



MINUTES OF THE 44th MANAGEMENT BOARD MEETING
held on 22 March 2006

Approved by the Chairman of the management board on 21 June 2006

A handwritten signature in blue ink, appearing to read 'Lars Erik Liljelund'.

Lars-Erik Liljelund
Chairman EEA management board

Record of proceedings:

As the most senior Vice-Chairman, Corrado Clini chaired the morning session of the board meeting due to the Chairman's other commitment and late arrival to Copenhagen. In opening, C.Clini welcomed the new board members, introduced the present alternates and extended apologies on behalf of those members who were unable to be present. The tabled documents were acknowledged (list included in Annex 1).

Final agenda: Annex 1
List of attendees: Annex 2
Action list: Annex 3
Decision list: Annex 4

Item 1 Adoption of draft agenda

The board approved the agenda (Doc. EEA/MB/44/01rev1).

Item 2 Adoption of the MB Seminar conclusions and the 43rd MB minutes, 23-24 November 2005

The board adopted the conclusions from the November MB Seminar and the minutes of the 43rd MB meeting. The final versions of these documents (Doc. EEA/MB/44/02a and EEA/MB/44/02b) are available on CIRCA.

The members took note of the tabled MB rolling action list.

ITEMS 3-5 FOR INFORMATION

Item 3 Draft minutes of the 38th bureau meeting of 14 February 2006

The draft minutes of the February bureau meeting were presented for information to the board. The Commission's representative (DG ENV) clarified a point under item 6 to be corrected in the draft minutes.

Item 4 Update by the Chairman (oral)

The Vice-Chairman informed the board about the forthcoming membership of Switzerland to EEA as of 1 April 2006.

Item 5 Update by the Executive Director

In addition to the written update (Doc.EEA/MB/44/05), the Executive Director briefed the board on the following issues:

- In line with the advice of the bureau, the Executive Director had sent a letter to Peter Carl (DG of DG ENV) on the taxation issue, seeking DG ENV support in resolving the issue concerning taxes paid by the Agency for the period up to signing the agreement with the Danish authorities in 2005. In a recent dialogue with the Protocol of the Danish Ministry of Foreign Affairs, the Executive Director was assured of a swift resolution of the issue.
- In a separate letter to Peter Carl on the European Neighbourhood Policy (ENP), the Agency confirmed its focus on regional (as opposed to bilateral) cooperation processes with the neighbourhood countries.
- The Executive Director welcomed the new nominees of the European Parliament and informed the board that they had been invited to a seminar the following day, focusing on enhancing the EP cooperation with EEA.
- EMMA group activities in 2006 were aimed to come up to a coherent approach regarding marine data availability and its comparability.
- The need to revisit the interaction between the management board members and the NFPs was underlined. A thorough discussion on the role and future of the NFPs was planned to be taken up at the June MB meeting.
- 30 applications were received for the call for National Experts (ENDs). Feedback to candidates and interviews with the short-listed experts has been scheduled within the next couple of months.
- The Executive Director noted the continuing interest in the SOER 2005 that had provoked a lot of attention to data delivery and underpinning political processes.
- The Executive Director's successful visits to Ireland, Austria and Hungary, as well as some media highlights and prizes won by EEA were also mentioned.

The board welcomed the Executive Director's update. In the discussion that followed, the members recognised the Agency's role in the European Neighbourhood Policy as a very important one. A number of board members spoke in favour of further supporting the Agency's activities in the Mediterranean, West Balkans and EECCA region in the perspective up to 2020. This was considered as a relevant item for further discussion at the June MB meeting.

With regard to the proposed discussion on the NFP roles, the members agreed on the need for better cooperation between the board and the NFPs.

The board asked for the list of experts represented in the high-level network of economists.

ITEMS 6-7 FOR DISCUSSION AND DECISION

Item 6 Corine Land Cover (CLC) 2005 funding and way forward, including GEO/GMES developments

The Executive Director presented to the board the Agency's efforts towards developing a Shared Environmental Information System by end 2007. She underlined that EEA was working towards setting up an interoperable platform, including near real-time data for a number of thematic data sets. In the context of moving towards integrated tabular and spatial data, it was important to decide how to manage the available existing information. CLC 2000 demonstrated how spatial changes over a decade could be quantified and how drivers for the different changes could be pinpointed. Moreover, the Agency continued to support the view that within the GMES services for delivery of satellites and spatial information, the user requirements should be upfront.

In line with the board decision from June 2005 to produce a CLC 2005 update, the current proposal was to include in the standard CLC update two new categories on urban and forest areas in high resolution as part of the GMES initiative. The total cost of this approach was estimated to be around €14 million to be jointly covered by EEA / Eionet, ESA and the European Commission (i.e. DG AGRI). The in-kind contribution by the countries would be for the interpretation costs, estimated to average 2 days per 1000 km² of satellite image interpretation. It was noted that the validation procedure would be done by the Agency. Information on the CLC downloads as of March 2006 was tabled at the meeting, underlining the benefit of making CLC 2000 freely available.

The representatives of JRC, DG ENV and DG RESEARCH expressed their full support to Agency's efforts to produce CLC update within the next 2 years. JRC was committed to support the update with the satellite map Image 2005, provided that funding was available.

The Executive Director informed the board that, depending on the country needs and if tasks should be coordinated between various institutions, it could be arranged for letters of support to be sent to the individual Member States.

In the discussion that followed, the board members welcomed the proposal to have higher resolution for urban areas and forestry classes, emphasising the fact that small countries had better standpoint in interpreting data images. While most of the members expressed firm commitment to support the CLC update, some requested to consult their national experts on the interpretation costs. Subsequently, the Agency would proceed with a bilateral agreement with each member country on the actual level of involvement.

The members asked EEA to develop a structure for the project proposal in order to clarify those organisations which could be involved in the update. A word of caution was aired on the methodologies applied in the different countries.

The board agreed that the Agency should proceed towards producing a CLC2005 update in the framework of the proposed combined approach with GMES. In the meantime, the Agency would follow up bilaterally with each one of the member countries on the expected in-kind contribution in the update.

Item 7 Staff Policy developments

The board was informed that its decision regarding the Staff Committee Rules, included in the first part of the paper, would be sought at a later stage.

With regard to the second part of the item to do with the staff policy development, the board took note of the Commission's guidelines on staff policy in European agencies.

The Executive Director informed the board that she had been appointed as a Coordinator of the Heads of Agencies forum in 2006. One of the pressing issues to look at was the ongoing decision-making procedure around the Commission's proposal concerning the new procedures for Executive Directors' reappointment, in some cases changing the rules under which the Directors had been appointed. The board members were informed that they would be shortly provided with background information on this issue for their consideration and further action.

The Commission's representative from DG ENV explained that there was an extensive discussion on the staff policy linked to the budgetary process, initiated by the European Parliament. In the course of that discussion, all the agencies were asked to adopt a multi annual Staff Policy Plan for the next three years laying down career profiles and adjusting their establishment plans.

The Commission's position was appreciative of the multi-annual staffing policy plan for EEA and all the agencies, as a way to have a transparent view on staffing and recruitment.

The board agreed to further discuss this issue and to take a decision on EEA Staff Policy Plan at the management board meeting in November 2006.

ITEMS 8-17 FOR DECISION / GUIDANCE

Item 8 EEA revised input to the CEC annual policy strategy 2007 and discussion on the financial perspectives for 2007-2013

The board took note of the EEA revised input to the Commission's APS 2007. The Executive Director notified the board that the Agency would be delivering activities in accordance with the budget received and to that end that the setting of priorities would need to be revised if funding did not match requirements.

The Commission's representative informed the members that even though the budget was tight, DG ENV was trying to negotiate more funds. He also said that additional budgetary contributions were also possible.

It was agreed that the Executive Director would inform the management board on the budgetary perspectives for the Agency at its next meeting in June.

Item 9 Accounts 2005 and discharge process 2004

The management board took note of the smooth process of closing of the accounts 2005. The Executive Director publicly thanked the Agency's accounting team for the excellent job done in this process.

The board noted the smooth discharge process 2004 during the EEA's hearing by the European Parliament's Budget Control Committee.

Item 10 Court of Auditors and EC Internal Audit Services Reports 2005

The Executive Director informed the board that the reports from the Court of Auditors (CoA) visit in October 2005 and the Internal Audit Service (IAS) visit in December 2005 were still not available in final drafts. Furthermore, she assured the board that no outstanding issues were raised by the auditors.

The reports by the CoA and IAS were to be presented to the board in June 2006, together with the EEA management response.

Item 11 Annual report 2005 – timetable and update

The Executive Director informed the members that, as foreseen by the Regulation, the Annual Report has to be brought forward to the institutions by 15 June. Therefore, the management board delegated to the bureau the review and adoption of the Annual Report 2005.

The board noted that, as requested by the Court of Auditors, in 2006 the Agency would produce as two separate documents the Annual Report, focusing on the EEA activities, and the Annual Activity Report, containing formal analysis of the funds spent.

Item 12 Election of vice-chairperson(s)

The board unanimously elected Georg Rebernick from Austria as a vice-chair of the management board as of 22 March 2006. In addition, the board approved the second term in the bureau of Corrado Clini from Italy.

Item 13 Translation of SOER

The Executive Director thanked the countries for responding to the request for SOER translation. She indicated that a network for quality checking of the translations would need to be established, and depending on the availability of funds quality checkers appointed by NFPs would need to be contracted to carry out this work. In this process, Part A seemed to be the most demanding.

On the comment whether the translation of the report would have been possible before its publication, the Executive Director responded that in line with the board decision on SOER format last April, the Agency had made every effort to provide the countries with as much as possible information in their respective languages before the launch. There was no price difference between translation costs in the pre-production or post-production process.

The management board endorsed the EEA approach to translate the report into languages for which there is an explicit request from countries to do so.

Item 14 ETC selection and appointment process in 2006

The Executive Director informed the board that management board and scientific committee members, as well as Commission's representatives and EEA experts responsible for the respective area(s) would take part in the ETC evaluation committees. The board members were asked for an early indication of any possible conflict of interest with organisations from their countries bidding. The members underlined the importance of maintaining openness and transparency in the process, as had been demonstrated in the last round.

In order to avoid potential conflict of interest of the members in the evaluation committees, the board delegated: to the Executive Director the appointment of the opening committees (to take place on 15 May), and to the bureau the appointment of the ETC evaluation committees afterwards. The closing date for ETC proposals was 11 May. The meetings of the evaluation committees were planned to take place in Brussels on 12-13 June. The members were notified that the board decision on the new ETCs in the areas of air and climate change, water, and land use would be sought at the board meeting on 22 June 2006.

Item 15 Outline and timetable of the pan-European assessment report – Belgrade 2007

The Executive Director informed the board that the input to the draft outline of the report from the bureau, the scientific committee and the NFP/Eionet was reflected in the board paper. The aim was to produce a report that would be concise, policy-relevant, indicator-based and with pan-European coverage.

Even given the difficulties with the delayed TACIS funding, the Agency envisages to have completed the data collection for EECCA countries by October. In this process cooperation with UNEP is essential.

The Parliament's representative asked the board to consider for inclusion a reference to educational development, linked to sustainable development, which could be used to demonstrate the progress made in this area across the region.

The management board endorsed the proposal that the Agency proceeds towards development of the Belgrade report as set out in the timetable presented.

Item 16 Areas in the scientific committee for 2006 call

The Executive Director presented to the board the timetable for the new call for experts to be launched in 2006. The board decision was being sought on the areas for the five vacancies to be opened in this call.

Since the board members considered all eight areas proposed as appropriate to be represented in the EEA scientific committee, they asked the Agency to prepare a short description for each of the proposed profiles. Subsequently, the members would give feedback on the top five priority areas – in their view – to be advertised in the new call for scientific committee experts.

Given the fact that the call should be launched before summer and in order to have the process completed by the November MB meeting, the board delegated to the bureau the decision on these five areas.

