



**ITEM 02**  
**46<sup>th</sup> management board**  
**Doc. EEA/MB/46/02-final**

**MINUTES OF THE 45<sup>th</sup> MANAGEMENT BOARD MEETING**  
**held on 21 June 2006**

Approved by the Chairman of the management board on 23 November 2006

*(Signed)*

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Lars-Erik Liljelund  
Chairman EEA management board

**Record of proceedings:**

The Chairman Lars-Erik Liljelund opened the meeting and welcomed the new Board members, in particular the Swiss representatives, who were attending a Board meeting for the first time after Switzerland's accession to EEA on 1 April 2006. The tabled documents were acknowledged (list included in Annex 1).

Final agenda:           Annex 1  
List of attendees:      Annex 2  
Action list:             Annex 3  
Decision list:          Annex 4

**Item 1   Adoption of draft agenda**

The Board approved the agenda (Doc. EEA/MB/45/01rev1). The members requested that there should be timely agenda items informing them on the cooperation with Eurostat and JRC. In response, the Executive Director said that this information was usually provided as part of her update.

**Item 2   Adoption of the 44<sup>th</sup> MB minutes, 22 March 2006**

The Board adopted the minutes of the 44<sup>th</sup> MB meeting held on 22 March 2006. The final version of the minutes (Doc. EEA/MB/45/02) is available on CIRCA. The members took note of the tabled MB rolling action list.

## **ITEMS 3-5 FOR INFORMATION**

### **Item 3 Draft minutes of the 39th Board meeting of 16 May 2006**

The Board took note of the draft minutes from the Board meeting held in May.

### **Item 4 Update by the Chairman (oral)**

Under his update the Chairman informed the Board about the following issues:

- The Chairman and the Executive Director had been on an official visit to Switzerland on 8 June, during which they met with the President of the Swiss Confederation, H.E. Moritz Leuenberger, Head of the Federal Department of the Environment, Transport, Energy and Communications, as well as with the Management Board member and various Eionet partners. The Chairman reported to the Board that the national network put in place seemed very efficient and well structured.
- Moreover, he briefed the Board about an EPA Working Group meeting held on 19 June in Austria, the task of which had been to draft the guidelines for the EPA Network following earlier discussions to allocate more support to this network. The Chairman reminded the members that different Interest Groups (IG) have been created and some countries were showing interest in establishing more IGs. This would entail more support to the network than the current 25% of a full-time Agency's employee. The Chairman informed the Board that the issue of additional full-time support would be addressed at the next EPA plenary in September.
- The Board was informed that Lars-Erik Liljelund's three-year period as a Chairman would be coming to an end in December 2006, and thus elections should be held at the November MB meeting. Therefore, after the summer he would send a letter to the Board asking for nominations to the Chairman's post to be sent to him before the October Board meeting.

### **Item 5 Update by the Executive Director**

In addition to the written update (Doc.EEA/MB/45/05), the Executive Director briefed the Board on the following issues:

- In line with the Regulation No.1049 adopted in June 2004 on access to documents, the Executive Director informed the Board that as of this autumn the Agency will be publishing final MB minutes on its external website.
- A number of meetings were held with the Commission since the last MB meeting, during the course of which EMMA group activities were discussed, as were data centres and next year's work plan (discussions with Eurostat and JRC).
- The contacts with the European Parliament have also intensified with a briefing being sent to the Chairman of the Environment Committee before and after each Board meeting. In the last period detailed discussions with the committee were held on the Marine Strategy and INSPIRE.
- Fruitful meetings were held with EESC and the Committee of the Regions, aimed at looking at cross-sectoral interlinkages and at strengthening the regional perspective in the spatial planning and a number of EEA projects, such as CLC.

