

ANNEX III

FORM A – ACCESSION TO THE FRAMEWORK PARTNERSHIP AGREEMENT

(to be filled in by each partner identified in Article I.1.3 of the Framework Partnership Agreement n°)

[full name and legal form of the partner], represented for the purpose hereof by *[(name of legal representative) (function) or her/his/their authorised representative established in (full address: city/state/province/country) (person legally authorised to act on behalf of the legal entity)]* acting as its legal authorised representative, hereby consents to become a partner to framework agreement n° signed between the European Environment Agency and *[name of the coordinator and legal form established in (full address: city/state/province/country)]* and accepts in accordance with the provisions of the aforementioned contract all the rights and obligations of a partner.

Done in 3 copies, of which one shall be kept by the *coordinator* and one by *[name of the partner]*, the third being sent to the Agency by the *coordinator* in accordance with Article I.2.1 of the framework agreement.

Name of Legal Entity *[full name of the partner]*

Name of legally authorised representative: (written out in full)

Title of legally authorised representative:

Signature of legally authorised representative:

Date:

Stamp of the organization

Name of Legal Entity *[full name of the coordinator]*

Name of legally authorised representative: (written out in full)

Title of legally authorised representative:

Signature of legally authorised representative:

Date:

Stamp of the organization

ANNEX III

FORM B – REQUEST FOR ACCESSION OF A NEW PARTNER TO THE FRAMEWORK AGREEMENT

(to be filled in by each new participant willing to become partner)

[full name and legal form of new partner], represented for the purpose hereof by *[(name of legal representative) (function) or her/his/their authorised representative established in (full address: city/state/province/country)]* acting as its legal authorised representative, hereby requests to become a *partner* to framework agreement n°

signed between the European Environment Agency and *[name of the coordinator]* and accepts, in accordance with the provisions of the aforementioned contract, all the rights and obligations of a *partner* starting the *[date]* should the Agency not oppose to this request within six weeks upon its receipt.

[name of the coordinator and legal form (acronym) established in (full address: city/state/province/country)], represented for the purpose hereof by *[(name of legal representative) (function) or her/his/their authorised representative established in (full address: city/state/province/country)]* acting as its legal authorised representative, hereby certifies as representative of the *partner* to contract n° that the *consortium* proposes and agrees to the accession of *[full name and legal form of new partner]* to the aforementioned framework agreement as *partner* starting the *[date]*.

Enclosures:

- modified Annex I to the contract describing the work to be performed by the new *partner*.
- justification for selection of this *partner*.

Done in 3 copies, of which one shall be kept by the *coordinator* and one by *[name of new partner]*, the third being sent to the *Agency* by the *coordinator* in accordance with Article I.3 of the framework agreement.

[name of the new partner (legal entity)]

Name of legally authorised representative: (written out in full)

Title of legally authorised representative:

Signature of legally authorised representative:

Date:

Stamp of the organisation

[name of the coordinator (legal entity)]

Name of legally authorised representative: (written out in full)

Title of legally authorised representative:

Signature of legally authorised representative:

Date:

Stamp of the organisation

ANNEX III

FORM C – COST STATEMENT

Reporting period:.....to.....

Name of the partner:.....

Exchange rate used:.....

	Amounts for the period in Euro		
	Total cost	Agency Contribution	Co-financing
<i>DIRECT COSTS</i>			
Personnel			
Durable equipment			
Subcontracts			
Travel and subsistence			
Meeting cost			
Other specific costs			
Subtotal of direct costs:			
<i>OVERHEAD COSTS</i>			
<i>TOTAL:</i>			

- We certify that
- the above costs are derived from the resources employed which were necessary for the work under the *work programme*,
- such costs have been incurred and fall within the definition of eligible costs specified in the contract,
- any necessary permissions of the Agency have been obtained, and
- full supporting documentation to justify the costs hereby declared, including time sheets is available for audit

Date: Date:

Name of person designated to manage the work:

Name of duly authorised responsible Financial Officer:

Signature of person in charge of the work:

Signature of duly authorised responsible Financial Officer:

Cost statement details by category (National currency)

Reporting period:.....to.....

Name of the partner:.....

Currency:.....

Personnel costs

Name	No of working days/hours	Rate	Personnel cost
Total			

Durable equipment

Description	Price	Date of invoice	Depreciation 36/60 months	% allocation to project	Cost
Total					

Travel and subsistence

Name	Destination	Purpose	Cost
Total			

Subcontracts

Subcontractor	Description	Cost
Total		

Other specific project cost

Supplier	Description	Cost
Total		

Meeting costs

	Cost
Travel costs	
(receiver's name and organization)	
....	
....	
...	
Subsistence	
(receiver's name and organization)	
....	
....	
...	
Specification of other costs:	
.....	
.....	
Total	

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FORM D – INTEGRATED COST STATEMENT FROM THE *COORDINATOR*

Reporting period:.....to.....
Project title:.....
Specific agreement No.:.....

<i>Name of Partner</i>	Total cost (Euro)	Agency contribution	Co-financing
<i>TOTAL:</i>			

The signed original of each *partners*'s cost statement is attached.

Confirmed by nominated person(s) on behalf of the *Consortium* as responsible for the work under the framework agreement:

Name:
Status:

Name:
status:

Signature:

Signature:

Date:

Date: