

**MINUTES OF THE 83RD MANAGEMENT BOARD MEETING,
held in Copenhagen on 4-5 December 2018**

Adopted by the Management Board
at its 84th meeting on 7 March 2019

[Signed]

Laura Burke
Chair, EEA Management Board

Record of proceedings

The Chair, Laura Burke, opened the meeting by welcoming the Management Board members, alternates, observers and guests.

Annexes

List of decisions and guidance at the 83rd MB meeting, including final agenda: Annex 1
List of items for future discussion and presentation: Annex 2
Attendance list: Annex 3

Item 1 Adoption of draft agenda

The Management Board adopted the agenda (Doc. EEA/MB/81/01) with two minor modification ⁽¹⁾.

Item 2 Adoption 82nd Management Board meeting minutes, 19 June 2018

The minutes (Doc. EEA/MB/82/02) were adopted without any changes, and will be published on the EEA website and on the Forum Management Board Interest Group ⁽²⁾.

Item 3 76th Bureau meeting 15 October 2018: Decision list

The Management Board took note of the list of Bureau decisions and guidance, following the 76th meeting of the Bureau held on 15 October 2018 (Doc. EEA/MB/76/03). No comments were formulated by the Management Board in advance of or during the meeting.

Item 4 Update by the Management Board Chair

The Chair informed on the overall outcome of the 76th Bureau meeting of 15 October 2018 ⁽³⁾.

The Chair further provided an update on the decisions by the Board and its Chair since the 82nd Board meeting of 19 June 2018:

- The decision by the Chair of the Board on the appointment of the members to the Working Group (WG) to the EEA Management Board to assist with the drafting of Management Board recommendations on the Commission evaluation of the EEA and Eionet;.

¹ More details on the modifications and the final agenda are provided in Annex 1.

² <https://forum.eionet.europa.eu/eea-mb/>

³ The outcome of the 76th Bureau meeting is included in Decision EEA/BU/2018/034 on decision and guidance from the 76th Bureau meeting 'Decision list' (Provided to the 83rd MB meeting in background document Doc. EEA/MB/83/03)



- Two Management Board decisions adopted through a written procedure ⁽⁴⁾.

The Chair further informed on the nomination received for the position of observer to the Bureau from the five non-EU MS countries ⁽⁵⁾. In line with the standing practise since 2011, and with the nomination received; the Management Board (MB) appointed Mr Marc Chardonnens, MB member for Switzerland, as the new observer from the non-EU Member State countries to the Bureau. The observer is appointed in a personal capacity; and for a 2-year period, from 1 January 2019 until 31 December 2020.

Item 5 Vice-Chairs/members of the Bureau: (Re-) election of Vice-Chairs

The Chair introduced background document EEA/MB/83/05, and informed on nominations received.

The Board re-elected Ms Julia Werner as Vice-Chair/Bureau member, for a second term in office from 17 March 2019 until 16 March 2022. The Board elected Mr Alessandro Bratti from Italy, as new Vice-Chair/Bureau member for a first term in office from 1 January 2019 until 31 December 2021 (Decision EEA/MB/2018/038).

The maximum of five Vice-Chairs in office is hereby reached ⁽⁶⁾.

Item 6 Organisational review of EEA Management Board and Bureau: Decision on revision of Rules of Procedure and functioning of Board and Bureau

The Chair of the Review Committee on the Rules of Procedure (RoP) and functioning of the Board and Bureau, introduced the final report of the RoP Review Committee, following the review during 2018 (Doc. EEA/MB/83/06); and highlighted the key conclusions and proposals to the Board.

The Management Board endorsed the consolidated conclusions and proposals from the RoP Review Committee, regarding:

- a) Changes in relation to the functioning of Board and Bureau, aiming at freeing up Management Board capacity to focus on strategic aspects; and
- b) The overall scope of revisions to the Rules of Procedures of Board and Bureau.

The Management Board also agreed on conclusions from the RoP Review Committee, requiring further reflections before implementation:

- a) Future RoP provisions on independence, commitment, and confidentiality
These new provisions will be discussed on the basis of drafts for new RoP articles, building on provisions for other EU decentralised agencies; and
- b) Eionet engagement with the Board
The Board agreed to base any future decision on how to improve the Board's engagement with Eionet, on reflections from Eionet regarding NFP/ Eionet engagement with the MB, in the context of a broader reflection of the network on its role and set-up; in light of the changing context for EEA and its network.

In light of the Board's endorsement of the changed role of the Bureau, which warrants adjustments to the frequency and timing of the Bureau meeting; the Board concluded that:

- a) The Bureau should start with the implementation from 2019 onwards, including the organisation of Bureau meetings; and

⁴ More details on the decisions is provided in Annex 1.

⁵ Iceland, Liechtenstein, Norway, Switzerland and Turkey

⁶ The Rules of Procedure of the EEA Management Board and Bureau (RoP) allow for a maximum of five Vice-Chairs to be elected amongst the Board members with voting rights, and establishes the Vice-Chairs as members of the Bureau.



- b) The Bureau should evaluate the implementation of the changes to the Bureau meetings, in terms of them being feasible and fit-for-purpose.

The Board further highlighted that it agreed with the conclusion that Bureau meetings do not warrant detailed minutes, but that an 'inclusive' decision list within one week after the meeting is sufficient.

The actual revision of the Board's Rules of Procedures of 2015, is foreseen by early 2019. The EEA will bring a draft revised RoP forward to the Board, taking into account the endorsed conclusions and proposals; as well as any new/changed provisions from the revised Framework Financial Regulation.

Note : All documents related to the work of the RoP Review Committee are available on Forum ⁽⁷⁾.

Item 7 Meeting calendar 2019: revision

The Chair introduced the proposed changes to the 2019 meeting calendar, as proposed by the 76th Bureau meeting of 15 October 2018.

The Management Board adopted the revised meeting calendar for 2019 ⁽⁸⁾.

Note: all versions of the meeting calendars are posted on Forum ⁽⁹⁾

Item 8 EEAcademy: Decision on Advisory Committee

The Executive Director introduced background document EEA/MB/83/08, and highlighted the historic context of the EEAcademy Advisory Committee.

In line with the proposal from the Executive Director; the Board decided to discontinue the use of the EEAcademy Advisory Committee, and asked the EEA to fulfil the tasks formerly assigned to the Committee through standing agenda points for the meetings with the Scientific Committee and the Eionet National Focal Points (NFPs).

Item 9 Annual audit plan 2019 of the Internal Audit Capability (IAC)

The EEA Internal Audit Capability (IAC) introduced background document EEA/MB/83/09 on the IAC's annual audit plan 2019.

The Board approved the annual audit plan of the Internal Audit Capability for the calendar year 2019, in accordance with Art. 84(1) of the EEA Financial Regulation.

Item 10 Copernicus data: Exemplary use cases

Taking document EEA/MB/83/10 for read, the EEA delivered a presentation on concrete current and potential future use cases in relation to Copernicus data, such as:

- Arctic sea ice extent,
- Global and European mean sea level,
- Annual average sea surface temperature anomaly,
- Air temperature anomalies,
- Air quality monitoring and forecast,
- Land recycling and densification,
- Urban monitoring for sustainable development,
- Ecosystems mapping and natural capital accounting,
- Land Use, Land Use Change and Forestry (LULUCF),
- Common Agricultural Policy (CAP) impact indicators,

⁷ <https://forum.eionet.europa.eu/eea-mb/library/working-groups-committees/2018-review-committee-mb-rop>

⁸ Details on the revisions and the revised meeting calendar are included in Annex 1.

⁹ https://forum.eionet.europa.eu/eea-mb/library/meeting_calendar



- Streamlining reporting and monitoring of environment legislation, and
- Environmental compliance assurance.

The Management Board discussed the opportunities and risks of:

- Improvements across the whole MDIAK key process, due to integrating Copernicus data flows in the core business process of the EEA/Eionet i.e. for monitoring, data, indicators, assessments and knowledge (MDIAK); and
- EEA-Eionet cooperation with other networks and Copernicus entrusted entities.

The Board recognised that future use cases of Copernicus data by EEA/Eionet should be further evaluated in the context of the preparation EEA strategy beyond 2020.

Item 11 SOER 2020: State of play, SOER outreach, and stakeholder engagement processes, and timelines

The Executive Director introduced document EEA/MB/83/11 on the state of play of the SOER 2020, including on a) Progress and prospects for the SOER 2020 project, b) Feedback from autumn interactions with Commission and Eionet on Communication aspects, and c) Upcoming 2019 milestones.

The Board took note of the update on the SOER 2020 project, and requested an extended discussion at the 84th Management Board meeting in March 2019 on the content and outreach of the SOER 2020 Integrated Assessment Report.

Item 12 Update by the Scientific Committee Chair

The Chair of the Scientific Committee (SC) presented an update on SC activities for the period June–November 2018, taking document EEA/MB/83/12 for read.

The Board took note of the update by the Scientific Committee Chair.

Item 13 Update by the EEA

Item 13.A Update by the Executive Director

The Executive Director provided an update on EEA activities for the period June–November 2018, taking document EEA/MB/83/13.A for read.

The Board took note of the update by the Executive Director, and requested the circulation of the update on the state-of-play of the implementation of the Agency's 2018 publication plan.

The Board welcomed the renewal of the Executive Director as expert member of the UN International Resource Panel ⁽¹⁰⁾.

Item 13.B European Human Biomonitoring Initiative (HBM4EU): EEA's activities until 2021

The EEA presented the EEA's activities until 2021 in relation European Human Biomonitoring Initiative (HBM4EU), taking document EEA/MB/83/13.B for read.

HBM4EU, the European Human Biomonitoring Initiative ⁽¹¹⁾, generates knowledge to inform the safe management of chemicals and protect human health. The €74 million project is funded under the EU's

¹⁰ In line with the Board's measures concerning ex-ante scrutiny of membership of the EEA Executive Director (ED) in external boards; the Board endorsed in 2014 the ED's participation in the UN International Resource Panel. The decision taken at the 71st MB meeting of 19 November 2014, was not time-limited. At the 82nd Board meeting of 1 June 2018, the Chair welcomed the potential renewal of the Executive Director as expert member of the UN International Resource Panel.

¹¹ <https://www.hbm4eu.eu/>



Horizon 2020 research and innovation programme⁽¹²⁾ and runs for five years, from 1 January 2017 to 31 December 2021. It is implemented by a consortium including over 100 institutions from 28 countries, including the EEA as a partner organisation. The German Environment Agency is the project coordinator.

The Horizon 2020 project covers 70% of costs. The EEA non-core funding under the project is €1.44 million over 2017–2021 i.e. circa €288 k p.a. EEA's 30% co-funding contribution is made via EEA staff performing core activities in support of IPCHEM and supporting work on chemicals and human health.

The Board took note of the EEA's activities until 2021 in relation to the European Human Biomonitoring Initiative (HBM4EU), a non-core funded project.

Item 14 Update by the European Commission

Item 14.A Commission proposal for an EU strategy for long-term emissions reduction Presentation by the European Commission

The Commission observer from DG CLIMA, presented the key aspects of the Commission proposal for a European strategic long-term vision for a climate neutral economy (Doc. EEA/MB/83/14.A), adopted on 28 November 2018⁽¹³⁾. The Board took note of the update by the European Commission on the Commission proposal for a European strategic long-term vision for a climate neutral economy, and discussed opportunities and challenges in the context of EEA and Eionet.

Item 14:B European Commission update on activities and legal processes

The European Commission (EC) representatives provided an update on EC activities and legal processes (Doc. EEA/MB/83/14.B).

The Board took note of the update by the European Commission.

Item 15 Approval of Key Performance Indicators for the Executive Director [Closed session]

The Chair introduced document MB-Chair/EEA/MB/83/15-CONF⁽¹⁴⁾ on the Key Performance Indicators (KPIs) for the Executive Director, which are a required in accordance with the Common Approach on decentralised agencies⁽¹⁵⁾ and the Commission's KPI Guidelines⁽¹⁶⁾.

The Board agreed:

- To maintain the same Key Performance Indicators (KPI) as decided on for reporting year 2018⁽¹⁷⁾, for the purpose of the assessment on performance of the Executive Director (ED) until the end of the MAWP 2014–2020. This means that the ED's KPIs will be stable for the period 2018–2020;
- To revisit the KPIs for the Executive Director for the next Strategy period from 2021 onwards; and
- To the approach of not including all ED KPIs in the Single Programming Document 2019–2021.

The Management Board further noted that overall the KPIs were aligned with the Commission's KPI Guidelines at the end of 2017.

¹² Grant agreement No 733032

¹³ Communication COM(2018) 773 final 'A Clean Planet for all', the Commission proposal for 'A European strategic long-term vision for a prosperous, modern, competitive and climate neutral economy'. The strategy is accompanied by an extensive in-depth analysis https://ec.europa.eu/clima/policies/strategies/2050_en.

¹⁴ Confidential background document, distributed by e-mail only to the EEA's Management Board members

¹⁵ Common Approach on EU decentralised agencies, by the European Parliament, Council and Commission of July 2012.

¹⁶ Commission Staff Working Document SWD(2015)62 final on Guidelines on key performance indicators (KPI) for directors of EU decentralised agencies of 13 March 2015.

¹⁷ Decision EEA/MB/2017/026

**Item 16 Appraisal of the Executive Director: Appointment of reporting officers [Closed session]**

The Chair introduced document MB-Chair/EEA/MB/83/16-CONF ⁽¹⁴⁾ on the appraisal of the Executive Director for the reporting year 2018.

The Board appointed the Reporting Officers and Appeal Assessor for the Agency's Executive Director for reporting year 2018. (Decision EEA/MB/2018/039) ⁽¹⁸⁾.

**Item 17 Evaluation of EEA and Eionet:
Presentation by the European Commission and initial Management Board reflections***Background*

The European Commission published on 20 November 2018 the Staff Working Document on the EEA/Eionet evaluation (Document SWD(2018)470, included in Annex 1). This evaluation is assisted by a 'Support study on the evaluation of the EEA and Eionet', undertaken by a consortium led by COWI ⁽¹⁹⁾.

EC presentation of evaluation outcome

The DG ENV representative introduced document EEA/MB/83/17-ADD1 on the outcomes of the Commission evaluation of EEA and Eionet; and presented the key conclusions.

The Management Board (MB) took note of the update from the European Commission on the SWD and on the further process.

Process for MB recommendations

At its 82nd meeting of 19 June 2018, the Board decided to establish Working Group (WG) ⁽²⁰⁾, with the mandate of drafting a proposal for Board recommendations on the Commission evaluation report. The 82nd Board further invited:

- NFPs to provide a coordinated Eionet input to the WG's work; and
- The EEA Scientific Committee to issue its opinion on the evaluation.

In July, the Chair appointed the WG members (see item 04). In addition, the Chair invited the Chair of the Scientific Committee to participate in the work of the WG.

The Management Board endorsed the Bureau's decisions at its 76th meeting of 15 October 2018 ⁽²¹⁾:

- The work of the Working Group (WG), the coordinated input from NFPs and the Scientific Committee's opinion will commence at the beginning of 2019;
- The WG on the EEA/Eionet evaluation will report back to the March Board meeting; and
- The Management Board will adopt its recommendations on the EEA/Eionet evaluation, at 84th or 85th Board meeting (March or June 2019).

The Chair re-confirmed the invitation to NFPs and the Scientific Committee to provide an input, to be taken into account for formulating the Management Board recommendations.

EEA management team response

The Management Board requested an EEA Management response to the Commission SWD, which should feed into the WG's work and the Board's decision on the final recommendations.

¹⁸ Information on the appointments is included in Annex 1.

¹⁹ See http://publications.europa.eu/publication/manifestation_identifier/PUB_KH0518015ENN

²⁰ Decision EEA/MB/2018/020

²¹ Decision EEA/BU/2018/034, List of decisions and guidance of the 76th Bureau meeting of 15 October 2018



Initial Management Board reflections

The Board reflected on the key outcomes from the evaluation, in particular on the following aspects:

- The evaluation is a very positive one;
- The Commission and other Board members concluded that the EEA/Eionet Founding Regulation is fit for purpose;
- The challenges in relation to continued pressure on EEA resources (staff and financing);
- The challenges and opportunities in relation to:
 - coordination and overall strategic steering by the Board,
 - coherence and synergies in the engagement between the EEA and Commission Services
 - different funding models for the EEA's activities,
 - Copernicus, and
 - Eionet.

The initial Board reflections on the EEA/Eionet evaluation will feed into the WG's work.

Item 18 Approval of EEA annual budget 2019

The Executive Director introduced background document EEA/MB/83/18 on the Agency's annual budget for 2019.

2019 budget process

The EEA further clarified the process regarding the budget for 2019, including:

- By 19 November, the end of the conciliation period for the 2019 budget, the budgetary authorities did not reach an agreement on the Draft EU 2019 Budget. In line with Art.314 §8 TFEU, the European Commission (EC) adopted a second 2019 Draft Budget (DB) proposal to EP and Council, on 30 November 2018.
- The Commission adopted a second 2019 Draft Budget proposal to EP and Council, on 30 November. For decentralised agencies, the EU contribution (in commitment appropriations and in payment appropriations) and the number of posts are proposed to be set at the level of the original draft budget.
- Provisional calendar budgetary procedure's next steps, with a view to ensure the 2019 Budget adoption by the end of December, is as follows:
 - 4-5/12 Budgetary trilogue(s)
 - 10/12 Council adoption of 2019 DB
 - 12/12 EP adoption of 2019 DB
- If the budget is not adopted by the Budgetary Authorities by end of December, 2019 will start with provisional twelfths (Art.315 TFEU).

The Board took note of the update on the status of and the further process for the adoption of the final EEA 2019 budget by the Budgetary Authorities.

Approval of EEA budget for 2019

The Executive Director further highlighted that in the absence of the adoption of the EU budget for 2019 by the Budgetary Authorities (European Parliament (EP) and Council), the EEA core budget for 2019 is assumed to be the Commission's proposal of 30 November 2018.



The Management Board adopted the decision on the EEA budget for 2019 ⁽²²⁾, including:

- a) Core funds consisting of the EU subvention and contributions from the European EFTA contribution and new member countries (in line with the EC proposal of 30 November), and
- b) Non-core funds under the Delegation Agreement on Copernicus with DG GROW.

The decision is subject to the proposed 2019 budget being adopted by the Budgetary Authorities ⁽²³⁾.

Item 19 EEA Single Programming Document (SPD) 2019–2021, including AWP 2019: Adoption of SPD 2019–2021, including ETC financing decision for 2019

The Executive Director introduced background document EEA/MB/83/19 and EEA/MB/83/19-ADD1, on the EEA Single Programming Document (SPD) 2019–2021, including the Annual Work Programme (AWP) for 2019; and highlighted that the scope of the AWP 2019 is defined on the basis of the resource allocations foreseen in the Commission’s budget proposal for 2019 (see also item 18).

Adoption of SPD 2019–2021 and ETC financing decision

The Management Board adopted:

- The EEA Single Programming Document (SPD) 2019–2021, including the Annual Work Programme (AWP) 2019 ⁽²⁴⁾; and
- The decision on the financing of the European Topic Centres (ETCs) in 2019 ⁽²⁵⁾.

The Management Board recognised that the decisions EEA/MB/2018/041 and 042 are subject to the EEA 2019 budget adoption by the Budgetary Authorities (for more information see under item 18).

The EEA will correct typographical issues in the SPD 2019–2021, following feedback from MB members. The final SPD 2019–2021, incl. typographical changes will be provided to the Board, following the adoption of the final budget by the Budgetary Authorities.

Potential non-core funding GEO/GEOSS

The Executive Director informed on the interest expressed by DG RTD to provide EEA with a non-core funding of EEA (€ 1.5 million / € 500k per annum) in relation to a cooperation on GEO/GEOSS ⁽²⁶⁾, for the period 2020-2022.

In light of the Board’s oversight role, in particular in relation to providing steer on the strategic direction for the Agency, the Chair requested EEA to inform the January Bureau on the potential scope and impact of the intended DG RTD non-core funding.

Item 20 Initial draft EEA Single Programming Document (SPD) 2020–2022, incl. draft AWP 2020: Management Board review and delegation of adoption to the Bureau

The Executive Director introduced background document EEA/MB/83/20; highlighting the overall approach to the SPD 2020–2022, and EEA considerations regarding the priorities and budget.

The Board reviewed the initial draft EEA Single Programming Document (SPD) 2020–2022; and provided guidance for its finalisation.

²² Decision EEA/MB/2018/040

²³ The Management Board procedures for in case its decision on the EEA budget 2019 should be declared void; are included in Annex 1.

²⁴ Decision EEA/MB/2018/041

²⁵ Decision EEA/MB/2018/042

²⁶ GEO/GEOSS : Group on Earth Observations (GEO) is an intergovernmental organisation working to improve availability, access and use of earth observations for the benefit of society. The central part of GEO’s Mission is to build the Global Earth Observation System of Systems (GEOSS) (<https://www.earthobservations.org>).



The Board delegated the adoption Draft EEA Single Programming Document (SPD) 2020–2022, including the Annual Work Programme (AWP) 2020 to the Bureau ⁽²⁷⁾.

The Draft SPD 2020–2022 has to be submitted to the EU institutions (European Commission, Parliament and Council) by 31 January 2020 ⁽²⁸⁾. The final SPD 2020–2022; adopted by the Board in December 2019; will take into account feedback received (Eionet comments, Commission opinion, Scientific Committee opinion and European Parliament comments).

Item 21 Towards an EEA Strategy 2021–2027: Approval of process and timelines

The Executive Director introduced background document EEA/MB/83/21 on the process and timelines for the development of the future EEA Strategy 2021–2027.

The Board endorsed the overall timeline for development of the ‘EEA/Eionet strategy 2021–2027’, this includes the following milestones:

- Q1 2019: Start of Strategy development
- Q2 (June) 2019: MB seminar
- Q4 2019: Eionet consultation
- During 2019: Kick-off ETC review
- Q2 (June) 2020: Strategy adoption by the Board
- During 2020: National Reference Centres (NRC) review
- Q3 2021: Decision on designation of ETCs beyond 2021

The Board highlighted the importance of engagement of the Management and other stakeholders during the Strategy development phase, and agreed to look further into this at the 84th Board meeting in June; on the basis of a more concrete process proposal from EEA.

Item 22 Presentation: Priorities Romanian Presidency of the Council of the European Union

The Board took note of the presentation by the Romanian Management Board member, regarding the Priorities of the Romanian Presidency of the Council of the European Union.

Item 23 Overview of audits

The Internal Audit Capability (IAC) introduced background document EEA/MB/83/23.

The Board took note of the EEA’s Internal Audit Capability’s overview of audits.

The Executive Director highlighted that no serious observation regarding the spending of the budget has been received over the last 5.5 years.

The Chair requested the EEA to bring forward to the Board:

- A structured overview of all processes related to the Agency’s discharge (from preliminary accounts to granted discharge), and including the interactions with the external auditors, European Court of Auditors and European Parliament (the Discharge Authority).
- A proposal for the appropriate level of MB/BU engagement in relation to the discharge processes.

²⁷ Decision EEA/MB/2018/043

²⁸ In accordance with Article 32 and 33 of the EEA Financial Regulation

Item 24 Feedback from Management Board members

Eurostat AWP 2019

The EEA Management Board is required to approve the Eurostat's draft 2019 statistical work programme in the field of environment ⁽²⁹⁾.

At its 82nd meeting of 19 June 2018, the Board decided on a conditional approval of the 2019 Eurostat work programme in the field of the environment, which shall be final if the EEA assesses that no further action as per the EEA/Eionet Regulation is required ('positive review outcome'). The Board also instructed EEA to review the revised Eurostat Work Programme 2019, submitted to it by Director-General of Eurostat by December 2018 ⁽³⁰⁾.

The meeting closed at 16h04.

²⁹ The EEA Management Board is required to approve the Eurostat's draft 2019 statistical work programme in the field of environment, in accordance with Article 15(1) and Annex B(2) of the EEA/Eionet Regulation

³⁰ Decision EEA/MB/2018/031

**LIST OF DECISIONS AND GUIDANCE
83RD MANAGEMENT BOARD MEETING, 4–5 DECEMBER 2018**

Agenda item	Outcome	Comments
1 Adoption of the agenda	The Management Board (MB) adopted the agenda with two minor modification. The final agenda is included in Annex 1.	The modifications concerned: - Agenda item 14.A was addressed before item 10; and - The scope of agenda item 23 was narrowed to include only the overview of audits. The Management Board (MB) engagement in the discharge process, was rescheduled until the 84th MB meeting foreseen for March 2019.
2 Adoption 82nd Management Board meeting minutes, 19 June 2018	The Board adopted the minutes as drafted.	No comments were received in advance or during the meeting.
3 76th Bureau meeting, 15 October 2018: Decision list	The Board took note of the decision list.	Context: The review of the Board and its Rules of Procedure ⁽³¹⁾ , concluded that Bureau meetings do not warrant detailed minutes, but that an ‘inclusive’ decision list within one week after the meeting is sufficient.
4 Update by the Management Board Chair	<i>Decisions since the 82nd Board</i> The Chair informed on the following decisions since the 82nd Board meeting: - Decision by the Chair of the Board ⁽³²⁾ on the appointment of the members to the Working Group (WG) to the EEA Management Board to assist with the drafting of Management Board recommendations on the Commission evaluation of the EEA and Eionet.	Decision EEA/MB_Chair/2018/033 (of 19 July 2018), appointing: - Ms Laura Burke (WG Chair), MB Chair and MB member from Ireland; - Ms Alda Ozola, MB member from Latvia; - Mr André Weidenhaupt, MB member from Luxembourg; - Mr Michal Pastvinský, MB member from Czech Republic; - Mr Valéry Morard, MB member from France

³¹ See item 6 of this meeting

³² In accordance with the EEA Management Board Decision EEA/MB/2018/020 on the establishment of a Working Group to the EEA Management Board to assist with the drafting of Management Board recommendations on the Commission evaluation of the EEA and Eionet, and requesting an opinion of the Agency’s Scientific Committee, of 19 June 2018



Agenda item	Outcome	Comments
	<ul style="list-style-type: none"> - Two MB decisions by written procedure - 1st amendment to the EEA Budget for the year 2018 - Revised EEA Procurement Plan for the year 2018 	<ul style="list-style-type: none"> - Decision EEA/MB/2018/035, of 29 November 2018 - Decision EEA/MB/2018/036, of 29 November 2018
	<p><i>Observer from non-EU Member State in the Bureau</i></p> <p>In line with the nomination received from the five non-EU Member State countries, the Management Board appointed Mr Marc Chardonnens, MB member for Switzerland, as the observer from the non-EU Member State countries to the Bureau, for a 2-year period, from 1 January 2019 until 31 December 2020.</p>	<p>Context: Since 2011, the Bureau includes an observer from the non-EU Member State (MS) countries. The MB members of the five countries nominate a representative among themselves. The Board appoints the observer in a personal capacity (in analogy with the Vice-Chair), for a 2-year term.</p>
<p>5 Vice-Chairs/members of the Bureau: (Re-)Election of Vice-Chairs</p>	<p>The Board re-elected Ms Julia Werner as Vice-Chair/Bureau member, for a second term in office from 17 March 2019 until 16 March 2022; and elected Mr Alessandro Bratti from Italy, as new Vice-Chair/Bureau member for a first term in office from 1 January 2019 until 31 December 2021. (Decision EEA/MB/2018/038)</p>	<p>Context: The Rules of Procedure of the Board and Bureau allow for a maximum of five Vice-Chairs to be elected amongst the Board members with voting rights, and establishes the Vice-Chairs as members of the Bureau.</p>
<p>6 Organisational review of EEA Management Board and Bureau: Decision on revision of Rules of Procedure and functioning of Board and Bureau</p>	<p><i>Endorsement by the Board</i></p> <p>The Board endorsed the consolidated conclusions and proposals from the RoP Review Committee, regarding:</p> <ul style="list-style-type: none"> a) Changes in relation to the functioning of Board and Bureau, aiming at freeing up Management Board capacity to focus on strategic aspects; and b) The overall scope of revisions to the Rules of Procedures of Board and Bureau. 	<ul style="list-style-type: none"> - Context: Review of the Rules of Procedure of the EEA Management Board and Bureau (RoP) and the functioning of the Board and Bureau supported by the RoP Review Committee during 2018⁽³³⁾. - The actual RoP revision is foreseen by early 2019, and should allow for an integration of new provisions under the upcoming revision of the Framework Financial Regulation.
	<p><i>Conclusions requiring further reflection</i></p> <p>The Board agreed on conclusions from the RoP Review Committee, requiring further reflections before implementation:</p> <ul style="list-style-type: none"> a) Future RoP provisions on independence, commitment, and confidentiality; and b) Eionet engagement with the Board. 	<p>Further MB reflections will be based on:</p> <ul style="list-style-type: none"> a) Draft new RoP articles (based on provisions for other EU decentralised agencies); and b) Reflections from Eionet on NFP/ Eionet engagement with the MB, in the context of a broader reflection of the network on its role and set-up; in light of the changing context for EEA and its network.