- A number of meetings were also held with respect to FP6 and FP7 that might result in increased direct collaboration for the Agency.
- On budget and taxation, the Board was informed that the taxes from the Copenhagen Commune were received for 2005, while the taxes for the previous 5 years were still pending reimbursement. Moreover, next year's budgetary perspective would be discussed with COCOBU on 12 July.
- On recruitment, the Executive Director informed the Board that an excellent range of candidates had been put forward by the countries, which would result in 7-8 experts joining the Agency in the coming months.
- The Executive Director notified the Board that an active media tracking has been put in place in order to encapsulate the EEA media coverage in Europe. Moreover, she briefed the members on her recent trip to Greenland together with a few environmental journalists from Europe's leading newspapers.
- The Executive Director also reported on the EEA's participation in Green week and other events, as well as on a few forthcoming reports, whose summaries were tabled.
- No exceptions have been included in the exceptions register.

The Board welcomed the Executive Director's update reflecting on such a productive period for the Agency. The Board members asked for more information on the Chair of Heads of Agencies activities and more specifically the directors' mandate issue raised at the last meeting. The Executive Director updated the Board about the ongoing debate on this, and the expected ED evaluation next year. She said that currently the review of the EEA Strategy, Director's post and the budgetary process were decoupled. The Board in October should consider this when advising on the way forward with regard to the next Strategy.

Among the other issues raised by the Board members were the Agency's marine and maritime work in support of the Thematic Strategies; the practice of publishing EEA reports in other languages than English; support provided by the Agency to EU Presidencies and the countries through country visits; cooperation with UNEP Environment Watch and reinforcement of EEA work on Arctic during the International Polar Year in 2007-2008.

## **ITEM 6 FOR DISCUSSION AND DECISION**

### **Item 6 Future networking in the EEA/Eionet**

The Executive Director introduced the item by pointing out that the work programme and the data centres concept were central issues in EEA's cooperation with its partners and the *modus operandi* with each one of them. Hence, it was of outmost importance to ensure that the Agency had strong links to the Member States through the Eionet network, while also having the possibility to hold discussions with other partners in the countries. This was particularly important in terms of the ongoing GMES/GEOS discussions. Thus, the Executive Director proposed to the Board to create in each member country a high-level group of relevant stakeholders from civil society, NGOs, industry, partners not necessarily part of Eionet, to promote the EEA's work in key areas and support Eionet work. These high-level groups in each country would then be coordinated and chaired by the Management Board members.

In the discussion that followed the Board members supported the Agency's intention to strengthen contacts with a wider range of partners in the countries, but advised in favour of using the network and resources already in place. They raised a word of caution against introducing a new forum which had to reflect many diverse national set-ups, noting the difficulty of generating stakeholders' interest in all sectors. Should it be needed for a certain activity, the Board members expressed willingness to review the national network in place. The EEA should also consider organising national activities in the countries. The Board also pointed out that it would be useful for such an initiative to be carried out jointly with Eurostat and JRC in order to ensure that the right information was being communicated. The Commission's representative agreed on the usefulness of such an exercise, referring to the example of the 'Group of Four' cooperation that has started to move towards more structured proposal on the Data Centres concept.

Thus, the Board advised the Agency to contact the member countries with information about experts that could be used on an *ad hoc* basis and specific issues where countries' input would be needed. The members agreed that Agency would follow this up through bilateral contacts with the countries and the situation would be reviewed after one year.

In concluding, the Executive Director assured the Board that the Agency was tackling streamlining of reporting, which however was a separate discussion forthcoming in the framework of implementing the data centres.

## **ITEMS 7-11 FOR DECISION / GUIDANCE**

### **Item 7 Final accounts 2005**

The Executive Director informed the Board that the presented final accounts for 2005 had been sent to the auditors. The action currently sought was Management Board's opinion on the accounts, so that they could be forwarded to the Commission's accounting officer, the Court of Auditors, the European Parliament and the Council, by 1 July as requested by the Regulation.

The Management Board adopted an opinion on EEA final accounts 2005.

### **Item 8 Revised budget 2006**

The Management Board adopted the revised budget 2005, following adjustment of contribution from EFTA countries. Furthermore, the Board was informed about the budget transfers made within the 10% limit of the inter-chapter transfers as specified in the EEA Financial Regulation (Art. 23.2).

On a separate note, the members noted that the funds spent on security of the building should be accompanied by an analysis of risks.

### **Item 9 Towards priorities and process for the AMPs 2007-2008**

The item was started off with a short report from the Eurostat's Directors – DIMESA meeting, held on 15-16 June. The outcome was the tabled document with ESTAT Work Programme priorities for 2007 and onwards. The Eurostat representative informed the Board that during the meeting progress reports were given by representatives of the 'group of four' and that the data centres discussion was also touched upon. Among the other issues discussed at the DIMESA meeting were: data quality, Code of Practice and development of a joint EEA-Eurostat work programme. After the summer the Management Board

would receive a letter, setting the objectives of next year's work programme together with the document that has gone through an inter-service consultation.

The Executive Director informed the Board that the paper for this item (Doc. EEA/MB/45/09) highlighted the major changes as compared to the 2006 work programme. The draft EEA Annual Work Programme at level 3 (Annex 2 to Doc. EEA/MB/45/09) was provided for Board guidance at this meeting; consequently, the countries were invited to submit their written comments to the Agency by 4 September 2006. The Executive Director mentioned a few areas of concern, such as noise reporting, nature and biodiversity, where work would be initiated only provided that there was budget provision for it.

In the discussion that followed, the Board members agreed on the approach and process towards approval of the AMP 2007 at the November Board meeting. While more detailed comments would be sent by the deadline, the members made the following general comments:

- Following the Millennium Ecosystem Assessment, the Agency might consider performing similar and more detailed assessment in Europe on selected ecosystem sites;
- With reference to the proposed reconstruction of European climate change for the past 50 years, the Agency should consider cooperation with meteorological offices around Europe;
- It might be useful to spell out the relations to the medium-term work undertaken by Eurostat, JRC and community research programme in order to see how they complement each other;
- Important to highlight the work on Sustainable Consumption and Production, as well as on soils in terms of land use and urban sprawl.

In response to an observation on the amount allocated to administrative expenses, the Executive Director clarified that this was due to the fact that the funds for temporary staff and secretarial support appeared in title 1. In conclusion, the Board members were requested to send to the Agency their joint MB-NFP comments by 4 September 2006.

#### **Item 10 Designation of new ETCs in the areas of air and climate change, water and land use**

The deliberations under this agenda item were confidential and discussed in a closed session. The Management Board agreed to designate the contracts to the ETCs in the areas of air and climate change, water and land use to start from 1 January 2007, as follows:

- ETC on Air and Climate Change – to the consortium led by Netherlands Environmental Assessment Agency (MNP)
- ETC on Land Use and Spatial Information – to the consortium led by Universitat Autònoma de Barcelona (UAB)
- ETC on Water – to the consortium led by Czech Environmental Information Agency (CENIA); the Board advised the Agency to address during the contracting phase the transitional arrangements for database management and strengthening the capacities in the freshwater area.

It was emphasised that the outcome of the evaluation process would be communicated to all bidding consortia by the Chairman of the Board, and that the information from the evaluation committees would be provided in accordance with the public procurement mode.

Furthermore, the board members expressed appreciation of the work done over the years of the outgoing ETC on Water.

#### **Item 11 Draft outline for the MB Seminar to be held on 22 November 2006**

The Executive Director reminded the Board that there were two proposals for the November MB Seminar (see Doc. Doc. EEA/MB/45/11), both of them extensive enough to fill a whole day. The Board in May suggested presenting both topics for final decision by the Board, giving slight preference to the first topic in view of the forthcoming development of EEA 2009-2013 Strategy. Consequently, the Board agreed to develop a full-day Seminar around the first topic, focusing on improved regular reporting and assessments, aimed towards improving quality of our 5-year regular reports (2010) and the underlying development of European Data Centres.

#### **ITEMS 12-17 – FOR INFORMATION**

##### **Item 12 Staff Policy Developments**

The Executive Director informed the Board that the Agency had launched an internal consultation process with regard to the development of the Staff Policy Plan. The Working Group on Staff Policy, established within DG Admin, was intended to support this process in all Agencies.

