



LIST OF DECISIONS AND GUIDANCE
77TH BUREAU MEETING, 23 JANUARY 2019

Agenda item	Outcome	Comments
1 Adoption of the agenda	The Bureau adopted the agenda as drafted.	The final meeting agenda is included in Annex 1.
2 83rd Management Board of 4–5 December 2018: Draft meeting minutes	The Bureau took note of the minutes.	The Bureau agreed to include under item 21, the intention of the Board to reflect further on its engagement in the development process of the EEA Strategy beyond 2020 at the 85th Board meeting on 19 June 2019.
3 EEA Draft Single Programming Document (SPD) 2020–2022, incl. AWP 2020: Adoption	<p><i>Adoption of SPD 2020–2022</i></p> <p>The Bureau adopted the Agency's Draft SPD 2020–2022 ⁽¹⁾, and requested the EEA to submit it to the EU Institutions ⁽²⁾ (Decision EEA/BU/2019/002)</p> <hr/> <p><i>Budget uncertainties</i></p> <ul style="list-style-type: none"> - The Executive Director highlighted that the EEA draft programming in the Draft SPD 2020–2022, is based on the budget assumptions received from the Budget Authorities, and does not take into account potential implications of budget uncertainties (e.g. Brexit and MFF 2021–2027). - The Bureau recognised the draft status of the SPD 2020–2022; and agreed to the need to revise the Draft SPD 2020–2022, including potential budget scenario's and EEA priorities; if the EEA budget from 2020 would be revised by the Budget Authorities. 	<p>Further process and timelines:</p> <ul style="list-style-type: none"> - The Bureau asked EEA to adjust the Draft SPD 2020–2022 <ul style="list-style-type: none"> a) to highlight its context regarding the budget uncertainties, and b) to edit typographical issues in the Draft SPD 2020–2022, following feedback received from the Commission. The edited Draft SPD 2020–2022 will be annexed to the Board decision. - Feedback on the draft SPD2020–2022 will be invited from the European Commission, Parliament, EEA Scientific Committee and Eionet through a consultation starting by the end of January 2019. - The final SPD 2020–2022 is foreseen to be adopted by the Board in December.
4 78th Bureau meeting of 6 March 2019: Approval of draft agenda	<ul style="list-style-type: none"> - The Bureau approved the agenda of the 78th Bureau meeting with one modification. - The Bureau recognised the role of the 78th Bureau meeting as facilitating the 84rd Board meeting, which is reflected in the agenda. 	<ul style="list-style-type: none"> - The Bureau agenda was extended to include the pre-assessment of the 84th Board's agenda item on 'Cooperation with the West-Balkan countries'. - The agreed draft agenda for the 78th Bureau on 6 March 2019 is included in Annex 2.

¹ In line with Decision EEA/MB/2018/043 of the EEA Management Board on the delegation of the adoption of the Draft EEA Single Programming Document 2020–2022 to the Bureau

² Commission, Parliament and Council



Agenda item	Outcome	Comments
5 84rd Management Board of 7 March 2019: Approval of draft agenda and deadline for provision of documents	<ul style="list-style-type: none"> - The Bureau approved the agenda of the next Management Board (MB) with a few modifications. - The Bureau agreed that background documents to the 84th MB meeting should be provided at least 10 working days in advance of the 78th Bureau meeting. 	<ul style="list-style-type: none"> - Agreed modifications: <ul style="list-style-type: none"> - The agenda item on 'Future non-core funding options, including for GEO/GEOSS' was modified to 'Future non-core funding option for GEO/GEOSS' - The strategic session on SOER 2020 was brought forward on the agenda. - The draft agenda for the 84th Board meeting on 7 March 2019 is included in Annex 3.
6 Consolidated Annual Activity Report (CAAR) 2018: Process and timelines	<p><i>CAAR 2018</i></p> <p>The Bureau agreed to the process and timelines for the development and adoption of the Consolidated Annual Activity Report (CAAR) 2018, including the review by the Board.</p> <hr/> <p><i>Board analysis of CAAR 2018</i></p> <p>The Bureau agreed to the process and timelines for the drafting and adoption of the Board's analysis of the CAAR 2018, including the review by the Board.</p>	<p>The Bureau agreed a) to invite written feedback from both Bureau and Board members on the CAAR, and b) only in case needed to organise a video-conference, facilitating further discussions.</p> <hr/> <ul style="list-style-type: none"> - Context: The 'MB Analysis and assessment of the CAAR 2018' is a mandatory section of the CAAR 2018. - Process and timelines: <ul style="list-style-type: none"> - The MB Chair draws up a first draft by 16 April (on the basis of draft CAAR 2018) - Revision following guidance from Board and Bureau (same timelines as for CAAR 2018 review, finalisation and adoption).
7 Non-core funding: GEO/GEOSS	The Bureau agreed that EEA brings forward to the March Board, a proposal for a decision on the inclusion of proposed GEO/GEOSS activities in the Draft SPD 2020–2022.	Context: option of non-core funding offered to EEA to increase its GEO/GEOSS activities, by means of a Framework Administrative Agreement with DG RTD of € 1.5 million over the period 2020-2022.
8 Feedback from Bureau members	The Executive Director informed on the two new Head of Programmes assigned following an external recruitment process.	<p>The new HoPs are:</p> <ul style="list-style-type: none"> - Martin Adams: Health and Sustainable Resource Use (HSR) Programme - Eva Jensen: Climate Change, Energy and Transport (CET) Programme

The meeting closed at 10h50

Approved by the EEA Bureau at its 77th meeting
in Copenhagen, 23 January 2019

[Signed]

Laura Burke
Chair, EEA Management Board



Annexes

- Annex 1: Final agenda of 77th Bureau meeting,
Wednesday 23 January 2019, 09.30–11.00
- Annex 2: Draft agenda of 78th Bureau meeting,
Wednesday 6 March 2019, 13.00–18.00 (EEA premises)
- Annex 3: Draft agenda of 84rd Management Board,
Thursday 7 March 2019, 09.00–17.00 (EEA premises)
- Annex 4: Participants list of 77th Bureau meeting,
Wednesday 23 January 2019, 09.30–11.00 (Video-conference)



ANNEX 1 TO DECISION EEA/BU/2019/001

**Final agenda of 77th Bureau meeting (Video-Conference),
Wednesday 23 January 2019, 09.30–11.00**

AGENDA ITEM	DOCUMENTS
AGENDA AND FOLLOW-UP FROM PREVIOUS MEETINGS <i>FOR ADOPTION/APPROVAL</i> 1. Adoption of the agenda <i>FOR INFORMATION AND FEEDBACK</i> 2. 83rd Management Board of 4–5 December 2018: Draft meeting minutes	Doc. EEA/BU/77/01-REV1 Doc. EEA/BU/77/02
FOR DECISION 3. EEA Draft Single Programming Document (SPD) 2020–2022, incl. AWP 2020: Adoption 4. 78th Bureau meeting of 6 March 2019: Approval of draft agenda 5. 84rd Management Board of 7 March 2019: Approval of draft agenda and deadline for provision of documents	Doc. EEA/BU/77/03 Doc. EEA/BU/77/03-ADD1 Doc. EEA/BU/77/04 Doc. EEA/BU/77/05
FOR GUIDANCE 6. Consolidated Annual Activity Report (CAAR) 2018: Process and timelines 7. Non-core funding: GEO/GEOSS	Doc. EEA/BU/77/06 Doc. EEA/BU/77/07
FOR INFORMATION 8. Feedback from Bureau members	

**ANNEX 2 TO DECISION EEA/BU/2019/001**

Draft agenda of 78th Bureau meeting
Wednesday, 6 March 2019, 13.00–18.00, EEA premises

AGENDA ITEM	DOCUMENTS
1. ADOPTION OF AGENDA	
Draft agenda of 78th Bureau meeting	EEA/BU/78/01
2. FORWARD PLANNING OF BUREAU MEETINGS	
Meeting calendar 2019: Schedule of Bureau processes and meetings	EEA/BU/78/02
3. BUREAU PREPARATION OF THE 84TH MANAGEMENT BOARD: GUIDANCE IN PREPARATION OF BOARD DECISIONS AND FOLLOWING PRE-ASSESSMENT OF BOARD DOCUMENTS	
Draft 84th Management Board agenda: Items 1, 2, 4 and 5	[84th MB documents]
4. FOR INFORMATION	
Feedback from Bureau members	[Verbal update]

ANNEX 3 TO DECISION EEA/BU/2019/001

**Draft agenda of 84th Management Board meeting
Thursday, 7 March 2019, 9.00–17.00, EEA premises**

AGENDA ITEM	DOCUMENTS
1. ADOPTION OF AGENDA	
Agenda of the 84th Management Board meeting	EEA/MB/84/01
2. FOLLOW-UP FROM PREVIOUS MEETINGS	
<i>FOR ADOPTION</i>	
A. 83rd Management Board, 4–5 December 2018: Meeting minutes	EEA/MB/84/02.A
<i>FOR INFORMATION AND FEEDBACK</i>	
B. 77th Bureau meeting, 23 January 2019: Decision list	EEA/MB/84/02.B
C. Update by the Management Board Chair	[Verbal update]
3. EXTENDED SESSION – FOR GUIDANCE – SOER 2020 <i>[Session of Approximately 1 hour]</i>	
SOER 2020: Content and outreach of SOER 2020 integrated assessment report	EEA/MB/84/03
4. OPERATIONAL/ADMINISTRATIVE ITEMS SUBJECT TO PRE-ASSESSMENT BY THE 78TH BUREAU <i>[Session of Approximately 1 hour]</i>	
A. 78th Bureau meeting, 6 March 2019: Decisions and guidance	EEA/MB/84/04.A
B. Audit, incl. approval of Internal Audit Capability (IAC) 2018 annual activity report	EEA/MB/84/04.B
C. EEA procurement plan for 2019: Update	EEA/MB/84/04.C
D. Consolidated Annual Activity Report (CAAR) for 2018: Timeline and process	EEA/MB/84/04.D
E. Rules of Procedures: Articles on independence, commitment, and confidentiality	EEA/MB/84/04.E
F. Board engagement in accounts and discharge process, incl. update on provisional accounts for 2018 and discharge process 2017	EEA/MB/84/04.F
5. STRATEGIC ORIENTATION ITEMS SUBJECT TO PRE-ASSESSMENT BY THE 78TH BUREAU	
A. Brexit	EEA/MB/84/05.A
B. Future non-core funding option for GEO/GEOSS	EEA/MB/84/05.B
C. Cooperation with the West-Balkan countries	EEA/MB/84/05.C
6. CLOSED SESSION – FOR INFORMATION – EEA EXECUTIVE DIRECTOR	
Appraisal of the Executive Director for reporting year 2018: Outcome	[Verbal update]
7. UPDATES FOR INFORMATION AND FEEDBACK	
A. Update by the Scientific Committee Chair	EEA/MB/84/07.A
B. Update by the Executive Director	EEA/MB/84/07.B
C. Update by the European Commission	EEA/MB/84/07.C
D. Environmental Implementation Review: Presentation by DG ENV	EEA/MB/84/07.C
8. STRATEGIC ORIENTATION – FOR GUIDANCE	
A. EEA/Eionet evaluation: Management Board recommendations	EEA/MB/84/08.A
B. Towards an EEA Strategy 2021–2030: Update	EEA/MB/84/08.B
9. FOR INFORMATION	
Feedback from Management Board members	[Verbal update]

ANNEX 4 TO DECISION EEA/BU/2019/001

**Participants list of 77th Bureau meeting (Video-Conference),
Wednesday 23 January 2019, 09.30–11.00**

PARTICIPANTS	COUNTRY/AFFILIATION	ORGANISATION	ATTENDANCE
BUREAU MEMBERS			
Laura BURKE	Ireland	Environmental Protection Agency (EPA)	<i>EEA premises</i>
Michal PASTVINSKY	Czech Republic	Ministry of Environment	<i>EEA premises</i>
André WEIDENHAUPT	Luxembourg	Ministère du Développement durable et des Infrastructures	<i>EEA premises</i>
Julia WERNER	Germany	Federal Ministry for the Environment, Nature Conservation, Building and Nuclear Safety	<i>EEA premises</i>
Alda OZOLA	Latvia	Ministry of Environment Protection and Regional Development	<i>EEA premises</i>
Alessandro BRATTI	Italy	Italian Institute for Environmental Protection and Research (ISPRA)	<i>Apologies</i>
Lena NEIJ	European Parliament	International Institute for Industrial Environmental Economics (IIIEE)	<i>Video-Conference</i>
Gilles GANTELET	European Commission	DG ENV, Directorate A - Policy, Coordination and Resources	<i>EEA premises</i>
GUESTS/OBSERVER			
Artur RUNGE-METZGER	Observer, European Commission	DG CLIMA, Director C –Climate Strategy, Governance and Emissions from non-trading sectors	<i>Video-Conference</i>
Per MICKWITZ	Chair of EEA Scientific Committee	Finnish Environment Institute	<i>EEA premises</i>
Marc CHARDONNENS	Observer from non-EU Member State	Federal Office for the Environment (FOEN)	<i>Video-Conference</i>