³³ All documents related to the work of the RoP Review Committee are available at : <https://forum.eionet.europa.eu/eea-mb/library/working-groups-committees/2018-review-committee-mb-rop>



Agenda item	Outcome	Comments
7 Meeting calendar 2019: revision	<ul style="list-style-type: none"> - The Board decided on a revision of the calendar for the meetings of the Board and Bureau in 2019, in line with the guidance of the 76th Bureau⁽³⁴⁾. - The revised calendar is included in Annex 2 to this decision list. 	<p>The changes relate to:</p> <ul style="list-style-type: none"> - Introduction of a MB seminar on 19 June 2019: on topics of direct relevance for the EEA Strategy - Change to the date and location of the December 2019 MB and seminar <ul style="list-style-type: none"> · Date: MB on 3 December, MB seminar replaced with Board participation on 4 December in the launch of the SOER Integrated Assessment Report), · Location: Brussels instead of Copenhagen - Bureau of 23 January 2019 to be organised as a video-conference meeting (to adopt Draft SPD 2020-2022), and a physical meeting of the Bureau closer to be organised closer to the March Board meeting.
8 EEAcademy: Decision on Advisory Committee	<p>The Board decided to discontinue the use of the EEAcademy Advisory Committee; and asked the EEA to fulfil the tasks formerly assigned to the Committee through standing agenda points for the meetings with the Scientific Committee and the National Focal Points.</p>	<ul style="list-style-type: none"> - The EEAcademy Advisory Committee (AC) was established by the Board as a mechanism to support steering and implementation of the EEAcademy project. - The Advisory Committee's tasks were defined as follows: to advise on the implementation of the EEAcademy calendar of activities; to review and evaluate progress; to identify new activities and opportunities; to report on progress to EEA stakeholders; and to advise on the development of the future rolling calendar of activities.
9 Annual audit plan 2019 of the Internal Audit Capability (IAC)	<p>The Board approved the annual audit plan of the Internal Audit Capability for the calendar year 2019.</p>	<p>Context: The Board is responsible for the approval of the IAC's annual audit plan in accordance with Art. 84(1) of the EEA Financial Regulation.</p>
10 Copernicus data: Exemplary use cases	<ul style="list-style-type: none"> - The Board took note of the successful operational use of Copernicus data and information in EEA's key products as illustrated through concrete examples. - The Board provided strategic guidance on opportunities and risks of increased use of Copernicus data flows in the core business process of the EEA and Eionet i.e. for monitoring, data, indicators, assessments and knowledge (MDIAK). 	

³⁴ Decision EEA/BU/2018/034



Agenda item	Outcome	Comments
12 SOER 2020: State of play, SOER outreach, and stakeholder engagement processes, and timelines	<ul style="list-style-type: none"> - The Board took note of the EEA update on the SOER 2020 project. - The Board requested an extended discussion at the 84th Management Board meeting in March 2019 on the content and outreach of the SOER 2020 Integrated Assessment Report. 	
13 Update by the EEA A. Update by the Executive Director	<p><i>EEA Activities June–November 2018</i></p> <p>The Board took note of the update by the Executive Director.</p> <hr/> <p><i>Publication plan</i></p> <p>The Board requested the circulation of the update on the EEA 2018 publication plan.</p> <hr/> <p><i>UN International Resource Panel</i></p> <p>The Board welcomed the renewal of the Executive Director as expert member of the UN International Resource Panel.</p>	<ul style="list-style-type: none"> - Context: In line with the Board's measures concerning ex-ante scrutiny of membership of the EEA Executive Director (ED) in external boards; the Board endorsed in 2014 the ED's participation in the UN International Resource Panel. The decision taken at the 71st MB meeting of 19 November 2014, was not time-limited. - At the 82nd Board meeting of 1 June 2018, the Chair welcomed the potential renewal of the Executive Director as expert member of the UN International Resource Panel.
B. European Human Biomonitoring Initiative (HBM4EU): EEA's activities until 2021	<p>The Board took not note of the EEA's activities until 2021 in relation to the European Human Biomonitoring Initiative (HBM4EU), a non-core funded project.</p>	<p>Context: HBM4EU, the European Human Biomonitoring Initiative ⁽³⁵⁾, generates knowledge to inform safe management of chemicals and protect human health. The €74 million project runs for five years (2017–2021), is funded under the EU's Horizon 2020 research and innovation programme, and is implemented by a consortium of over 100 institutions from 28 countries, including EEA as a partner organisation. The German Environment Agency is the project coordinator.</p> <p>The Horizon 2020 project covers 70% of costs. The EEA non-core funding under the project is €1.44 million over 2017–2021 i.e. circa €288 k p.a. EEA's 30% co-funding contribution is made via EEA staff performing core activities in support of IPCHEM and supporting work on chemicals and human health.</p>

³⁵ <https://www.hbm4eu.eu/>



Agenda item	Outcome	Comments
14 Update by the European Commission:		
A. Commission proposal for an EU strategy for long-term emissions reduction	The Board took note of the presentation on the Commission proposal for an EU strategy for long-term emissions reduction.	
B. European Commission update on activities and legal processes	The Board took note of the European Commission update on activities and legal processes (period June – November 2018).	
15 Approval of Key Performance Indicators for the Executive Director <i>[Closed session]</i>	<p>The Board agreed:</p> <ul style="list-style-type: none"> - To maintain the same Key Performance Indicators (KPI) as adopted in December 2017 for reporting year 2018⁽³⁶⁾, for the purpose of the assessment of the performance of the Executive Director (ED) until the end of the current MAWP 2014–2020; and - To revisit the KPIs for the Executive Director for the next Strategy period from 2021 onwards. 	<ul style="list-style-type: none"> - Context: The Common Approach on decentralised agencies⁽³⁷⁾ and the Commission’s KPI Guidelines⁽³⁸⁾ set the overall framework for performance assessment of EU Agencies directors. - The ED KPIs will be stable for the period 2018–2020. - The Board agreed to the approach of not including all ED KPIs in the Single Programming Document 2019–2021.
16 Appraisal of the Executive Director: Appointment of reporting officers <i>[Closed session]</i>	The Board appointed the Reporting Officers and Appeal Assessor for the Agency’s Executive Director for reporting year 2018. (Decision EEA/MB/2018/039)	<ul style="list-style-type: none"> - Appointed as Reporting Officers: <ul style="list-style-type: none"> - André Weidenhaupt, MB member from Luxembourg; - Julia Werner, MB member from Germany; and - Gilles Gantelet, Management Board member representing DG ENV. - Appointed as Appeal Assessor: <ul style="list-style-type: none"> - Laura Burke, MB member from Ireland and MB Chair
17 Evaluation of EEA and Eionet: Presentation by the European Commission and initial Management Board reflections	<p><i>EC presentation of evaluation outcome</i></p> <p>The Management Board (MB) took note of the update from the European Commission on the SWD and on the further process.</p>	Context: Commission-led evaluation of the EEA and Eionet ⁽³⁹⁾ , following the Better Regulation guidelines. The Commission published on 20 November 2018 the Staff Working Document (SWD) on the EEA/Eionet evaluation ⁽⁴⁰⁾ . This evaluation is based inter alia on a ‘Support study on the evaluation of the EEA and Eionet’, undertaken by a consortium led by COWI ⁽⁴¹⁾ .

³⁶ Decision EEA/MB/2017/026

³⁷ Common Approach on EU decentralised agencies, endorsed by the European Parliament, Council and Commission in July 2012.

³⁸ Commission Staff Working Document SWD(2015)62 final on Guidelines on key performance indicators (KPI) for directors of EU decentralised agencies of 13 March 2015.

³⁹ The Commission’s Roadmap for the evaluation is available at:
http://ec.europa.eu/smart-regulation/roadmaps/docs/2018_env_002_eea_evaluation_en.pdf.