The presented timetable in Doc.EEA/MB/45/12 would conclude with the MB adoption of the EEA Staff Policy Plan in November 2006.

Since the staff policy was closely linked to the budgetary process, in the period until November, the Agency would need to match together different elements to do with the budgetary constraints, work programme activities, establishment plan provisions, and staff expectations in terms of contracts and promotions. As part of this process, the Executive Director reminded the members that the draft Staff Policy Plan would be presented for guidance to the Board in October, and then for MB decision on 23 November 2006.

##### **Item 13 Court of Auditors and EC Internal Audit Services Reports 2005**

As mentioned under item 7, the Executive Director informed the Board that the accounts had been submitted to the Court of Auditors by 15 June. The draft reports from the December visit of the Internal Audit Service (IAS) and the March visit of the European Court of Auditors had been received recently. The Internal Audit Service indicated that they might come to discuss the audit with the Management Board in the autumn. To that end, the Board members were asked to indicate to the Agency whether IAS should come to meet the MB or this issue should be dealt with more confidentially.

The auditors' final reports together with the EEA management response would be presented to the Board in the following months.

##### **Item 14 Annual Report and Annual Activity Report 2005**

The Executive Director informed the Board that the final versions of the Annual Report and the Annual Activity Report 2005 had been tabled and made available on CIRCA. These reports were approved by the Board in May following delegation from the Board.

The Board raised the point that, even in cases of delegation to the Board, the Board should still see the final versions of these reports before they go to print.

### **Item 15 EEA involvement in the European Neighbourhood Policy (ENP) and Western Balkans**

The Executive Director briefed the members that the EEA work in the Mediterranean had been running mainly within the framework of Barcelona process, while the cooperation with the West Balkan countries was supported by the CARDS Programme. It was noted that the Agency had limited capacity to work on these issues and all the activities were undertaken in line with the Commission services. However, it was to be noted that a lot of work was currently being taken forward under the Belgrade process.

The members expressed appreciation for having this item on the MB agenda. They noted the rapid developments in this area that the Agency should be following to the extent possible. A few elements were brought forward that could have also been considered in the paper (Doc.EEA/MB/45/15), i.e. sustainability impact assessment, Mediterranean component of the EU Water Initiative, forthcoming UNECE report on transboundary rivers, and UNDP policy assessment report for the Western Balkans. With respect to the UNECE report, it was suggested that the Agency should consider the inclusion of some elements on transboundary waters in the Belgrade report.

The Board members also raised the issue of the Agency's cooperation with the African countries, possibly under the Euro-Mediterranean partnership process. The Executive Director clarified that – due to resource constraints - the Agency strongly relied on the bilaterals the member countries had with the African region. In concluding, the Board stressed the need to follow developments closely in the Mediterranean region noting sensitive political issues in that context.

### **Item 16 Developments in the process towards Belgrade report 2007**

The Board was presented with the detailed outline of the Belgrade report (annex 1 to Doc. EEA/MB/45/16). The Executive Director informed the members that currently the work was going full speed ahead and that in October the Board will receive a draft for comments, as part of the consultation process running until end of November 2006.

The Board members praised the Agency for the presented content and structure, which had taken into account the lessons learnt from SOER development. As a result, the Board was anticipating an excellent outcome. The members made the following comments on the presented outline:

- Improvement of environmental protection should be a crosscutting issue
- There was no section related to land use, while floods and droughts issues should be addressed together, i.e. in the same chapter
- Transboundary water management might be worth examining (see item 15)
- Educational process for sustainable development should be built in showing strategy and indicators available in the EECCA region
- It might be useful to address mountain areas (Alpine region), as well as priorities in preserving the ecosystems available in EECCA and West Balkan region.

The Board members were asked to forward any further comments and suggestions to the drafting team of the Belgrade report in EEA without delay.

**Item 17 Feed back from members of the Management Board**

The Executive Director informed the Board that the meeting dates for 2007 had been tabled.