Item 17 Topics for the MB Seminar in November

The Executive Director presented to the board the two proposals for the November MB Seminar topic:

- **1st topic** - Improved regular reporting and assessments, aimed towards improving quality of our 5-year regular reports (2010) and the underlying development of European Data Centres;
- **2nd topic** - Sustainable Development Strategy Review with reference to the Agency's work on spatial analysis and scenarios together with some practical policy options analysis in the 2007-2013 financial perspective around cohesion, CAP, etc.

Since both proposals were linked to EEA work programme priorities for the coming years, the board considered both topics of equal, strategic importance for the Agency. In addition, some members requested that the topic of energy and environment should also be included in such a discussion.

The Executive Director agreed to design a programme for the MB Seminar taking into account both proposals above, including also a linkage to the energy and environment topic.

ITEMS 18-20 – FOR INFORMATION

Item 18 Dissemination of SOER 2005 – national activities and launches

The Executive Director brought the members' attention to the updated document with information on the planned national launches, which was tabled. She welcomed the national efforts on SOER dissemination and expressed Agency's readiness to support these activities to the extent possible.

Item 19 EEA publication and translation plan 2006

The board took note of the Agency's publication plan 2006. A more detailed discussion was undertaken with the NFPs, asking them to indicate the number of copies they wished to receive from each publication.

The members expressed appreciation on the early notification of the launch of the IRENA report and recommended that the same procedure should be considered for more EEA publications.

Item 20 Feed back from members of the management board

The Dutch board member made reference to the report "Consequences for the Netherlands of the EU thematic strategy on air pollution" (by Netherlands Environmental Assessment Agency, 500034002 / 2005, URL: <http://www.rivm.nl/bibliotheek/rapporten/500034002.pdf>). Moreover, he handed over a request to the Executive Director for EEA to assess for all Member States to what extent the proposed source-oriented policy, according to the Thematic Strategy on Air Quality, may help achieve air quality objectives by Member States in planning additional measures.

The Finnish MB member announced that the Informal Council Meeting would be held on 14-15 July in Turku under the Finnish Presidency to take place in the second half of 2006. The major topics identified were: new generation environment policy, biodiversity and marine environment, specially linked to the situation in the Baltic Sea.

Eurostat's representative highlighted the following issues:

- The Directors' meeting on Environment Statistics and Accounts would be held on 15-16 June 2006 in Luxembourg. The meeting would put particular emphasis on data quality.
- European Statistics Code of Practice was being developed, comprising 15 principles governing statistical activities. This code would be made available on the ESTAT website in a couple of weeks.
- Work undertaken jointly with OECD on a new version of all fields covered by statistics. In the process work done by EEA, JRC and ESTAT would be considered.

The Lithuanian board member noted that the Minister of Environment had received a request from UN Statistical Division to nominate a person responsible for the questionnaire on waste. In this context, he asked EEA to take the lead and coordinate the work for Europe. The Executive Director assured him that the Agency will be involved in that; a briefing on that would follow later.

The meeting closed at 17:10.

ANNEX 1

Final agenda of the 44th management board meeting Doc. EEA/MB/44/01rev1

FOR DECISION

1. Adoption of draft agenda
2. Adoption of the MB Seminar conclusions and the 43rd MB minutes, 23-24 November 2005

FOR INFORMATION

3. Draft minutes of the 38th bureau meeting of 14 February 2006
4. Update by the Chairman
5. Update by the Executive Director

MB DISCUSSION – ITEMS FOR DECISION

6. CLC 2005 funding and way forward, including GEO/GMES developments
7. Staff Policy developments

FOR DECISION / GUIDANCE

8. EEA revised input to the CEC annual policy strategy 2007 and discussion on the financial perspectives for 2007-2013
9. Accounts 2005 and discharge process 2004
10. Court of Auditors and EC Internal Audit Services Reports 2005
11. Annual report 2005 – timetable and update
12. Election of vice-chairperson(s)
13. Translation of SOER
14. ETC selection and appointment process in 2006
15. Outline and timetable of the pan-European assessment report – Belgrade 2007
16. Areas in the scientific committee for 2006 call
17. Topics for the MB Seminar in November