⁴⁰ Document SWD(2018)470

⁴¹ See http://publications.europa.eu/publication/manifestation_identifier/PUB_KH0518015ENN



Agenda item	Outcome	Comments
	<p><i>Process for MB recommendations</i></p> <p>The Board endorsed the Bureau's decisions at its 76th meeting of 15 October 2018 ⁽⁴²⁾:</p> <ul style="list-style-type: none"> - To commence the work of the Working Group (WG), the coordinated input from NFPs and the Scientific Committee's opinion at the beginning of 2019; - Adoption of Board recommendations on the EEA/Eionet evaluation, at 84th/85th Board meeting (March/June 2019). <p>The Chair re-confirmed the invitation to NFPs and the Scientific Committee to provide an input, to be taken into account for formulating the Management Board recommendations.</p>	<ul style="list-style-type: none"> - At its 82nd meeting of 19 June 2018, the Board decided to establish Working Group (WG) ⁽⁴³⁾, with the mandate of drafting a proposal for Board recommendations on the Commission evaluation report. - The 82nd Board further invited: <ul style="list-style-type: none"> - NFPs to provide a coordinated Eionet input to the WG's work; and - Invited the EEA Scientific Committee to issue its opinion on the evaluation. - The Chair appointed the WG members in July (see item 04). In addition, the Chair invited the Chair of the Scientific Committee has also been invited to participate in the work of the WG. - The Bureau further decided at its 76th meeting: <ul style="list-style-type: none"> - To include on the agenda of this MB meeting, an extended item on '<i>Commission presentation on the outcome of the evaluation of EEA and Eionet, and initial Management Board reflections</i>'; and - The WG meeting date should be set to 23 January 2018, allowing for the majority of the WG members to participate in the Bureau video/tele conference at the EEA premises.
	<p><i>EEA management team response</i></p> <p>The Management Board requested an EEA Management response to the SWD.</p>	<p>The EEA Management response should feed into the WG's work and the MB's decision on the final recommendations.</p>
	<p><i>Initial Management Board reflections</i></p> <p>The Board reflected on the key outcomes from the evaluation, in particular on the following aspects:</p> <ul style="list-style-type: none"> - The evaluation is a very positive one; - The Commission concluded that the EEA/Eionet Founding Regulation is fit for purpose; - The challenges in relation to continued pressure on EEA resources (staff and financing); 	<p>The initial Board reflections on the EEA/Eionet evaluation will feed into the WG's work.</p>

⁴² Decision EEA/BU/2018/034, List of decisions and guidance of the 76th Bureau meeting of 15 October 2018

⁴³ Decision EEA/MB/2018/020



Agenda item	Outcome	Comments
	<ul style="list-style-type: none"> - The challenges and opportunities in relation to: <ul style="list-style-type: none"> - coordination and overall strategic steering by the Board, - coherence and synergies in the engagement between the EEA and Commission Services - different funding models for the EEA's activities, - Copernicus, and - Eionet. 	
18 Approval of EEA annual budget 2019	<p><i>Approval of EEA budget for 2019</i></p> <ul style="list-style-type: none"> - The Board took note of the update on the status of and further process for the adoption of the final EEA 2019 budget. - The Management Board adopted the EEA budget for 2019, including: <ul style="list-style-type: none"> a) Core funds consisting of the EU subvention and contributions from the European EFTA contribution and new member countries (in line with the EC proposal of 30 November), and b) Non-core funds under the Delegation Agreement on Copernicus between EEA and DG GROW. <p>(Decision EEA/MB/2018/040)</p>	Context: The Management Board is responsible for adopting the EEA annual budget, in accordance with the EEA/Eionet Regulation and the EEA Financial Regulation; following the adoption of the EU budget by the Budgetary Authorities (European Parliament (EP) and Council).
	<p><i>2019 budget subject to adoption by the Budgetary Authorities</i></p> <ul style="list-style-type: none"> - In line with Art.33(7) of the EEA Financial Regulation, the EEA budget for 2019 shall become definitive after final adoption of the EU 2019 budget by the Budgetary Authorities, setting the amount of the contribution and the establishment plan. - The decision EEA/MB/2018/040 on the adoption of the EEA core budget for 2019 shall be void in the following two cases: 	



Agenda item	Outcome	Comments
	<p>a) The Budgetary Authorities adopt an EEA budget, which deviates from the Commission proposal of 30 November</p> <ul style="list-style-type: none"> - The adoption of the final EEA 2019 budget, will be organised through a written procedure with the Board. - This shall include the adoption of a revised SPD 2019-2021 and ETC financing decisions (see item 19). <p>b) The Budgetary Authorities do not adopt an EU budget for 2019 by the end of 2018.</p> <p>The Board will be requested to adopt through a written procedure a decision:</p> <ul style="list-style-type: none"> - To start operation in 2019 under the system of provisional twelfths (on the basis of the 2018 core funding), - To authorise, for specific budget chapters⁽⁴⁴⁾, three twelfths for commitments and payments (equivalent to a quarter of the Agency's 2018 budget). 	
<p>19 EEA Single Programming Document (SPD) 2019–2021, including AWP 2019: Adoption of SPD 2019–2021, including ETC financing decision for 2019</p>	<p><i>Adoption SPD 2019–2021</i> The Management Board adopted the EEA Single Programming Document (SPD) 2019–2021, including the Annual Work Programme (AWP) 2019. (Decision EEA/MB/2018/041)</p> <hr/> <p><i>Adoption ETC 2019 financing decision</i> The Board adopted the decision on the financing of the European Topic Centres (ETCs) in 2019. (Decision EEA/MB/2018/042)</p>	<ul style="list-style-type: none"> - EEA will correct typographical issues in the SPD 2019–2021, following feedback from MB members. The final SPD 2019–2021, incl. typographical changes will be provided to the Board, following the adoption of the final budget by the Budgetary Authorities. - Decisions EEA/MB/2018/041-042 are subject to the EEA 2019 budget adoption by the Budgetary Authorities (Details are provided under item 18).
	<p><i>Potential non-core funding GEO/GEOSS</i></p> <ul style="list-style-type: none"> - DG RTD expressed interest in a non-core funding of EEA (€ 1.5 million / € 500k per) in relation to a cooperation on GEO/GEOSS for the period 2020-2022. - In light of the Board's oversight role, in particular in relation to providing steer on the strategic direction for the Agency, the Chair requested EEA to inform the January Bureau on the potential scope and impact of the intended DG RTD non-core funding. 	<p>Context: GEO/GEOSS:</p> <ul style="list-style-type: none"> - Group on Earth Observations (GEO) is an intergovernmental organisation working to improve availability, access and use of earth observations for the benefit of society. - The central part of GEO's Mission is to build the Global Earth Observation System of Systems (GEOSS)⁽⁴⁵⁾.

⁴⁴ Chapter 21 Rental of buildings and associated costs and Chapter 33 resources (i.e. ETC financing)