The members were made aware that - as agreed under item 10 - after the meeting the Chairman would sign letters to all the bidding ETC consortia on behalf of the Management Board and that these letters would be sent without delay.

The Finnish MB member informed the board about the Informal Council meeting in the framework of the Finnish Presidency to take place on 14-16 July in Turku. There was a paper on the new generation of environmental policies currently being prepared that members interested could obtain later.

*The meeting closed at 17:10.*



## ANNEX 1

### Final agenda of the 45<sup>th</sup> Management Board meeting Doc. EEA/MB/45/01rev1

#### FOR DECISION

1. Adoption of draft agenda
2. Adoption of the 44<sup>th</sup> MB minutes, 22 March 2006

#### FOR INFORMATION

3. Draft minutes of the 39<sup>th</sup> Bureau meeting of 16 May 2006
4. Update by the Chairman
5. Update by the Executive Director

#### FOR DISCUSSION / DECISION

6. Future networking in the EEA/Eionet

#### FOR DECISION / GUIDANCE

7. Final accounts 2005
8. Revised budget 2006
9. Towards priorities and process for the AMPs 2007-2008
10. Designation of new ETCs in the areas of air and climate change, water and land use
11. Draft outline for the MB Seminar to be held on 22 November 2006

#### FOR INFORMATION

12. Staff Policy Developments
13. Court of Auditors and EC Internal Audit Services Reports 2005
14. Annual Report and Annual Activity Report 2005
15. EEA involvement in the European Neighbourhood Policy (ENP) and Western Balkans
16. Developments in the process towards Belgrade report 2007
17. Feed back from members of the Management Board

#### TABLED DOCUMENTS

- **Item 02** – Rolling action list from last MB meetings
- **Item 05** – Summaries of forthcoming EEA reports
- **Item 07** – Final accounts 2005
- **Item 10** – Reports from the ETC evaluation committees held of 12 June
- **Item 14** – Annual Report and Annual Activity Report 2005
- **Item 17** – List of EEA meeting dates for 2007

## ANNEX 2

**45<sup>th</sup> EEA Management Board meeting – Attendance list**  
**Copenhagen, 21 June 2006, EEA conference room**

<b>MEMBER COUNTRIES</b>			
<b>COUNTRY</b>	<b>NAME</b>	<b>ORGANISATION</b>	<b>SIGNATURE</b>
<b>AUSTRIA</b>	<i>Member:</i> Georg REBERNIG	Umweltbundesamt	Signed
	<i>Alternate:</i> Margareta STUBENRAUCH	Bundesministerium für Land-und Forstwirtschaft, Umwelt und Wasserwirtschaft	Apologies
	<i>Expert:</i> Wilhelm VOGEL	Umweltbundesamt	
<b>BELGIUM</b>	<i>Member:</i> Philippe BOURDEAU	IGEAT, ULB	Signed
	<i>Alternate:</i> Françoise ONCLINCX	Institut Bruxellois pour la gestion de l'environnement	
<b>BULGARIA</b>	<i>Member:</i> Dimitar VERGIEV	Bulgarian Environment Agency	Signed
<b>CYPRUS</b>	<i>Member:</i> Nicos GEORGIADES	Ministry of Agriculture, Natural Resources and Environment	Signed
	<i>Alternate:</i> Antonis ANTONIOU	Ministry of Agriculture, Natural Resources and Environment	
<b>CZECH REPUBLIC</b>	<i>Member:</i> Tomáš NOVOTNÝ	Ministry of Environment	Signed
	<i>Alternate:</i> Jan DUSIK	Ministry of Environment	
	<i>Expert:</i>		
<b>DENMARK</b>	<i>Member:</i> Ole CHRISTIANSEN	Danish Environment Protection Agency	Apologies
	<i>Alternate:</i> Karsten SKOU	Danish Environment Protection Agency	Signed
	<i>Expert:</i> Jens LA COUR	Danish Environment Protection Agency	Signed
<b>ESTONIA</b>	<i>Member:</i> Allan GROMOV	Ministry of Environment	Signed
	<i>Alternate:</i> Andres KRATOVITS	Ministry of Environment	
<b>FINLAND</b>	<i>Member:</i> Markku NURMI	Ministry of Environment	Signed
	<i>Alternate:</i> Antero HOKASALO	Ministry of Environment	

