

**SPECIFIC AGREEMENT XXX/B2004./EEA.
UNDER FRAMEWORK CONTRACT EEA/IDS/04/001**

The European Environment Agency, hereinafter called “the Agency”, whose official address and contact person are:

- Kongens Nytorv 6, DK-1050 Copenhagen K, Denmark,
- Tim Haigh, Project Manager
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which, for the purpose of the signature of this agreement, is represented by Sigfus Bjarnason, Programme Manager acting pursuant to a delegation of the Executive Director of the Agency, of the one part

and [Name of the contractor] hereinafter referred to as “the contractor”

whose official address is:

whose bank account no is:

with [Name of establishment, city, bank identification code]

VAT registration number:.....

represented by: [Name of the signatory] ,
..... [Position of the signatory], of the other part,

have agreed as follows:

Article 1 – Subject

Pursuant to the terms of the framework contract, and in accordance with the terms and conditions set out in this specific agreement and its annexes, which form an integral part of this said agreement, the contractor hereby undertakes to perform the tasks specified in Annex I.

Article 2 – Duration

This specific agreement is awarded, as from the date it is signed by both parties, for a period of one year.

Article 3 – Reports

In case the specific agreement requires the submission of reports or time sheets, the specifications of these requirements are described in Annex

Article 4 - Financial provisions

In consideration of the services performed under this agreement, the Agency shall pay to the contractor a sum of up to a maximum of EURO
[Amount in figures] ([Amount in words]) covering all expenses incurred in the course of execution of this agreement, including all travel expenses.

Payments shall be made as follows:

1. Within 30 calendar days upon receipt by the Agency of an admissible payment request subject to the acceptance of the invoice and, where appropriate, of the other supporting documents.
2. Invoices shall indicate the specific agreement number and shall be sent to the Agency at the address and to the contact person as referred above.
3. Payments shall be made to the contractor into the bank account mentioned above.

Article 5 – Annexes

The following are annexes to this specific agreement:

Annex I	Description of work
Annex II	General terms and conditions applicable to contracts awarded by the Agency
Annex III	Reimbursement of travel expenses
Annex IV	VAT exemption form (if applicable)

For the contractor:

For the Agency:

Signed in duplicate in English
in on[Date]

Sigfus Bjarnason
Signed in duplicate in English
in Copenhagen on[Date]