FOR INFORMATION

18. Dissemination of SOER 2005 – national activities and launches
19. EEA publication and translation plan 2006
20. Feed back from members of the management board

TABLED DOCUMENTS

- **Item 02** – Rolling action list from last MB meetings
- **Item 05** – Two letters to Peter Carl (1) the participation of the European Neighbourhood Policy and on (2) the building taxation issue
- **Item 18** – Updated list of SOER national launches

ANNEX 2

**44th EEA management board meeting – Attendance list
Copenhagen, 22 March 2006, EEA conference room**

| MEMBER COUNTRIES | | | |
|-------------------------|---|--|------------------|
| COUNTRY | NAME | ORGANISATION | SIGNATURE |
| AUSTRIA | <i>Member:</i> Georg REBERNIG | Umweltbundesant | Signed |
| | <i>Alternate:</i> Margareta STUBENRAUCH | Bundesministerium für Land-und Forstwirtschaft, Umwelt und Wasserwirtschaft | Apologies |
| | <i>Expert:</i> Wilhelm VOGEL | Umweltbundesant | Signed |
| BELGIUM | <i>Member:</i> Philippe BOURDEAU | IGEAT, ULB | Signed |
| | <i>Alternate:</i> Françoise ONCLINCX | Institut Bruxellois pour la gestion de l'environnement | |
| BULGARIA | <i>Member:</i> Dimitar VERGIEV | Bulgarian Environment Agency | Apologies |
| CYPRUS | <i>Member:</i> Nicos GEORGIADES | Ministry of Agriculture, Natural Resources and Environment | Signed |
| | <i>Alternate:</i> Antonis ANTONIOU | Ministry of Agriculture, Natural Resources and Environment | |
| CZECH REPUBLIC | <i>Member:</i> Tomáš NOVOTNÝ | Ministry of Environment | Apologies |
| | <i>Alternate:</i> Jan DUSIK | Ministry of Environment | |
| | <i>Expert:</i> Veronika Hunt ŠAFRANOVÁ | Ministry of Environment | Signed |
| DENMARK | <i>Member:</i> Ole CHRISTIANSEN | Danish Environment Protection Agency | Apologies |
| | <i>Alternate:</i> Karsten SKOU | Danish Environment Protection Agency | Signed |
| | <i>Expert:</i> Jens LA COUR | Danish Environment Protection Agency | Signed |
| ESTONIA | <i>Member:</i> Allan GROMOV | Ministry of Environment | Signed |
| | <i>Alternate:</i> Andres KRATOVITS | Ministry of Environment | |
| FINLAND | <i>Member:</i> Markku NURMI | Ministry of Environment | Signed |
| | <i>Alternate:</i> Antero HOKASALO | Ministry of Environment | |

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| FRANCE | <u>Member:</u> Guillaume SAINTENY | Ministère de l'écologie et du développement durable | Signed |
| | <u>Alternate:</u> Henri-Luc THIBAUT | Ministère de l'écologie et du développement durable | |
| GERMANY | <u>Member:</u> Karsten SACH | Bundesministerium für Umwelt, Naturschutz & Reaktorsicherheit | Signed |
| | <u>Alternate:</u> Frank HOFMANN | Bundesministerium für Umwelt, Naturschutz & Reaktorsicherheit | Signed |
| | <u>Expert:</u> Christina PYKONEN | NFP | |
| GREECE | <u>Member:</u> Ioannis VOURNAS | Ministry of Environment, Physical Planning and Public Works | Apologies |
| | <u>Alternate:</u> Mata ARAVANTINO | Ministry of Environment, Physical Planning and Public Works | Signed |
| HUNGARY | <u>Member:</u> | | |
| | <u>Alternate:</u> Erzsébet GERGELY | Ministry of Environment | Apologies |
| ICELAND | <u>Member:</u> Óttar F. GÍSLASON | Ministry of Environment | Signed |
| | <u>Alternate:</u> Ólafur PÉTURSSON | Environment and Food Agency of Iceland | |
| IRELAND | <u>Member:</u> Tom O'MAHONY | Department of the Environment, Heritage and Local Government | Apologies |
| | <u>Alternate:</u> Larry STAPLETON | Environmental Protection Agency | Signed |
| ITALY | <u>Member:</u> Corrado CLINI | Ministerio dell'Ambiente | Signed |
| | <u>Alternate:</u> Giuliana GASPARRINI | Ministerio dell'Ambiente | |
| | <u>Expert:</u> Diego GIULIANI | Ministerio dell'Ambiente | Signed |
| LATVIA | <u>Member:</u> Einars CILINSKIS | Ministry of Environmental Protection and Regional Development | Signed |
| | <u>Alternate:</u> Ilze KIRSTUKA | Latvian Environment Agency | |
| LIECHTENSTEIN | <u>Member:</u> Felix NÄSCHER | Ministry of Environment, Dept. Forests, Nature and Landscape | Signed |
| LITHUANIA | <u>Member:</u> Aleksandras SPRUOGIS | Ministry of Environment | Apologies |
| | <u>Alternate:</u> Liutauras STOSKUS | Environmental Protection Agency | Signed |