<b>FRANCE</b>	<u>Member:</u> Guillaume SAINTENY	Ministère de l'écologie et du développement durable	Signed
	<u>Alternate:</u> Henri-Luc THIBAUT	Ministère de l'écologie et du développement durable	
<b>GERMANY</b>	<u>Member:</u> Karsten SACH	Bundesministerium für Umwelt, Naturschutz & Reaktorsicherheit	Signed
	<u>Alternate:</u> Kai SCHLEGELMILCH	Bundesministerium für Umwelt, Naturschutz & Reaktorsicherheit	Signed
<b>GREECE</b>	<u>Member:</u> Ioannis VOURNAS	Ministry of Environment, Physical Planning and Public Works	Signed
	<u>Alternate:</u> Mata ARAVANTINO	Ministry of Environment, Physical Planning and Public Works	
<b>HUNGARY</b>	<u>Member:</u>		Signed
	<u>Alternate:</u> Erzsébet GERGELY	Ministry of Environment	
<b>ICELAND</b>	<u>Member:</u> Óttar F. GÍSLASON	Ministry of Environment	Signed
	<u>Alternate:</u> Ólafur PÉTURSSON	Environment and Food Agency of Iceland	
<b>IRELAND</b>	<u>Member:</u> Tom O'MAHONY	Department of the Environment, Heritage and Local Government	Apologies
	<u>Alternate:</u> Larry STAPLETON	Environmental Protection Agency	Signed
<b>ITALY</b>	<u>Member:</u> Corrado CLINI	Ministero dell'Ambiente	Apologies
	<u>Alternate:</u> Giuliana GASPARRINI	Ministero dell'Ambiente	Signed
	<u>Expert:</u> Diego GIULIANI	Ministero dell'Ambiente	Signed
<b>LATVIA</b>	<u>Member:</u> Einars CILINSKIS	Ministry of Environmental Protection and Regional Development	Signed
	<u>Alternate:</u> Ilze KIRSTUKA	Latvian Environment Agency	
<b>LIECHTENSTEIN</b>	<u>Member:</u> Felix NÄSCHER	Ministry of Environment, Dept. Forests, Nature and Landscape	
<b>LITHUANIA</b>	<u>Member:</u> Aleksandras SPRUOGIS	Ministry of Environment	Apologies
	<u>Alternate:</u> Liutauras STOSKUS	Environmental Protection Agency	Signed

<b>LUXEMBOURG</b>	<u>Member:</u> Eric DE BRABANTER <u>Alternate:</u> Pierre PRUM	Ministère de l'Environnement Ministère de l'Environnement	Apologies
<b>MALTA</b>	<u>Member:</u> Godwin CASSAR <u>Alternate:</u> Louis VELLA	Environment and Planning Authority Environment and Planning Authority	Apologies Signed
<b>THE NETHERLANDS</b>	<u>Member:</u> Japp ENTER <u>Alternate:</u> Adriaan OUDEMAN	Ministry of Housing, Physical Planning and Environment Ministry of Housing, Physical Planning and Environment	Signed
<b>NORWAY</b>	<u>Member:</u> Harald RENSVIK <u>Alternate:</u> Øysten NESJE	Ministry of Environment Ministry of Environment	Apologies Signed
<b>POLAND</b>	<u>Member:</u> Lucyna DYGAS-CIOŁKOWSKA	Chief Inspectorate for Environmental Protection	Signed
<b>PORTUGAL</b>	<u>Member:</u> João GONÇALVES <u>Alternate:</u> Maria Leonor GOMES	Ministério do Ambiente, do Ordenamento do Território e do Desenvolvimento Regional Ministério do Ambiente, do Ordenamento do Território e do Desenvolvimento Regional	Signed
<b>ROMANIA</b>	<u>Member:</u> Ioan GHERHES <u>Alternate:</u> Dorina CRISTOVEANU	National Environmental Protection Agency National Environmental Protection Agency	Apologies Signed
<b>SLOVAK REPUBLIC</b>	<u>Member:</u> Josef DUPEJ <u>Alternate:</u> Vladimir BENKO	Slovak Environment Agency Slovak Environment Agency	Signed
<b>SLOVENIA</b>	<u>Member:</u> Silvo ŽLEBIR	Environmental Agency	Signed
<b>SPAIN</b>	<u>Member:</u> Jaime ALEJANDRE <u>Alternate:</u> José Ignacio ELORRIETA	Ministerio de Medio Ambiente Ministerio de Medio Ambiente	Signed
<b>SWEDEN</b>	<u>Chairman:</u> Lars-Erik LILJELUND <u>Member:</u> Katja AWITI	Swedish Environmental Protection Agency Ministry of Environment	Signed Signed
<b>SWITZERLAND</b>	<u>Member:</u> Bruno OBERLE <u>Alternate:</u> Gérard POFFET <u>Expert:</u> Arthur MOHR <u>Expert:</u> Jean-Michel GARDAZ	Federal Office for the Environment Federal Office for the Environment Federal Office for the Environment NFP	Apologies Apologies Signed Signed