⁴⁵ <https://www.earthobservations.org>



Agenda item	Outcome	Comments
20 Initial draft EEA Single Programming Document (SPD) 2020–2022, including draft AWP 2020: Management Board review and delegation of adoption to the Bureau	<ul style="list-style-type: none"> - The Board reviewed the initial draft EEA Single Programming Document (SPD) 2020–2022; and provided guidance for its finalisation. - The Board delegated the adoption Draft EEA Single Programming Document (SPD) 2020–2022, including the Annual Work Programme (AWP) 2020 to the Bureau. (Decision EEA/MB/2018/043). 	Context: The Draft SPD 2020–2022 has to be submitted to the EU institutions (European Commission, Parliament and Council) by 31 January 2019 ⁽⁴⁶⁾ . The final SPD 2019-2021; adopted by the Board in December 2019; will take into account feedback received (Eionet comments, Commission opinion, Scientific Committee opinion and European Parliament comments).
21 Towards an EEA Strategy 2021–2027: Approval of process and timelines	<ul style="list-style-type: none"> - The Board endorsed the overall timeline for development of the ‘EEA/Eionet strategy 2021–2027’. - The Board agreed to look into how to engage with EEA and other stakeholders (e.g. through a Committee or Working Group, next to support from the Bureau), during the Strategy development phase, at the 84th Board meeting in June; on the basis of a more concrete process proposal from EEA. 	<p>Foreseen timeline:</p> <ul style="list-style-type: none"> - Q1 2019: Start of Strategy development - Q2 (June) 2019: MB seminar - Q4 2019: Eionet consultation on Strategy - During 2019: Kick-off ETC review - Q2 2020: Strategy adoption by the EEA Management Board - During 2020: National Reference Centres (NRC) review - Q3 2021: Decision on designation of ETCs beyond 2021
22 Presentation: Priorities Romanian Presidency of the Council of the European Union	The Board took note of the presentation by the Romanian MB member, regarding the Priorities of the Romanian Presidency of the Council of the European Union.	
23 Overview of audits	<p><i>Overview of audits</i></p> <p>The Board took note of the EEA’s Internal Audit Capability’s overview of audits.</p> <hr/> <p><i>MB engagement in the discharge process</i></p> <p>The Chair reminded of the request to EEA to bring forward to the Board:</p> <ul style="list-style-type: none"> - A structured overview of all processes related to the Agency’s discharge (from preliminary accounts to granted discharge), and including the interactions with the external auditors, European Court of Auditors and European Parliament (the Discharge Authority). - A proposal for the appropriate level of MB/BU engagement in relation to the discharge processes. 	<p>The Executive Director highlighted that not one serious observation regarding the spending of the budget has been received over the last 5.5 years.</p> <hr/> <p>Given the endorsement of conclusions and proposals from the review of the Board and Bureau ⁽⁴⁷⁾, in particular on the role of the Bureau in relation to auditing; the Chair requested to bring the subject on the MB engagement in the discharge process to the next Bureau meeting.</p>

⁴⁶ In accordance with Article 32 and 33 of the EEA Financial Regulation

⁴⁷ See item 6 of this meeting



Agenda item	Outcome	Comments
24 Feedback from Management Board members	<p><i>Eurostat AWP 2019</i></p> <p>Given Commission Inter-Service Consultation on the Eurostat Annual Work Programme (AWP) is ongoing, the Board tasked the Executive Director to assess the final DG ESTAT AWP 2019 as soon as it becomes available, and to inform the Board of the outcome of the assessment.</p>	<ul style="list-style-type: none"> - Context: The EEA Management Board is required to approve the Eurostat's draft 2019 statistical work programme in the field of environment ⁽⁴⁸⁾. - At its 82nd meeting of 19 June 2018, the Board decided on a conditional approval of the 2019 Eurostat work programme in the field of the environment, which shall be final if the EEA assesses that no further action as per the EEA/Eionet Regulation is required ('positive review outcome') ⁽⁴⁹⁾. The Board also instructed EEA to review the revised Eurostat Work Programme 2019, submitted to it by Director-General of Eurostat by December 2018.

Approved by the EEA Management Board at its 83rd meeting in Copenhagen, 4–5 December 2018

[Signed]

Laura Burke
Chair, EEA Management Board

⁴⁸ In accordance with Article 15(1) and Annex B(2) of the EEA/Eionet Regulation.

⁴⁹ Decision EEA/MB/2018/031



ANNEX 1 TO DECISION EEA/MB/2018/037

FINAL AGENDA OF 83RD MANAGEMENT BOARD MEETING

Tuesday, 4 December 2018, 13.00 – Wednesday, 5 December 2018, 13.00 (EEA premises)

Tuesday, 4 December 2018 (13.00–evening)

AGENDA ITEM	DOCUMENTS & PRESENTATIONS
AGENDA AND FOLLOW-UP FROM PREVIOUS MEETINGS <i>FOR ADOPTION</i> <ol style="list-style-type: none"> 1. Adoption draft agenda 2. Adoption 82nd Management Board meeting minutes, 19 June 2018 <i>FOR INFORMATION AND FEEDBACK</i> <ol style="list-style-type: none"> 3. 76th Bureau meeting 15 October 2018: Decision list 4. Update by the Management Board Chair 	<p>Doc. EEA/MB/83/01 Doc. EEA/MB/83/02 Doc. EEA/MB/83/03</p>
FOR DECISION <i>GOVERNANCE</i> <ol style="list-style-type: none"> 5. Vice-Chairs/members of the Bureau: (Re-)Election of Vice-Chairs 6. Organisational review of EEA Management Board and Bureau: Decision on revision of Rules of Procedure and functioning of Board and Bureau 7. Meeting calendar 2019: revision 8. EEAcademy: Decision on Advisory Committee 9. Annual audit plan 2019 of the Internal Audit Capability (IAC) 	<p>Doc. EEA/MB/83/05 Doc. EEA/MB/83/06 Doc. EEA/MB/83/07 Doc. EEA/MB/83/08 Doc. EEA/MB/83/09</p>
FOR GUIDANCE <i>STRATEGIC ORIENTATION</i> <ol style="list-style-type: none"> 10. Copernicus data: Exemplary use cases 11. SOER 2020: State of play, SOER outreach, and stakeholder engagement processes, and timelines 	<p>Doc. EEA/MB/83/10 Ppt. EEA/MB/83/10 Video EEA/MB/83/10 Doc. EEA/MB/83/11</p>
UPDATES FOR INFORMATION AND FEEDBACK <ol style="list-style-type: none"> 12. Update by the Scientific Committee Chair 13. Update by the EEA <ol style="list-style-type: none"> A. Update by the Executive Director B. European Human Biomonitoring Initiative (HBM4EU): EEA's activities until 2021 14. Update by the European Commission <ol style="list-style-type: none"> A. Commission proposal for an EU strategy for long-term emissions reduction - Presentation by the European Commission B. European Commission update on activities and legal processes 	<p>Doc. EEA/MB/83/12 Ppt. EEA/MB/83/12 Doc. EEA/MB/83/13.A Doc. EEA/MB/83/13.B Ppt. EEA/MB/83/13.B Doc. EEA/MB/83/14.A Ppt. EEA/MB/83/14.A Doc. EEA/MB/83/14.B Ppt. EEA/MB/83/14.B</p>
FOR DECISION <i>EEA EXECUTIVE DIRECTOR - CLOSED SESSION</i> <ol style="list-style-type: none"> 15. Approval of Key Performance Indicators for the Executive Director 16. Appraisal of the Executive Director: Appointment of reporting officers 	<p>Doc. MB-Chair/EEA/MB/83/15-CONF Doc. MB-Chair/EEA/MB/83/16-CONF</p>
DINNER at EEA premises (from 19.00 onwards)	



Wednesday, 5 December 2018 (08.30–13.00)

AGENDA ITEM	DOCUMENTS & PRESENTATIONS
<p>FOR GUIDANCE</p> <p><i>STRATEGIC ORIENTATION – SPECIAL SESSION</i></p> <p>17. Evaluation of EEA and Eionet: Presentation by the European Commission and initial Management Board reflections</p>	<p>Doc. EEA/MB/83/17 Doc. EEA/MB/83/17-ADD1 Ppt. EEA/MB/83/17</p>
<p>FOR DECISION</p> <p><i>EEA CORPORATE DOCUMENTS AND PROCESSES</i></p> <p>18. Approval of EEA annual budget 2019</p> <p>19. EEA Single Programming Document 2019–2021, incl. AWP 2019: Adoption of SPD 2019–2021, including ETC financing decision for 2019</p> <p>20. Initial EEA Single Programming Document 2020–2022, incl. AWP 2020: Management Board review and delegation of adoption to the Bureau</p> <p><i>EEA AND EIONET</i></p> <p>21. Towards an EEA Strategy 2021–2027: Approval of process and timelines</p>	<p>Doc. EEA/MB/83/18 Doc. EEA/MB/83/19 Doc. EEA/MB/83/19-ADD1 Doc. EEA/MB/83/20 Doc. EEA/MB/83/21</p>
<p>FOR INFORMATION</p> <p><i>STRATEGIC ORIENTATION</i></p> <p>22. Presentation: Priorities Romanian Presidency of the Council of the European Union</p> <p><i>OPERATIONAL/ADMINISTRATIVE MATTERS</i></p> <p>23. Overview of audits</p> <p>24. Feedback from Management Board members</p>	<p>Ppt. EEA/MB/83/22 Doc. EEA/MB/83/23 Doc. EEA/MB/83/24</p>