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| LUXEMBOURG | <u>Member:</u> Eric DE BRABANTER <u>Alternate:</u> Pierre PRUM | Ministère de l'Environnement Ministère de l'Environnement | Apologies |
| MALTA | <u>Member:</u> Godwin CASSAR <u>Alternate:</u> Louis VELLA | Environment and Planning Authority Environment and Planning Authority | Signed |
| THE NETHERLANDS | <u>Member:</u> Japp ENTER | Ministry of Housing, Physical Planning and Environment | Signed |
| | <u>Alternate:</u> Adriaan OUDEMAN | Ministry of Housing, Physical Planning and Environment | Signed |
| NORWAY | <u>Member:</u> Harald RENSVIK <u>Alternate:</u> Øysten NESJE | Ministry of Environment Ministry of Environment | Apologies Signed |
| POLAND | <u>Member:</u> Lucyna DYGAS-CIOŁKOWSKA | Chief Inspectorate for Environmental Protection | Signed |
| PORTUGAL | <u>Member:</u> João GONÇALVES | Ministério do Ambiente, do Ordenamento do Território e do Desenvolvimento Regional | Signed |
| | <u>Alternate:</u> Maria Leonor GOMES | Ministério do Ambiente, do Ordenamento do Território e do Desenvolvimento Regional | |
| ROMANIA | <u>Member:</u> Ioan GHERHES <u>Alternate:</u> Dorina CRISTOVEANU | National Environmental Protection Agency National Environmental Protection Agency | Signed |
| SLOVAK REPUBLIC | <u>Member:</u> Josef DUPEJ <u>Alternate:</u> Vladimir BENKO | Slovak Environment Agency Slovak Environment Agency | Signed |
| SLOVENIA | <u>Member:</u> Silvo ŽLEBIR | Environmental Agency | Signed |
| SPAIN | <u>Member:</u> Jaime ALEJANDRE | Ministerio de Medio Ambiente | Signed |
| | <u>Alternate:</u> José Ignacio ELORRIETA | Ministerio de Medio Ambiente | |
| SWEDEN | <u>Chairman:</u> Lars-Erik LILJELUND | Swedish Environmental Protection Agency | Signed |
| | <u>Member:</u> Katja AWITI | Ministry of Environment | Signed |
| TURKEY | <u>Member:</u> Hasan ZUHURI SARIKAYA | Ministry of Environment and Forestry | Apologies |
| | <u>Alternate:</u> Mustafa ÖZTÜRK | Ministry of Environment and Forestry | |
| | <u>Expert:</u> Catagay DIKMEN | Ministry of Environment and Forestry | Signed |
| | <u>Expert:</u> Vicdan ZEYNEP ERBEN | Ministry of Environment and Forestry | Signed |
| UNITED KINGDOM | <u>Member:</u> John CUSTANCE | Dept. for the Environment, Food and Rural Affairs | Signed |
| | <u>Alternate:</u> Bill STOW | Dept. for the Environment, Food and Rural Affairs | |