<b>TURKEY</b>	<u>Member:</u>	Hasan ZUHURI SARIKAYA	Ministry of Environment and Forestry	Apologies
	<u>Alternate:</u>	Mustafa ÖZTÜRK	Ministry of Environment and Forestry	Apologies
	<u>Expert:</u>	Catagay DIKMEN	Ministry of Environment and Forestry	Apologies
<b>UNITED KINGDOM</b>	<u>Member:</u>	John CUSTANCE	Dept. for the Environment, Food and Rural Affairs	Signed
	<u>Alternate:</u>	Bill STOW	Dept. for the Environment, Food and Rural Affairs	
<b>EUROPEAN COMMISSION</b>	<u>Member:</u>	Peter CARL	DG Environment	Apologies
	<u>Alternate:</u>	Manfred GRASSERBAUER	Joint Research Centre	Signed
	<u>Expert:</u>	Ian CLARK	DG Environment	Signed
	<u>Expert:</u>	Timo MÄKELÄ	DG Environment	Signed
	<u>Member:</u>	Pierre VALETTE	DG Research	Apologies
	<u>Alternate:</u>	Pieter EVERAERS	EUROSTAT – Directorate E	Apologies
	<u>Expert:</u>	Christian HEIDORN	EUROSTAT	Signed
<b>EUROPEAN PARLIAMENT</b>	<u>Member:</u>	Ludger-Anselm VERSTEYL	Prof. Versteysl Rechtsanwälte	Apologies
	<u>Member:</u>	Michael SCOULLOS	University of Athens	Signed
	<u>Alternate:</u>	Ludo HOLSBEEK	Free University of Brussels	Signed
	<u>Alternate:</u>	Tomás MARCHESCU		
<b>EEA SCIENTIFIC COMMITTEE</b>	<u>Guest:</u>	Bedrich MOLDAN	Environment Centre, Charles University	Apologies
<b>EEA STAFF</b>		Charlotta COLLIANDER		Signed
<b>EEA STAFF</b>		Jacqueline McGLADE	Executive Director	Signed
		Gordon McINNES	Deputy Director	Signed
		Jock MARTIN	Programme Manager BSS	Signed
		Jeff HUNTINGTON	Programme Manager EAS	Signed
		Petra FAGERHOLM	PA to Executive Director	Signed
		Galina GEORGIEVA	Management Board secretariat	Signed

