topic Centres on Biological Diversity 2009-2013 (2 lots) (EEA/BSS/08/001) and Sustainable Consumption and Production 2009-2013 (EEA/SKI/08/001)

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### Questions:

"Having regard to the invitation letter (p. 2, point 6, first indent) according to which:

'Proposals must be signed by all *consortium* partners/the duly authorised representative (coordinator) of the *consortium*;.....'

does this mean that:

- 1) Proposals may either be signed by all consortium partners or, alternatively, just by the coordinator on behalf of the consortium?
- 2) The above signature(s) is (are) required on the letter transmitting the proposal, the cover page of the proposal or both? Should all pages of the proposal be signed (initialled), except those for which an official signature is already needed?"

### Answers:

- 1) Proposals may either be signed by all consortium partners or, alternatively by the duly authorised representative (coordinator) of the consortium. Due authorisation to sign as coordinator requires signed proof that the partner(s) concerned have granted such authorisation in accordance with their applicable rules.
- 2) The inner envelope (see p. 1, point 4 of the invitation letter) must contain at least one duly signed document which indicates clearly on whose behalf and, as the case may be, pursuant to whose authorisation(s) the proposal is submitted.