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| EUROPEAN COMMISSION | <u>Member:</u> | Peter CARL | DG Environment | Apologies |
| | <u>Alternate:</u> | Manfred GRASSERBAUER | Joint Research Centre | Signed |
| | <u>Expert:</u> | Peter WICKS | DG Environment | Signed |
| | <u>Expert:</u> | Timo MÄKELÄ | DG Environment | Signed |
| | <u>Member:</u> | Pierre VALETTE | DG Research | Signed |
| | <u>Alternate:</u> | Pieter EVERAERS | EUROSTAT – Directorate E | Signed |
| EUROPEAN PARLIAMENT | <u>Member:</u> | Ludger-Anselm VERSTEYL | Prof. Versteysl Rechtsanwälte | Signed |
| | <u>Member:</u> | Michael SCOULLOS | University of Athens | Signed |
| | <u>Alternate:</u> | Tomás MARCHESCU | | Apologies |
| | <u>Alternate:</u> | Ludo HOLSBECK | Free University of Brussels | Apologies |
| EEA SCIENTIFIC COMMITTEE | <u>Guest:</u> | Bedrich MOLDAN | Environment Centre, Charles University | Signed |
| EEA STAFF | | Charlotta COLLIANDER | | Signed |
| | | Gabriele SCHÖNING | | Signed |
| | | Jean-Louis WEBER | | |
| EEA STAFF | | Jacqueline McGLADE | Executive Director | Signed |
| | | David STANNERS | Programme Manager, SKI | Signed |
| | | Marion HANNERUP | Programme Manager CAF | Signed |
| | | Jytte KELDBORG | Group leader CAF1 | Signed |
| | | Paul McALEAVEY | Group leader EDO | Signed |
| | | Galina GEORGIEVA | Management board secretariat | Signed |

ANNEX 3 DRAFT ACTION LIST

| ACTIONS | Status 21 April 2006 |
|--|---|
| To publish the final version of the MB Seminar conclusions and the minutes of the 43 rd MB meeting (Doc.EEA/MB/44/02a and EEA/MB/44/02b) on CIRCA | Done |
| To correct in the draft 38 th bureau minutes a point under item 6 on DG ENV proposal on the financial perspective 2007-2013 | Done |
| To inform the board on the outcome of the discussions with the Danish authorities in respect to the taxation issue for the period up to 2005 | To do at the June MB meeting |
| To prepare for MB discussion in June on the interaction between MB - NFP/Eionet, and the future of Eionet | To do at the June MB meeting |
| To discuss the Agency's activities in the Mediterranean, West Balkans and EECCA region as input to the European Neighbourhood Policy (ENP) | To be included in the 45 th MB agenda on 21 June |
| To circulate to the board the list of experts represented in the high-level economists group | Done on 22 March |
| To develop the structure for the CLC 2005 project proposal in order to assist the countries in planning their in-kind contribution and decide which organisations should be involved in the update | Ongoing |
| The Agency to follow up and discuss bilaterally with each one of the member countries on the expected in-kind contribution and their level of involvement in the CLC 2005 update | Ongoing |
| To seek MB decision on the Staff Committee Rules and approval of the EEA Staff Policy Plan at a later stage | To be followed later in the year |
| To provide to the board with background information on the Commission proposal regarding directors' mandate | Done |
| To inform the management board on the budgetary perspectives for the Agency at its next meeting in June | To be followed on 21 June |
| To present to the board the reports from the Court of Auditors (CoA) visit in October 2005 and the Internal Audit Service (IAS) visit in December 2005, together with the EEA management response at the June MB meeting | To be followed on 21 June |
| The bureau to adopt the Annual Report 2005 at its meeting in May following delegation from the board | On the 39 th bureau agenda |
| The Agency to proceed with SOER translations into languages for which there is an explicit request from countries to do so. To contract quality checkers, appointed by the NFPs, depending on the availability of funding | To do |
| To seek board decision on the new ETCs in the areas of air and climate change, water and land use in June | To be followed on 21 June |
| The Agency to proceed towards development of the Belgrade report as proposed in the timetable | Ongoing |
| To prepare and circulate to the board short description of the eight areas, proposed for the new call for scientific committee experts. Following MB response, to seek bureau decision on the five areas to be published in OJ | Ongoing – item for decision on the 39 th bureau agenda |
| To develop a programme for the MB Seminar, including both topics proposed, and also considering reference to the energy and environment issue | To do |
| The Agency to consider sending early notice to the board members on forthcoming publications' launches | To follow up |
| To inform the board on the cooperation with the UN Statistical Division, regarding the waste data for Europe | To do |