### ANNEX 3 DRAFT ACTION LIST

ACTIONS	Status 27 October 2006
To publish the final version of the minutes of the 44 <sup>th</sup> MB meeting (Doc.EEA/MB/45/02) on CIRCA	Done
After the summer, the Chairman to send out a letter to the board regarding election of a new Chairman at the November MB meeting	Done on 1 September
As of the autumn, the Agency to start publishing final minutes of the Management Board meeting at its external website	To do after the MB in November
To discuss with the Board in October the implications from the budgetary process, future prospects for the Executive Director's post and the steps towards next EEA Strategy	Discussed at the 40 <sup>th</sup> Board meeting
The Agency to inform the member countries about experts that could be used on ad hoc basis and specific issues where countries' input might be needed. The situation could be reviewed after one year	Part of the AMP and SEIS discussions
The Management Board to receive a letter from Eurostat on the next year's work programme priorities for consultation before formal approval of WP in November	Done – approval of Eurostat WP on 46 <sup>th</sup> MB agenda
The Agency to send a letter to the countries informing them about the consultation process on draft AMP 2007 over the summer (deadline for comments to EEA 4 September 2006)	Done on 28 June
Following board decision, the Agency to send to all ETC bidding consortia letters informing them about the board decision, signed by the Chairman	Done – letters sent on 22 June
The Agency to develop a full-day MB Seminar around topic 1	In process
To seek Board guidance in October and MB approval in November on the EEA Staff Policy Plan	Done - on the 46 <sup>th</sup> MB agenda
To present to the board the reports from the Court of Auditors (CoA) visit in October 2005 and the Internal Audit Service (IAS) visit in December 2005, together with the EEA management response	On the 46 <sup>th</sup> MB agenda
The members to indicate to the Agency whether IAS should come to meet with the MB in November or this issue should be dealt with through the Board	Board guidance provided on 10 October
In future the board to be consulted on the final version of the EEA Annual Report before it is sent off for printing	To do from 2007 onwards
The Agency to closely follow the developments in the Mediterranean region as part of its ENP work	Ongoing
To consult the board on the draft Belgrade report in the autumn. In the meantime, the members to send any further comments and suggestions to the Belgrade drafting team in EEA	Consultation launched in the beginning of October
To publish the 2007 meeting dates on CIRCA	Done

## ANNEX 4

### DECISIONS taken at the 45<sup>th</sup> Management Board meeting, 21 June 2006, EEA

Agenda item	Decisions	Comments
<b>Item 1.</b> Adoption of draft agenda	Adopted	-
<b>Item 2.</b> Adoption of the 44 <sup>th</sup> MB minutes, 22 March 2006	Adopted	-
<b>Item 6.</b> Future networking in the EEA/Eionet	The Board members supported the Agency's needs to strengthen contacts with partners in the countries, where possible using the existing networks	The Agency will follow up this issue through bilateral contacts with the countries.
<b>Item 7.</b> Final accounts 2005	Adopted	The final accounts, together with the opinion of the Management Board, will be sent to the Commission's accounting officer, Court of Auditors, the European Parliament and the Council by 1 July.
<b>Item 8.</b> Revised budget 2006	Adopted	The budget transfers made within the 10% limit of the inter-chapter transfers as specified in the EEA Financial Regulation, Art. 23.2, were presented for information of the board.
<b>Item 9.</b> Towards priorities and process for the AMPs 2007-2008	Agreed on the approach and process towards MB approval of the AMP 2007 in November	The board members to send written comments on the draft AMP document to the Agency by 4 September 2006.

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**Item 10.** Designation of new ETCs in the areas of air and climate change, water and land use

Designated the contracts to the ETCs in the areas of air and climate change, water and land use to start from 1 January 2007

- ETC on Air and Climate Change - to the consortium led by Netherlands Environmental Assessment Agency (MNP)
- ETC on Water - consortium led by Czech Environmental Information Agency (CENIA)
- ETC on Land Use - to the consortium led by Universitat Autònoma de Barcelona (UAB)

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**Item 11.** Draft outline for the MB Seminar to be held on 22 November 2006

Agreed to develop a full-day Seminar around topic 1

The November Seminar will focus on the European Data Centres and the development of underlying information, data needs and IT structures to support the EEA's 2009-13 Strategy.

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Approved by the Chairman of the Management Board  
on 21 June 2006

*Signed*

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Lars-Erik Liljelund, Chairman EEA Management Board