ANNEX 2 TO DECISION EEA/MB/2018/037:

MEETING DATES IN 2019
MANAGEMENT BOARD (MB), BUREAU, SCIENTIFIC COMMITTEE AND NFP/EIONET

VERSION 2

Approved by 83rd MB (04/12/2018)

Meeting	Approved by 82nd MB (19/06/2018)	Approved by 83rd MB (04/12/2018)
77th Bureau	Wednesday, 23 January 2019	Wednesday, 23 January 2019 Video-conference Bureau (Main purpose: adoption of the draft Single Programming Document 2020–2022)
78th Bureau (new meeting)		Meeting in Copenhagen [Date to be decided]
NFP/Eionet meeting	Wednesday–Thursday, 6–7 February 2019	
72nd Scientific Committee and seminar	Tuesday–Wednesday, 19–20 February 2019	
84th Management Board	Wednesday, 6 March 2019	
79th Bureau (*)	Wednesday, 8 May 2019	
73rd Scientific Committee and seminar	Wednesday–Thursday, 22–23 May 2019	
NFP/Eionet meeting	Monday–Tuesday, 17–18 June 2019	
MB Seminar (incl. evening event for EEA's 25th Anniversary)	Wednesday, 19 June 2019	MB Seminar on topics of direct relevance for the EEA Strategy. Potential hosting at Danish Parliament.
85th Management Board	Thursday, 20 June 2019	
80th Bureau (*)	Wednesday, 9 October 2019	
NFP/Eionet meeting	Wednesday–Thursday, 23–24 October 2019	
74th Scientific Committee and seminar	[Wednesday–Thursday, 20–21 November 2019] [Tentative – date to be confirmed in October]	Tuesday–Wednesday, 29–30 October 2019
86th Management Board and seminar	Wednesday–Thursday, 4–5 December 2019	Tuesday–Wednesday, 3–4 December 2019, in Brussels (SOER 2020 launch on 4 December 2019 replaces the MB seminar)

(*) The timing and frequency of Bureau meetings is still subject to change ⁽⁵⁰⁾

⁵⁰ At the 83rd MB meeting of 4 December 2018, the MB endorsed the outcome of the review of Board and Bureau, which included changes to the role of the Bureau, requiring adjustments to the timing and frequency of Bureau meetings.



**LIST OF ITEMS FOR FUTURE DISCUSSION AND PRESENTATION
83RD MANAGEMENT BOARD MEETING, COPENHAGEN, 4-5 DECEMBER 2018**

Agenda item	Follow-up	Follow-up MB/BU mtg
6	<p>Organisational review of EEA Management Board and Bureau: Decision on revision of Rules of Procedure and functioning of Board and Bureau</p> <p><i>Conclusions requiring further reflection</i></p> <p>The Board agreed on conclusions from the RoP Review Committee, requiring further reflections before implementation:</p> <p>a) Future RoP provisions on independence, commitment, and confidentiality Further MB reflections will be based on draft new RoP articles (based on provisions for other EU decentralised agencies); and</p> <p>b) Eionet engagement with the Board Further MB reflections will be based on Eionet reflections on NFP/ Eionet engagement with the MB, in the context of a broader reflection of the network on its role and set-up; in light of the changing context for EEA and its network.</p>	-
	<p><i>Frequency and timing of the Bureau meeting</i></p> <p>The Board agreed on the implementation of the conclusions related to the Bureau, which require:</p> <p>a) Adjustments to the calendar of Bureau meetings, including the use of video-conference and slots back-to-back to MB.</p> <p>b) An evaluation of the implementation of the changes to the Bureau meetings, in terms of them being feasible and fit-for-purpose.</p>	-
	<p><i>RoP Revision</i></p> <p>The actual RoP revision is foreseen by early 2019, and should allow for an integration of new provisions from the revised Framework Financial Regulation (FFR).</p>	84th/85th MB, March/June 2019 (Timing depends on publication of revised FFR)
12	<p>SOER 2020: State of play, SOER outreach, and stakeholder engagement processes, and timelines</p> <p>Extended discussion at the 84th Management Board meeting in March 2019 on the content and outreach of the SOER 2020 Integrated Assessment Report.</p>	84th MB, March 2019
19	<p>EEA Single Programming Document (SPD) 2019–2021, incl. AWP 2019</p> <p><i>Potential non-core funding GEO/GEOSS</i></p> <p>EEA to inform on the potential scope and impact of the intended DG RTD non-core funding</p>	77th BU (January 2019)



Agenda item	Follow-up	Follow-up MB/BU mtg
19 [Continued]	<p data-bbox="491 264 831 291"><i>Priorities and funding sources</i></p> <p data-bbox="491 304 1185 434">Board discussion on criteria to define EEA priorities for the future, in particular in the context of the continued reduction of the core budget and in light of the increased fragmentation of the EEA budget.</p>	84th/85th MB, March/June 2019
21 Towards an EEA Strategy 2021–2027: Approval of process and timelines	<p data-bbox="491 454 1059 481"><i>MB engagement in strategy development process</i></p> <p data-bbox="491 495 1158 656">The Board to decide on appropriate engagement with EEA and other stakeholders (e.g. through a Committee or Working Group, next to support from the Bureau), during the Strategy development phase, on the basis of a more concrete process proposal from EEA.</p>	85th MB, June 2019
23 Overview of audits	<p data-bbox="491 674 963 701"><i>MB engagement in the discharge process</i></p> <p data-bbox="491 714 788 741">The EEA to bring forward:</p> <ul data-bbox="491 754 1185 987" style="list-style-type: none"> <li data-bbox="491 754 1185 913">- A structured overview of all processes related to the Agency's discharge (from preliminary accounts to granted discharge), and including the interactions with the external auditors, European Court of Auditors and European Parliament (the Discharge Authority). <li data-bbox="491 927 1185 987">- A proposal for the appropriate level of MB/BU engagement in relation to the discharge processes 	78th BU, March 2019
24 Feedback from MB members	<p data-bbox="491 1008 716 1034"><i>Eurostat AWP 2019</i></p> <p data-bbox="491 1048 1142 1133">The Executive Director to assess the final DG ESTAT AWP 2019, and to inform the Board of the outcome of the assessment.</p>	As soon as the final Eurostat AWP 2019 becomes available

ANNEX 3 ATTENDANCE LIST – 83RD MANAGEMENT BOARD MEETING
Copenhagen, 4–5 December 2018

COUNTRY/AFFILIATION	MANDATE	NAME	ORGANISATION
CHAIR	<i>Chair</i>	Laura BURKE	Chair of the EEA Management Board
AUSTRIA	<i>Alternate:</i>	Georg REBERNIG	Austrian Environment Agency
BELGIUM	<i>Member:</i>	Véronique VERBEKE	Brussels Institute for the Management for the Environment
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