ANNEX 4

DECISIONS taken at the 44th management board meeting, 22 March 2006, EEA

| Agenda item | Decisions | Comments |
|--|---|---|
| Item 1. Adoption of draft agenda | Adopted | - |
| Item 2. Adoption of the MB Seminar conclusions and the 43 rd MB minutes, 23-24 November 2005 | Adopted the MB seminar conclusions and minutes of the 43 rd MB meeting | - |
| Item 6. CLC 2005 funding and way forward, including GEO/GMES developments | The Agency to proceed towards producing a CLC2005 update in the framework of the proposed combined approach with GMES | The Agency to follow up and discuss bilaterally with each one of the member countries on the expected in-kind contribution and their level of involvement |
| Item 7. Staff Policy developments | The board took note of the Staff Policy Plan development | The MB decision on the Staff Committee rules was postponed to a later stage. MB decision on EEA Staff Policy Plan to be sought at the meeting in Nov 2006 |
| Item 8. EEA revised input to the CEC annual policy strategy 2007 and discussion on the financial perspectives for 2007-2013 | The board took note of the process | The Executive Director will inform the board on the budgetary perspectives for the Agency at the next board meeting. |
| Item 9. Accounts 2005 and discharge process 2004 | Took note of the accounts 2005 and discharge process 2004 | The board noted the smooth discharge process during the EEA's hearing by the European Parliament's Budget Control Committee |
| Item 10. Court of Auditors and EC Internal Audit Services Reports 2005 | Reports by the CoA and IAS are to be presented to the board in June 2006 | The Executive Director briefed the members on the comments in the draft reports received by the Agency |
| Item 11. Annual report 2005 – timetable and update | The board delegated to the bureau the review and adoption of the Annual Report 2005 | As requested by the Court of Auditors the Annual Report and the Annual Activity Report will be produced as separate documents in 2006 |

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| Item 12. Election of vice-chairperson(s) | Elected Mr. Georg Rebernig from Austria as a vice-chair of the EEA management board | Mr. G. Rebernig's term on the bureau to start as of 22 March 2006 |
| Item 13. Translation of SOER | Endorsed the EEA approach to translate the report into languages for which there is an explicit request from countries | Depending on the availability of funding, quality checkers appointed by NFPs will be contracted to carry out this work |
| Item 14. ETC selection and appointment process in 2006 | The board delegated <ul style="list-style-type: none"> • to the Executive Director the appointment of the opening committees • to the bureau the appointment of the ETC evaluation committees | The ETC opening committee will take place on 15 May in EEA premises. The ETC evaluation committees will take place in Brussels on: <ul style="list-style-type: none"> - air and climate change – 12 June - water – 12 June, and - land use – 13 June 2006 |
| Item 15. Outline and timetable of the pan-European assessment report – Belgrade 2007 | Endorsed that Agency proceeds towards development of the Belgrade report as proposed | The report is aimed at being concise policy-oriented, indicator-based and with pan-European coverage. The board supported Agency's efforts towards receiving TACIS funding as soon as possible |
| Item 16. Areas in the scientific committee for 2006 call | The board delegated the decision on the five areas for the new SC call to the bureau | The board members to give feedback to EEA on the five priority areas in the scientific committee, following a prompt by the Agency on the profiles for each of the proposed SC areas |
| Item 17. Topics for the MB Seminar in November | The board considered both topics proposed for a MB Seminar discussion of equal, major importance | The Executive Director to take into account the board suggestions and develop a programme for the MB Seminar, including both topics, and also considering energy and environment interlinkage |

Approved by the Chairman of the management board
on 22 March 2006

SIGNED

Lars-Erik Liljelund, Chairman EEA management board